

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH, CHANDIGARH**

**MINUTES OF THE FIFTEENTH MEETING OF THE BOARD OF GOVERNORS HELD ON OCTOBER 11, 2009 AT 3.00 PM AT NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH(NITTTTR), SECTOR 26, CHANDIGARH.**

The 15th meeting of the Board of Governors was held on October 11, 2009 at 3.00 p.m. at the National Institute of Technical Teachers' Training & Research, Sector 26, Chandigarh. The following were present:

1. Dr KK Talwar  
Chairman, Board of Governors  
National Institute of Technical Teachers'  
Training & Research  
Sector 26  
CHANDIGARH 160 019  
Chairman
2. Shri Joseph Antony  
Representing Shri S.K.Ray  
Financial Advisor  
Ministry of Human Resource Development  
Government of India  
NEW DELHI  
Member
3. Mr. R.K. Verma  
Joint Director  
Representing Shri SS Ram  
Director of  
Technical Education, Uttar Pradesh,  
Govt. Polytechnic Campus  
Vikas Nagar  
KANPUR – 208 024  
Member
4. Shri Pirthi Chand, IAS  
Director  
Technical Education Union Territory  
Chandigarh Administration (UT)  
Punjab Engineering College, Sector 12  
CHANDIGARH  
Member



5. Dr Bhagwan Singh  
Secretary  
State Board of Technical Education  
Department of Science & Technology  
Technology Bhawan, 4<sup>th</sup> Floor, Bailey Road  
PATNA – 800 015 Member
6. Shri PD Mongia  
President  
Laghu Udh yog Bharti  
25/8, Industrial Area Phase-II  
CHANDIGARH Member
7. Dr (Mrs) SK Pandey  
Director  
National Institute of Technology  
GE Road  
RAIPUR – 492 010; Chhatisgarh Member
8. Prof. N.P.Siingh  
Representing  
Dr. Rajneesh Arora  
Vice Chancellor  
Punjab Technical University  
Ladowali Road  
JALANDHAR – 144 001 (Punjab) Member
9. Smt Shaista Shamim  
Representing  
Shri M.S. Rather  
Director, Technical Education, J&K  
SRINAGAR Member



- 10 Dr S.C.Laroiya  
Professor and Head  
Mechanical Engineering  
National Institute of Technical Teachers'  
Training and Research  
Sector 26  
CHANDIGARH – 160 019 Member
11. Dr Parijat De  
Director  
National Institute of Technical Teachers'  
Training and Research  
CHANDIGARH-160 019 Member-  
Secretary

The following could not attend the meeting:

1. Shri Ashok Thakur  
Additional Secretary  
Ministry of Human Resource Dev.  
Government of India  
NEW DELHI. Member
2. Shri T.Natarajan, IAS  
Director  
Directorate of Technical Education  
Gujarat State, 2<sup>nd</sup> Floor, Block No. 2  
Dr Jivraj Mehta Bhawan  
GANDHINAGAR – 382 010 (Gujarat) Member
3. Dr.Dev Vrat Singh  
Advisor (Faculty Development)  
All India Council for Technical Education  
NBCC Building  
Eastern Towers, IVth Floor  
Pragati Vihar, Lodhi Road  
NEW DELHI – 110 003 Member

At the outset, Dr Parijat De, Director & Member Secretary, extended warm welcome to the Hon'ble Chairman and other members of the Board and conveyed to them his thanks for sparing their valuable time to attend the

meeting. Thereafter various agenda items were deliberated as under, with the express permission of the Chairman, Dr K.K.Talwar.

ITEM No.B.15.1 TO CONFIRM THE MINUTES OF THE 14<sup>TH</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON 26.06.2009 AND TO REPORT ACTION TAKEN THEREON.

Since no comments were received from the members, the minutes were confirmed as recorded. The Board of Governors suggested that since a special BOG meeting took place on 25<sup>th</sup> July, 2009, the number of this meeting may be termed as 16<sup>th</sup> meeting. Accordingly, the Member-Secretary shall report the corrected number to the Board in the next meeting.

The follow up action in respect of the following agenda items of the previous meetings which were reported to the Board of Governors was noted:

- Item B.14.3.1 : To consider and approve the minutes of 14<sup>th</sup> meeting of Finance Committee held on 26.06.2009.
- Item B.14.3.2 : To Consider review of constitution of Selection committee for Faculty and Senior Technical Non-teaching posts (Group 'A' & 'B') in the Pay Band-2 Rs.9300-34800 with grade pay of Rs.4200 (pre-revised pay scale of Rs.6500-10500) and above.
- Item B.14.3.3 : To consider amendment of House Allotment Rules of the institute regarding eligibility criteria due to revision of pay structure on the recommendations of Sixth Central Pay Commission.
- Item B.14.3.4 : Placement of status report on various issues relating to the institute.



