

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND
RESEARCH CHANDIGARH**

MINUTES OF THE SIXTEENTH MEETING OF THE FINANCE COMMITTEE
HELD ON 13 APRIL 2010 AT 11.30 AM AT THE NATIONAL INSTITUTE OF
TECHNICAL TEACHERS' TRAINING AND RESERCH (NITTTR) SECTOR 26
CHANDIGARH

The 16th meeting of the Finance Committee was held on 13 April, 2010 at 11.30
a.m. at National Institute of Technical Teachers' Training and Research, Sector
26, Chandigarh. The following were present:

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| 1. | Dr K.K.Talwar
Chairman
Board of Governors
NITTTR Chandigarh | Chairman |
| 2. | Shri T.V.A. Ram
Integrated Finance Division
Ministry of Human Resource Development
Government of India
New Delhi | Representing
Shri S.K. Ray
Financial Advisor |
| 3. | Dr Parijat De
Director
NITTTR
Chandigarh | Member-Secretary |

The following could not attend the meeting:

1. Shri Ashok Thakur
Additional Secretary
Ministry of Human Resource Development
Government of India
New Delhi
2. Shri P.D.Mongia
President
Laghu Udyog Bharti Limited
25/8 Industrial Area Phase II
Chandigarh

The Chairman, at the outset, welcomed the members. Thereafter, with the permission of the Chair, various agenda items were deliberated as under:

ITEM NO F.16.1 TO CONFIRM THE MINUTES OF 15TH MEETING OF FINANCE COMMITTEE HELD ON 11.10.2009 AND TO REPORT ACTION TAKEN THEREON

(a) The minutes were confirmed as recorded.

(b) FOLLOW UP of items of previous meeting(s)

The Chairman suggested that the Finance Committee meeting may be held at 9 AM and the Board meeting in the afternoon on the same day. He also suggested that one or two members from the Governing body may be included in the Finance Committee. The matter may be taken up with the MHRD for this purpose.

Against

ITEM NO F 13.4 TO CONSIDER UPGRADATION OF PAY SCALES OF CERTAIN POSTS IN NITTTR CHANDIGARH ON THE BASIS OF RECOMMENDATIONS OF SIXTH CENTRAL PAY COMMISSION

Noted. May continue to pursue with the Ministry

Against

ITEM NO F.13.5 TO CONSIDER CREATION OF POSTS UNDER OBC-OSC SCHEME OF THE CENTRAL GOVERNMENT

Noted. The Chairman desired that requirement of funds for teaching / non teaching staff and for capital grant may be made to the MHRD separately and the matter may be followed up with the Ministry.

Against

ITEM NO F 13.6 TO CONSIDER REVISED TA RULES FOR TRAINEES, PARTICIPANTS, DELEGATES EXPERTS AND INSTITUTE EMPLOYEES FOR CONDUCTING SHORT TERM COURSES WORKSHOPS, SEMINARS CONFERENCES, MEETINGS ETC

The matter may be pursued with the Ministry by giving specific examples from other sister institutions.

Against
ITEM NO F 15.4 TO CONSIDER AUDIT AND INSPECTION REPORT OF
THE INSTITUTE FOR THE YEAR 2008-09

Noted. Recommended that the outstanding audit paras may be pursued with
the Audit Office for settlement.

Against
ITEM NO F 15.5 TO CONSIDER STATUS REPORT ON PROGRESS OF
EXPENDITURE UNDER PLAN (GENERAL) NON-PLAN
AND PLAN (OSC) OBC SCHEME DURING THE FIRST
QUARTER OF THE FINANCIAL YEAR 2009-10

Noted.

Against
ITEM NO F 15.6 TO CONSIDER ENHANCEMENT OF REIMBURSEMENT
OF COST OF BOOKS AND TECHNICAL JOURNALS TO
FACULTY MEMBERS

After detailed discussion the Committee considered and approved the
reimbursement of cost of books up to maximum limit of Rs 3000/- per year for
each of the faculty of the institute

Against
ITEM NO F 15.7 TO CONSIDER ENHANCEMENT OF SPECIAL DUTY
ALLOWANCE BEING PAID TO THE INSTITUTE
EMPLOYEE FOR PROVIDING SECRETARIAL
ASSISTANCE TO THE CHAIRMAN BOARD OF
GOVERNORS AND OTHER INSTITUTE AUTHORITIES

The duty allowance is withdrawn.

