

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH
CHANDIGARH**

**MINUTES OF THE EIGHTEENTH MEETING OF THE FINANCE COMMITTEE HELD ON 9
NOVEMBER, 2010 AT 12.00 NOON AT THE NATIONAL INSTITUTE OF TECHNICAL
TEACHERS' TRAINING AND RESEARCH, SECTOR 26, CHANDIGARH.**

The 18th meeting of the Finance Committee was held on 9 November, 2010 at 12.00 noon at National Institute of Technical Teachers' Training and Research, Sector 26, Chandigarh. The following were present:

1. Dr K.K.Talwar Chairman
Chairman
Board of Governors
NITTTR Chandigarh
2. Shri P.D. Mongia Member
President
Laghu Udyog Bharti Limited
327, Industrial Area Phase II
Chandigarh
3. Dr Parijat De Member- Secretary
Director
NITTTR Chandigarh

Shri N Mohan Das, Director (T), Ministry of Human Resource Development, Government of India participated in the meeting through video conferencing representing for Shri Ashok Thakur, I.A.S, Additional Secretary.

The following could not attend the meeting:

1. Shri S.K.Ray
Financial Adviser
Ministry of Human Resource Development
Government of India
New Delhi

At the outset, Chairman, Finance Committee expressed that video conferencing will save time and a good way of conducting meeting. The Member-Secretary welcomed the Chairman and Shri P.D.Mongia. Thereafter, with the permission of the Chair, various agenda items were deliberated as under:

ITEM NO. F.18.1 TO CONFIRM THE MINUTES OF 17TH MEETING OF FINANCE COMMITTEE HELD ON 28.07.2010 AND TO REPORT ACTION TAKEN THEREON.

The minutes were confirmed as recorded

ITEM NO. F.18.1(b) FOLLOW UP of items of previous meeting(s)

Against
ITEM NO F.13.5 TO CONSIDER CREATION OF POSTS UNDER OBC-OSC SCHEME OF THE CENTRAL GOVERNMENT

Shri N Mohan Das, Director (T), Govt. of India stated that they are examining the matter and communication will reach the institute within ten days.

Against
ITEM NO F 13.6 TO CONSIDER REVISED TA RULES FOR TRAINEES, PARTICIPANTS, DELEGATES EXPERTS AND INSTITUTE EMPLOYEES FOR CONDUCTING SHORT TERM COURSES WORKSHOPS, SEMINARS CONFERENCES, MEETINGS ETC

It is resolved that external faculty/experts be paid Rs. 1,000/- per day in place of per hour. For seating fee for attending selection committee meeting, the amount recommended is Rs. 2,000 per meeting. For other meetings the approved rate is Rs.1,000/- per day.

Against
ITEM NO.F.17.2.4 TO CONSIDER MEDICAL AID TO RETIREES

The item was noted.

Against
ITEM NO.F.17.2.5 TO CONSIDER THE ENHANCEMENT OF HONORARIUM PAID TO M.TECH / M.E. THESIS EXAMINERS

The committee approved Rs. 500/- per thesis for evaluating M.E/M.Tech thesis. For Ph.D, the remuneration rates of Panjab University shall continue.

Against
ITEM NO.F.17.2.6 TO REVIEW DELEGATION OF POWERS OF THE DIRECTOR

Noted

ITEM NO.F.17.2.7 TO CONSIDER COLLABORATION AGREEMENT WITH THREE UNIVERSITIES OF UKRAINE, EUROPE

A detailed deliberations took place and it was decided that exchange of faculty between three universities of Ukrain (Europe) and NITTTR, Chandigarh is recommended. It is resolved that air fare expenses will be paid by the respective university/NITTTR for sponsoring their faculty. However, stay and other expenses will be borne by the host where faculty will go. However, the faculty of Ukrain will be provided accommodation in the institute guest house only. Once it is approved by the Board of Governors, formal approval from the MHRD shall be obtained for signing the MoUs and this approval and MoUs signed will be placed before the Finance Committee in its next meeting for ratification.

