

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND  
RESEARCH, SECTOR 26, CHANDIGARH**

**AGENDA FOR THE  
ELEVENTH MEETING OF FINANCE COMMITTEE  
TO BE HELD ON 27-06-2008**

**AT  
NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND  
ADMINISTRATION, NEW DELHI**

**C O N T E N T S**

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**ITEM No.F.11.1 TO CONFIRM THE MINUTES OF THE 10<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 28-02-2008 AND TO REPORT ACTION TAKEN THEREON.**

a) The minutes of the 10<sup>th</sup> meeting of the Finance Committee of the institute held on 28-02-2008 were circulated amongst all of its members vide institute letter No. NITTTR/Board/10<sup>th</sup>-Minutes/1792-1803 dated 12-03-2008, for their information and comments, if any. A copy of the minutes is enclosed as Annexure-I at Page Nos. 08-11 for perusal. Since no comments have been received from any of the members, the same may be confirmed as recorded.

b) The following items of the last meeting have been noted:

Item No.F.10.1 Confirmation of Minutes of the 9<sup>th</sup> meeting of Finance Committee held on 16-10-2007.

Item No.F.10.2 Declaration of goods including equipment, furniture etc as obsolete or unserviceable.

The written-off goods are being collected from the Departments in the Central Store for disposal by auction/sealed bids as per institute rules. After disposal, sale proceeds thereof will be deposited in the institute accounts.

Item No.F.10.3 Progress of Expenditure against Grant-in-Aid received from the Ministry of Human Resource Development:

The position of receipt of grants and expenditure incurred during the financial year 2007-08 is as under:

Particulars	Rupees in Lacs	
	Plan	Non-Plan
Opening Balance	134.37	27.32
Grant-in-aid received from MHRD	560.00*	490.06
IRG	3.62	162.93
Total Amount Available	697.99	680.31
Expenditure Incurred	680.11	679.91
Unspent Balance	17.88	0.40

\*Grants-in-aid of Rs 560 lakh under Plan includes Rs 210 lakh sanctioned by the MHRD during 2006-07 exclusively for the Construction of Hostel Block and Lecture Hall Complex at Chandigarh. The amount was however received by the institute during the financial year 2007-08.

Item No.F.10.4 Grant of benefit under Assured Career Progression Scheme to those institute employees who were allowed only one financial upgradation under Retraining and Redeployment Scheme/one regular promotion.

In this regard, a new Agenda Item No.F.11.3 is submitted for consideration.

Item No.F.10.5 Enhancement of fee of the Institute Counsels.

Item No.F.10.6 Stepping up of pay of Shri Tara Chand, Laboratory Attendant.  
The case of Shri Tara Chand Kashyap has been referred to the Ministry vide institute letter No. NITTTR/Admn/E-III/5389 dated 13-05-2006. Reply is still awaited.

Item No.F.10.7 Additional Grant under Plan for construction of New Hostel Block and Additional Lecture Hall Complex at NITTTR, Sector 26, Chandigarh:

The Ministry of Human Resource Development, New Delhi had sanctioned sufficient funds under Plan for the construction of New Hostel Block and Additional Lecture Hall Complex. Out of the funds received for the purpose, the institute has paid an amount of Rs 5,38,752/- as fee to the Chief Architect, UT Administration and an additional amount of Rs 4.05 crore to CPWD as advance to construct the buildings as a deposit work.



## ITEMS FOR CONSIDERATION

**ITEM No.F.11.2** TO CONSIDER ENHANCEMENT OF FEE AND CONVEYANCE CHARGES OF Dr MAHESH BATRA, INSTITUTE PART TIME MEDICAL OFFICER AND THE PART TIME DISPENSARY ATTENDANT.

A dispensary has been provided in the official premises of the Institute to meet with the medical requirements of the trainees, students and the employees and their dependents. A part time qualified Medical Officer and a part-time dispensary attendant have been engaged for the purpose.

The Board of Governors in their 5<sup>th</sup> meeting of Finance Committee held on 21.07.2006 (vide item No.B.5.4.1) on the recommendations of Finance Committee (vide Item No.F.5.6) had approved monthly fee and transportation charges of the Institute part-time Medical Officer and the fee of the part time Dispensary Attendant including her transportation charges as under :

1. Fee for Part-time Medical Officer. Rs 5500/- per month
2. Conveyance charges for the Medical Officer from his Clinic to Institute and back. Rs 1500/- per month
3. Fee of Part-time Dispensary Attendant including her transportation charges. Rs \*1700/-per month (with the condition that she attends the institute for half time).

\*Subsequently the fee of dispensary attendant was reduced to Rs 1500/- per month as her stay without the presence of Doctor was found of no use.