Item B.14.3.5 : To consider extension of deputation terms for 3<sup>rd</sup> year of Dr. B.S. Pabla, Professor (In situ) Mechanical Engineering Department presently on deputation with Chandigarh Administration.

While noting this item, the Board members suggested that an amendment may be made as follows;

'However Dr Pabla will continue to share the academic load of the Mechanical Engineering Department of the institute during his extended term of deputation' may be amended as:

'Dr BS Pabla voluntarily agreed to share some of the academic load of the Mechanical Engineering Department of the institute during his extended term of deputation'

**ITEM No.B.15.2.1 TO REPORT REGARDING RE-CONSTITUTION OF ACADEMIC COUNCIL OF THE INSTITUTE**

This was noted.

**ITEM NO.B.15.2.2 TO REPORT REGARDING STATUS OF CONSTRUCTION OF NEW HOSTEL BLOCK AND LECTURE HALL COMPLEX AT NITTTR, SECTOR 26, CHANDIGARH.**

This was noted after queries posed to the Member-Secretary were satisfactorily answered.

**ITEM NO B.15.3 ITEMS FOR RATIFICATION**

**ITEM NO.B.15.3.1 TO RATIFY THE ADOPTION OF SCHEME OF REVISION OF PAY SCALES OF TEACHERS AND EQUIVALENT CADRES OF NITTTR CHANDIGARH.**

This was duly ratified by the Board.



15.4.6

ITEM NO.B.15.3.2 TO RATIFY THE CONFIRMATION OF INSTITUTE FACULTY WHO HAVE SUCCESSFULLY COMPLETED THEIR PROBATION .

While approving this item, the Chairman advised that from now on as soon as any faculty member completes his/her probation, approval may be sought from the Chairman through a UO Note for confirmation. After approval from the Chairman, Director may issue confirmation orders and this may be reported in the next meeting of the Board of Governors for ratification.

ITEM NO.B.15.3.3 TO RATIFY PROMOTIONS OF INSTITUTE FACULTY ON 'IN-SITU BASIS' UNDER THE CAREER ADVANCEMENT SCHEME OF ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

The Board ratified the item.

**ITEM NO B.15.4 ITEMS FOR CONSIDERTATION**

ITEM NO.B.15.4.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 15<sup>TH</sup> MEETING OF FINANCE COMMITTEE TO BE HELD ON 11.10.2009.

This was approved in principle with a direction from the Chairman that his signature would be obtained only after the corrections he incorporated are made and put up to him immediately after.

ITEM NO.B.15.4.2 TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2008-09.

This was approved by the Board duly.

*To be got approved from Society*

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ITEM NO B.15.4.3 TO CONSIDER FILLING UP OF VARIOUS VACANT  
NON FACULTY POSTS

Sr. No.	Name of the Post	No. of vacant posts	Pay structure Rs.	Date from which fallen vacant
1.	Chief Librarian	01	12000-420-18300 (Pre-revised)	03.09.2008
2.	Senior Production Assistant	02	PB-2 9300-34800 +GP 4200	06.12.1999 24.09.2001
3.	Estate Assistant	01	PB-1 5200-20200 +GP 2800	21.09.2005
4.	Technicians	07	PB-1 5200-20200 +GP 2800	31.08.2002 31.05.2005 27.07.2007 31.10.2007 17.01.2008 31.07.2009 31.07.2009
5.	Driver Ordinary Grade	02	PB-1 5200-20200 +GP 1900	31.01.2007 10.04.2008
6.	Laboratory Attendant	02	PB-1 5200-20200 +GP 1900	31.10.2003 30.06.2009
7.	Assistant (Legal)	01	PB-1 5200-20200 +GP 2800	30.04.2009
	<b>Total Posts</b>	16		

While approving this item, the Board suggested that the proposal may now be sent to the Ministry for its concurrence before initiating the process of recruitment.

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ITEM No. B.15.4.4 TO CONSIDER FILLING UP OF VACANT FACULTY POSTS ON CONTRACT BASIS

While negating this item, the Board recommended that these posts may be advertised openly by following due process and be filled up on regular basis only.

ITEM NO.B.15.4.5 TO CONSIDER THE REQUEST OF DR. PARIJAT D. DIRECTOR, FOR PERMISSION TO STAY IN THE INSTITUTE GUEST HOUSE UNTIL HE SHIFTS TO THE DIRECTOR'S LODGE.

