

**MINUTES OF THE TWELFTH MEETING OF THE BOARD OF GOVERNORS
HELD ON OCTOBER 24, 2008 AT 2.30 PM AT NATIONAL INSTITUTE OF
TECHNICAL TEACHERS' TRAINING & RESEARCH(NITTTR), SECTOR 26,
CHANDIGARH.**

The 12th meeting of the Board of Governors was held on October 24, 2008 at 2.30 p.m. at National Institute of Technical Teachers' Training & Research, Sector 26, Chandigarh. The following were present:

1. Shri Yash Pal Mahajan, Chairman
Chairman, Board of Governors,
National Institute of Technical Teachers'
Training and Research (NITTTR)
Sector 26,
CHANDIGARH – 160 019
2. Shri TVA Ram, Member
Assistant Financial Advisor,
Representing Shri SK Ray,
Financial Advisor, GOI,
Department of Higher Education,
Ministry of Human Resource Development,
Government of India,
Shastri Bhawan,
NEW DELHI – 110 001
3. Ms Padmaja Saxena, Member
Under Secretary to the Govt. of India,
Representing Shri Ashok Thakur, IAS
Additional Secretary,
Department of Higher Education,
Ministry of Human Resource Development,
Government of India,
Shastri Bhawan,
NEW DELHI - 110 001
4. Shri GS Rai, Member
Representing Shri SS Ram,
Director,
Technical Education Uttar Pradesh,
Govt. Polytechnic Campus,
Vikas Nagar,
KANPUR – 208 024

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| 5. | Shri Pirthi Chand, PCS
Director,
Technical Education Union Territory,
Chandigarh Administration (UT)
Punjab Engineering College,
Sector 12,
<u>CHANDIGARH</u> | Member |
| 6. | Dr Bhagwan Singh,
Secretary,
State Board of Technical Education,
Department of Science & Technology,
Technology Bhawan, 4 th Floor, Baily Road,
<u>PATNA – 800 015</u> | Member |
| 7. | Shri PD Mongia,
President,
Laghu Udhog Bharti,
25/8, Industrial Area Phase-II,
<u>CHANDIGARH</u> | Member |
| 8. | Dr (Mrs) SK Pandey,
Director,
National Institute of Technology,
GE Road,
<u>RAIPUR – 492 010</u>
(Chatisgarh) | Member |
| 9. | Dr YK Anand,
Professor and Head,
Media Centre,
National Institute of Technical Teachers'
Training and Research,
Sector 26,
<u>CHANDIGARH – 160 019</u> | Member |
| 10. | Dr SC Laroia,
Director,
National Institute of Technical Teachers'
Training and Research,
Sector 26,
<u>CHANDIGARH – 160 019</u> | Member-Secretary |

The following could not attend the meeting;

1. Shri Bashir Ahmad Runyal, IAS
Director,
Technical Education J&K,
Govt. of Jammu & Kashmir,
Old Secretariat Premises, Block 'A'
SRINAGAR – 190 001
Member
2. Shri Manish Bhardwaj,
Director,
Directorate of Technical Education,
Gujarat State,
2nd Floor, Block No. 2,
Dr Jivraj Mehta Bhawan,
GANDHINAGAR – 382 010 (Gujarat)
Member
3. Ms Tejinder Kaur, IAS,
Vice Chancellor,
Punjab Technical University,
Ladowali Road,
JALANDHAR – 144 001 (Punjab)
Member
4. Professor Swadesh Gupta,
Advisor (Faculty Development)
All India Council for Technical Education,
NBCC Building,
Eastern Towers, IVth Floor,
Pragati Vihar, Lodhi Road,
NEW DELHI – 110 003
Member

At the outset, Dr SC Laroia, Director and Member Secretary extended warm welcome to all the members of the Board especially the new members and conveyed them his thanks for sparing their valuable time to attend the meeting, despite their busy schedule.

Thereafter Shri Yashpal Mahajan, Chairman, Board of Governors after conveying his thanks to the Member-Secretary also extended hearty welcome to all the members of the Board and requested Dr SC Laroia, Director and Member

Secretary to conduct the proceedings of the meeting. Thereafter various agenda items were deliberated as under:

ITEM No.B.12.1 TO CONFIRM THE MINUTES OF THE 11TH MEETING OF THE BOARD OF GOVERNORS HELD ON 27-06-2008 AND TO REPORT ACTION TAKEN THEREON.

- (a) The minutes of the 11th meeting of the Board of Governors of the institute held on 27-06-2008 were confirmed as recorded subject to the comments conveyed by the MHRD vide their letter No.7-9/2008-TS.IV dated 14-07-2008, whereby the ratio of faculty and non-faculty was required to be maintained as 1:1.1.