The part-time Medical Officer, Dr Mahesh Batra has now requested on 08-04-2008 (copy enclosed as Annexure-II at Page No. 12) that for the last more than 2 years there is no increase in his fee and transportation charges as well as

fee of the Dispensary Attendant, though there is enormous increase in the rate and escalation of prices. He has, therefore, requested to consider enhancement of his monthly fees and transportation charges and also fee for Dispensary Attendant as under:

1. Monthly fee of the Part-time Medical Officer : Rs 12,000/- per month
2. Conveyance charges of Medical Officer : Rs 2,500/- per month from his Clinic to Institute and back.
3. Fee of Part-time Dispensary Attendant : Rs 2,500/- per month including conveyance charges

**THE FINANCE COMMITTEE MAY CONSIDER ENHANCEMENT OF FEE AND CONVEYANCE CHARGES OF PART-TIME MEDICAL OFFICER AND FEE OF PART-TIME DISPENSARY ATTENDANT AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS.**

**ITEM No.F.11.3 TO CONSIDER GRANT OF BENEFIT UNDER ASSURED CAREER PROGRESSION SCHEME TO THOSE INSTITUTE EMPLOYEES WHO WERE ALLOWED ONLY ONE FINANCIAL UPGRADATION UNDER RETRAINING AND REDEPLOYMENT SCHEME/ONE REGULAR PROMOTION.**

A fast track promotion scheme namely Retraining and Redeployment Scheme was introduced in the Institute in February, 1995 for its non-teaching supporting staff, with the approval of the Board of Governors accorded in its 71<sup>st</sup> meeting held on 22.02.1995 as well as the ex-post-facto concurrence of the Government of India, Ministry of Human Resource Development given vide their letter No.F.8-4/94/TS.IV dated 22.02.1999 (copy enclosed as Annexure-III at Page Nos.13-14. Under this scheme promotions were given, after retraining, to those institute employees who were stagnating for eight years or more. However the beneficiaries of this scheme were not given any benefit of seniority/ change of designation. Their pay was fixed in the higher pay scales under FR 22 (1)(a)(2) i.e without any benefit of notional increase in the lower pay scales.

However this fast track promotion scheme was discontinued from 1.1.1996 as per directions of the Government of India, Ministry of Human Resource Development intimated vide their letter No. F.20-26/97/TS.IV dated 20.04.1998 (copy enclosed as Annexure-IV at Page Nos. 15-18 which were reiterated vide letter No.F.8-4/94/TS.IV dated 22-02-1999. As per these directions, the financial benefit already given to the eligible institute employees was protected on personal basis. Thus the scheme is not in operation since 1.1.1996.

Later on the Government of India introduced a new scheme namely Assured Career Progression Scheme for financial upgradation of those employees who were stagnating for 12 years or more after their direct recruitment. Under this scheme two financial upgradations in the service career of an employee were allowed i.e first on completion of 12 years of service and second after 24 years of service counting from the date of direct recruitment.

Some of the institute employees who are beneficiaries of the Retraining and Redeployment scheme have been given only one upgradation under that scheme and that too without the benefit of pay fixation under FR 22-1(a)(I). Those employees have not so far been given any benefit of ACP though they have completed 24 years of their service. Such employees have availed only one financial upgradation under the Retraining and Redeployment scheme or only one regular promotion so far. As such they are facing financial hardship as compared to those employees who have been given the benefit of ACP.

It is worthwhile mentioning here that para 13 of the ACP Scheme provides as under:

“Existing time bound promotion schemes, including in-situ promotion scheme, in various Ministries/Departments may, as per choice, continue to be operational for the concerned categories of employees. However, these schemes, shall not run concurrently with the ACP scheme. The Administrative Ministry/Department – not the employees – shall have the



option in the matter to choose between the two schemes i.e existing time bound promotion scheme or the ACP Scheme for various categories of employees. However, in case of switchover from the existing time bound promotion scheme to the ACP Scheme, all stipulations(viz for promotion redistribution of posts, upgradation involving higher functional duties etc) made under the former(existing) scheme would cease to be operative. The ACP Scheme shall have to be adopted in its totality."

As the Retraining and Redeployment Scheme is not in operation since 1.1.1996 and the ACP Scheme has already been adopted by the institute, it is proposed that the beneficiaries of the Retraining and Redeployment Scheme may also be given benefit of ACP, subject to the following conditions:

1. Availed only one financial upgradation under the Retraining and Redeployment Scheme or only one regular promotion.
2. Completed 24 years of service after direct recruitment.
3. The permissible pay scale under the ACP is higher than that already granted under the Re-deployment and Re-training scheme.

An agenda Item No. F10.4 was placed before the Finance Committee as well as Board of Governors in their 10<sup>th</sup> meetings held on 28-02-2008. The Board of Governors on the recommendations of the Finance Committee had resolved as under:

"The committee recommended that the proposal seems prima-facie in order. However, it should be resubmitted in the next meeting with complete information of the employees facing hardship along with a copy of the Retraining and Redeployment Scheme".

Complete information in respect of the employees who are beneficiaries of Retraining and Redeployment Scheme and have either rendered 24 years of service after direct recruitment without any promotion or availed only one

promotion, is attached in the enclosed statement as Annexure-V at Page Nos 19-20. The perusal of the statement reveals that there are 26 employees who are allowed the benefit of Redeployment scheme but no benefit under ACP so far. However, if they are given the benefit of Assured Career Progression Scheme as second financial upgradation after 24 years of service subject to the conditions stated above, then they will be benefitted and their hardship will be removed. A copy of retraining and redeployment scheme approved by the Board of Governors in its 71<sup>st</sup> meeting held on 22-2-1995 is attached as Annexure-VI for kind perusal of the Finance Committee.

**THE FINANCE COMMITTEE MAY CONSIDER THE PROPOSAL AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS.**

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