

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND  
RESEARCH, SECTOR 26, CHANDIGARH**

Extract of minutes of item No.B.52.2 of 52<sup>nd</sup> meeting of the Board of Governors held on 23.12.2020

**B. 50.5.2 TO CONSIDER NORMS FOR INDUSTRIAL TRAINING OF  
FACULTY IN VIEW OF AICTE REQUIREMENTS**

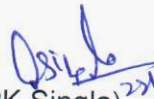
Approved and Noted.

NITTTR/Board/52<sup>nd</sup> / 740

Dated 28/1/2021

Copy to :-

- 1 **Faculty Incharge Admn.** (alongwith Agenda) for information and necessary action.
- 2 **Dr.SS Banwait, Academics Research & Development** (alongwith Agenda) for information and necessary action.
- 3 **Dr.AB Gupta, Industrial Coordination, Consultancy and Extension Services** (alongwith Agenda) for information and necessary action.
- ✓ 4 **All HODs** for information and necessary action.

  
(PK Singla) 28/1/2021  
Faculty Incharge Admn.

<p>ITEM NO. B.50.5.2</p>	<p>TO CONSIDER NORMS FOR INDUSTRIAL TRAINING OF FACULTY IN VIEW OF AICTE REQUIREMENTS</p>	<p>Noted. However, the institute was advised to make a 'Performance Appraisal' form to be filled up by the industry in which the faculty members will undergo industrial training. This Performance Appraisal will be included not only in the performance evaluation during evaluation for promotion but also while grading 'Annual Performance Appraisal Report'.</p>	<p>In this regard office order no. 100 dated 19.11.2020 has been issued as <b>Annexure - V (Pg No.37)</b></p>
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NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH  
SECTOR 26, CHANDIGARH

MINUTES OF THE MEETING

A committee consisting of the following met on 17.11.2020 in the office of Dr. BS Pabla to develop a 'Performance Appraisal' form to be filled up by the industry in which the faculty members will undergo industrial training. The following members attended the meeting and developed the form:

- |    |                        |          |
|----|------------------------|----------|
| 1. | Prof. BS Pabla         | Chairman |
| 2. | Prof. AB Gupta         | Member   |
| 3. | Prof. Maitreyee Dutta  | Member   |
| 4. | Dr. SS Gill            | Member   |
| 5. | Shri Ranbir Singh, ACO | Member   |
| 6. | Shri PK Singla, FIA    | Member   |

The form developed by the committee is enclosed, Director may kindly consider and approve the same.

*AB Gupta*  
17.11.20.  
(Dr. AB Gupta)  
Member

*Maitreyee*  
17/12/2020  
(Dr. Maitreyee Dutta)  
Member

*SS Gill*  
17/11/2020  
(Dr. SS Gill)  
Member

*BS Pabla*  
17/11/2020  
(Dr. BS Pabla)  
Chairman

*Ranbir Singh*  
17/12/20  
(Shri Ranbir Singh)  
Member

*PK Singla*  
17/11/2020  
(Er. PK Singla)  
Member-Convener

*pl. put up to BOB as actions taken*  
*PSW*  
21.12.2020

*SO sent for 16/11/20*  
*PK Singla*  
21/12/2020

(200)

**PROFORMA FOR FACULTY TRAINING APPRAISAL BY INDUSTRY**

Name and address of the Industry/ Organization	Name	
	Address	
	Contact No:	
	Email of contact person	

Name of faculty member who has undergone training \_\_\_\_\_

Dates and Duration \_\_\_\_\_ From: ..... To: .....  
No. of Days : \_\_\_\_\_

Specific area of work (Project/Problem/ Study) : \_\_\_\_\_

Problem Solving Skills \_\_\_\_\_ Excellent/Very Good/ Good/Average

Regularity \_\_\_\_\_ Excellent/Very Good/ Good/Average

Interaction with industry Professionals \_\_\_\_\_ Excellent/Very Good/ Good/Average

Keenness to learn \_\_\_\_\_ Excellent/Very Good/ Good/Average

Contribution to Industry \_\_\_\_\_

Scope for future Collaboration. \_\_\_\_\_

Overall Performance \_\_\_\_\_ Satisfactory/ Unsatisfactory

Remarks, if any: \_\_\_\_\_

Name and Contact details of the appraising persons	Name:	
	Designation:	
	Mobile:	