ITEM No. B.12.1(b)

The follow-up reported by the institute in respect of the following items was noted.

- B.11.1(a) Confirmation of minutes of the 10th meeting of Board of Governors held on 28-02-2008.
- B.11.2.1 Completion of probation period of institute employees.
- B.11.2.2 Filling up the posts of Accounts Officer and Accountant in the Institute.
- B.11.2.3 Retirement occurred during 01-02-2008 to 31-05-2008.
- B.11.3.1 Filling up of vacant faculty and non faculty posts in the institute.
- B.11.4.1 Approval of the minutes of the eleventh meeting of Finance Committee held on 27-06-2008.
- B.11.4.2 Status report on various issues relating to the institute.

ITEM No.B.12.2 ITEMS FOR REPORT

The following items which were reported to the Board of Governors for information were noted.

- Item No.B.12.2.1 Nomination of four new members on the Board of Governors of the Institute:
The Chairman as well as the Member-Secretary welcomed the new members and introduced them to the other members. The new members assured the Board their full cooperation.
- Item No.B.12.2.2 Expiry of term of members of NITTTR Chandigarh Society/ Board of Governors.
- Item No.B.12.2.3 Arbitration Case.
- Item No.B.12.2.4 Allowing the institute employees to continue in service until superannuation.
- Item No.B.12.2.5 Completion of probation period of institute employees.
- Item No.B.12.2.6 Status of construction of New Hostel Block and Lecture Hall Complex at NITTTR, Sector 26, Chandigarh.
- Item No.B.12.2.7 Grant of House Building Advance to the Institute Employee.

ITEM No. B.12.3 ITEMS FOR RATIFICATION

The action taken by the Chairman, Board of Governors in respect of the following agenda items was ratified:

- Item No.B.12.3.1 Abolition/Surrendering of 17 sanctioned non-teaching posts as per directions of the Government of India, Ministry of Human Resource Development.
- Item No.B.12.3.2 Sanction of Expenditure for construction of New Hostel Block and Lecture Hall Complex at NITTTR, Chandigarh amounting to Rs 12,13,77,968/-.
- Item No.B.12.3.3 Promotions of Institute faculty under the Career Advancement Scheme of AICTE.
- Item No.B.12.3.4 Extension of deputation in respect of Dr BS Pabla, Professor (In Situ) Mechanical Engineering Department with Chandigarh College of Engineering and Technology, Sector 26, Chandigarh.

ITEM No.B.12.4 ITEMS FOR CONSIDERATION

ITEM No.B.12.4.1 TO CONSIDER AND APPROVE THE MINUTES OF THE TWELFTH MEETING OF FINANCE COMMITTEE HELD ON 24-10-2008.

The minutes of the 12th meeting of the Finance Committee held on 24-10-2008 were circulated amongst all the Board members at the time of the meeting. The same were considered and approved.

ITEM No. B.12.4.2 TO CONSIDER AND APPROVE THE MINUTES OF THE SEVENTH MEETING OF ACADEMIC COUNCIL.

The minutes of the 7th meeting of Academic Council held on 30-09-2008 were considered and approved.

ITEM No. B.12.4.3 TO CONSIDER NOMINATION OF ONE BOARD MEMBER FOR MEMBERSHIP OF THE FINANCE COMMITTEE OF THE INSTITUTE.

Shri PD Mongia, Member, Board of Governors was nominated as member of the Finance Committee for a term of three years. Shri PD Mongia, who was also present in the meeting was pleased to accept the membership.

ITEM No. B.12.4.4 TO CONSIDER THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2007-08.

The Annual Report of the institute for the year 2007-08 was considered and approved. The Board desired that the Annual Report after incorporation of audited accounts, audit certificate and utilization certificate be submitted to the Ministry at the earliest for its placement in the Parliament well in time.

ITEM No. B.12.4.5 TO CONSIDER CHANGE OF RECRUITMENT RULES FOR THE POST OF ASSISTANT.

The Board approved the following changes in the recruitment rules for the post of Assistant so as to increase the promotional quota for the feeder cadre of UDC.

- 80% by promotion from amongst UDCs subject to their eligibility and seniority-cum-fitness.
- 20% by direct recruitment with minimum qualification as Graduation.


The recruitment rules for the post of Assistant be modified accordingly.

ITEM No. B.12.4.6 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE.

The status report in respect of the following issues as reported in the agenda item was noted:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding Audit Paras.
4. Progress of Plan and Non Plan expenditure during the year 2007-08.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.

The meeting ended with a vote of thanks to the Chair.


(Dr SC Laroia)
Member-Secretary


(Yashpal Mahajan)
Chairman, Board of Governors

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