Against
ITEM NO F 15.8 TO CONSIDER ENHANCEMENT OF MONTHLY
REMUNERATION INCLUDING CONVEYANCE CHARGES
OF DR PAWAN KUMAR KANSAL PART TIME MEDICAL
OFFICER AND OF THE PART TIME DISPENSARY
ATTENDANT

The item was discussed in detail and it was recommended to the Board that the
remuneration may be increased to the Institute Doctor as follows :

for Institute Doctor	Rs 15,000/- per month
for Dispenser	Rs 3,000/- per month

ITEMS FOR CONSIDERATION

ITEM NO F 16.2 TO CONSIDER MAKING PAYMENT OF ARREARS OF SALARY TO FACULTY OF THE INSTITUTE FROM THE CORPUS FUND OF THE INSTITUTE IN ANTICIPATION OF RECOUPMENT WITH FUND FROM MINISTRY

The Finance Committee discussed this item in detail and recommended that 40% of the gross payable arrears may be paid to the faculty from the Corpus Fund as a temporary measure and intimate the Ministry of HRD about this stating that the Corpus fund would be recouped after receipt of additional grant for this purpose from the Ministry .

ITEM NO F 16.3 TO CONSIDER MODIFICATION IN DEMAND FOR FUND BY VARIOUS DEPARTMENTS WITHIN THE ALLOCATED BUDGET UNDER PLAN SCHEME FOR EQUIPMENT PURCHASE

The Committee considered and recommended the proposal to the Board of Governors for its approval.

ITEM NO F 16.4 TO CONSIDER REVISION OF RENTAL CHARGES OF POST GRADUATE HOSTEL, MAIN HOSTEL NEW HOSTEL BLOCK AND GUEST HOUSE

The Committee considered the proposal and recommended to the Board for its approval

ITEM NO F 16.5 TO CONSIDER WRITING OFF OUTSTANDING AMOUNT AGAINST SALE OF INSTITUTE PUBLICATIONS

The committee considered and recommended to the Board to write-off the non-recoverable amount of Rs 4730/- after following due rules.

ITEM NO F 16.6 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC AS OBSOLETE FOR UNSERVICEABLE

The Committee considered and recommended to the Board for approval for writing off the list of the items up to the year 2004. Beyond the year 2004 a separate list of consumable and equipments may be prepared and the proposal put up in the next meeting . Justification for not fixing the reserve price of the unserviceable goods may also be given.

ITEM NO F 16.7 TO CONSIDER AMENDMENT OF RECRUITMENT RULES OF THE INSTITUTE RELATING TO PROMOTION OF NON-TEACHING EMPLOYEES

It was resolved that the rules and regulations relating to promotion of non-teaching employees may be obtained from other sister institutions and the proposal be resubmitted at the next meeting.

ITEM NO F 16.8 TO CONSIDER A PROPOSAL FOR SETTING UP OF A BAMBOO TECHNOLOGY DEMONSTRATION CENTRE AT NITTTR CHANDIGARH

It was decided that the institute should approach the National Bamboo Mission, Ministry of Agriculture, Government of India for funding this project.

ITEM NO F.16.9 TO CONSIDER SETTING UP OF TECHNOLOGY BUSINESS INCUCBATOR WITH GRANT FROM THE DEPARTMENT OF SCIENCE AND TECHNOLOGY, GOVERNMENT OF INDIA AT NITTTR CHANDIGARH

The Committee considered the proposal and recommended to the Board for its approval.


SUPPLEMENTARY ITEM

ITEM NO F 16.10 TO CONSIDER COLLABORATION WITH SCOTLAND COLLEGES INTERNATIONAL (SCI) IN THE FIELD OF COMMUNITY DEVELOPMENT AND TRAINING OF NITTTTR FACULTY

The Chairman desired that the detailed proposal may be submitted to him separately for his consideration.

The meeting ended at 1.00 p.m. with a vote of thanks to the Chair.


Dr Parijat De 13.4.10.
Memer-Secretary


Dr K. K. Talwar 13/4/11
Chairman