ITEM NO. 18.2 ITEMS FOR CONSIDERATION

ITEM NO.F.18.2.1 TO REVIEW DELEGATION OF POWERS OF THE DIRECTOR

The matter was discussed and it was decided that items at Sr. Nos. 3, 13, 14, 15, 18, 21, 23, 23-A, 29, 30, 53, 62 and 66 of Annexure – VI are recommended to the Board of Governors for approval; and items at Sr. Nos. 47, 50, 56 were recommended with the modifications desired by the Chairman to the extent indicated below:

Sr.No. 27

This was agreed being equivalent scales of these posts (old and new pay scales).

Sr.No. 47

upto a limit of Rs.15,000/- for each item subject to maximum of Rs.50,000/- for each work.

Sr.No.50

Full powers provided the amount does not exceed Rs.10,000/- on each occasion.

Sr.No. 56

A panel of lawyers may be prepared and the cases may be assigned to any of the lawyers in the panel with the amount of fee approved by the competent authority.

Item at Sr.No. 28 of the said Annexure was not agreed to.

ITEM NO.F.18.2.2 TO CONSIDER REVISED BUDGET ESTIMATES OF THE INSTITUTE FOR 2010-11 AND BUDGET ESTIMATES FOR 2011-12

Item No. `C' i.e. the provision of Rs. 1020 lakhs under plan – creation of capital assets may be referred to the Ministry with justification for approval. The rest of the revised budget estimate for the year 2010-11 and budget estimate for the year 2011-12 were recommended to the Board of Governors for approval.

ITEM NO.F.18.2.3 TO CONSIDER THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2009-10

The committee desired the institute authority to pursue the matter to obtain audit certificate from A.G.Audit, Punjab at UT, Chandigarh for its submission to the ministry by the due date.

ITEM NO.F.18.2.4 TO CONSIDER AUDIT AND INSPECTION REPORT OF THE INSTITUTE FOR THE YEAR 2009-10

The committee was apprised that audit of records/expenditure/propriety items for the financial year 2009-10 are continuing since 12 October, 2010. The audit and inspection report shall be submitted to ministry and to the Board of Governors in its next meeting on its receipt. This was duly noted by the Finance Committee.

ITEM NO.F.18.2.5 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (GENERAL), NON-PLAN AND PLAN – (OSC)OBC SCHEME DURING THE FIRST QUARTER OF THE FINANCIAL YEAR 2010-11

The committee recommended to the Board of Governors the matter regarding unspent balance of Rs. 191.88 lakhs under plan(OSC)OBC Scheme may be taken up with the CPWD for obtaining the bills against the expenditure under the project `Construction of New Hostel Building/Lecture Hall'. However, the Member Secretary apprised that the unspent balance amount will be utilized for which he indicated that the required item has been placed under item F.18.2.8.

ITEM NO.F.18.2.6 TO WRITE OFF 51 OLD COMPUTERS PURCHASED DURING 2001 TO 2003 AND TO CONSIDER DONATING THE SAME TO GOVERNMENT ORGANISATIONS

The item was recommended to the Board of Governors for its approval.


ITEM NO.F.18.2.7 TO CONSIDER NATIONAL SKILL DEVELOPMENT PROGRAMME

The Member Secretary requested Shri N Mohan Das, Director (T) to send a formal sanction for incurring expenditure on the Skill Development Programme. Shri N Mohan Das replied that at this juncture the formal communication is not required as the four NITTTRs have been assigned this task of Skill Development Mission and the expenditure be incurred by the institute for its preliminary work and the same is recommended for approval by the Board of Governors. The Chairman also kindly agreed to this suggestion.

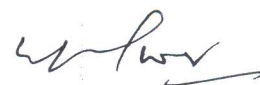
ITEM NO.F.18.2.8 TO CONSIDER ADDITIONAL AND ESSENTIAL WORKS TO BE UNDERTAKEN UNDER OBC SCHEME

The item was discussed and it is resolved that first three items in serial be undertaken out of the unspent balance under Plan (OSC) OBC grant. The same is recommended to the Board of Governors for its approval. Director (T), MHRD desired that the institute should prepare a prospective plan for next five years and submit the same to the Ministry which may include the infrastructure developmental works..

The meeting ended at 1.30 p.m. with a vote of thanks to the Chair.


9.11.10.

Dr Parijat De
Member Secretary


9/11/10
Dr K.K. Talwar
Chairman