After discussing this item, the Board suggested that this case may be sent to the Ministry for approval since MHRD is the appointing authority of the Director.

ITEM NO.B.15.4.6 TO CONSIDER AND CONFIRM INSTITUTE FACULTY WHO HAVE SUCCESSFULLY COMPLETED THEIR PROBATION.

Sr.	Name	Post on which to be confirmed	Date of joining	Date of completion of probation period
1.	Dr.SS Pattnaik	Professor (ETV)	26.04.2004	25.04.2006
2.	Dr.S.S. Dhani	Assistant Professor (Mechanical Engineering)	03.08.2004	02.08.2006
3.	Dr (Mrs) Maitreyee Dutta	Assistant Professor (Computer Science)	21.02.2006	20.02.2008
4.	Shri P. Sudhakar Rao	Lecturer (Mechanical Engineering)	07.10.2004	06.10.2006

While approving the item, the Board suggested that this case may be dealt with on similar lines as mentioned in the item under 15.3.2.



ITEM NO. B.15.4.7 TO CONSIDER AMENDMENT OF THE CONSTITUTION OF STANDING COMMITTEE FOR SPONSORSHIP OF INSTITUTE FACULTY TO INTERNATIONAL CONFERENCES AND TO DELEGATE POWERS TO THE DIRECTOR OF THE INSTITUTE TO CONSTITUTE THE STANDING COMMITTEE AND FOR FINAL APPROVAL.

The Board authorized the Director of the institute to constitute a committee to frame guidelines and the same may be put up to the Board in its next meeting for approval. Till then, the existing rules may be followed.

ITEM NO.B.15.4.8 TO CONSIDER THE REVIEW OF EFFECTIVE DATE OF IMPLEMENTATION OF CAREER ADVANCEMENT SCHEME OF AICTE FOR PROMOTIONS OF INSTITUTE FACULTY ON IN-SITU BASIS.

While discussing this item, the Board constituted a three member committee consisting of Director of the institute, Dr SC Laroia and Prof. N.P.Singh to delve into the matter in details. They may gather information from other sister organizations also and then put up their recommendation to the Board for its final approval.

ITEM NO.B.15.4.9 TO CONSIDER THE REVIEW OF GRANT OF INCREMENTS TO ASSISTANT PROFESSORS OF THE INSTITUTE ON ACQUIRING Ph.D DEGREE.

The Board suggested that the three member committee constituted above will also look into this case and place its recommendation for consideration of the Board in its next meeting.

ITEM NO.B.15.4.10 TO CONSIDER ADOPTION / EXTENSION OF MODIFIED ASSURED CAREER PROGRESSION SCHEME TO THE ELIGIBLE EMPLOYEES OF THE INSTITUTE

The Board advised that this case may be sent to the Ministry for its approval.



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ITEM No. B.15.4.11 TO CONSIDER AND APPROVE THE DESIGNATION OF MULTI SKILLED ATTENDANTS TO MULTI SKILLED EMPLOYEES

While discussing this item, the Board observed that since this case was earlier dealt with by the previous Director of the institute and was not approved by the Board, the present Director too may take necessary action on this as per the existing guidelines.

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ITEM No. B.15.4.12 TO CONSIDER AND APPROVE APPOINTMENT OF TWO DEANS (ACADEMIC AND ADMINISTRATION).

After detailed discussions, the Board suggested that some criteria and guidelines like duties of deans, qualifications, duration, expected additional remuneration, if any, should be evolved and delineated by the Director. Information may be sought from sister organizations and then the same may be put up to the Finance Committee and Board of Governors in their next meetings for their approval.

ITEM No. B.15.4.13 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE.

The Board suggested that this item may be put up in the next meeting.

**SUPPLEMENTARY ITEM**


ITEM NO B.15.4.14 TO CONSIDER AND APPROVE THE MINUTES OF THE NINTH MEETING OF ACADEMIC COUNCIL

The Board approved the minutes of the Ninth Meeting of the Academic Council held on 1<sup>st</sup> October, 2009.

10/10/09  
VRS  
The Chairman desired that the meeting of the Society of National Institute of Technical Teachers' Training and Research be deferred till a suitable date to be given by him. He also desired to meet all the faculty and staff of the institute separately for which the Director will seek a date from the Chairman in the near future.

As there was no further item to be discussed, the meeting ended at 5.30 p.m. with a vote of thanks to the Chair.

  
14.10.09.  
Dr Parijat De  
Member-Secretary

  
Dr K.K.Talwar 21/10/09  
Chairman