

**AGENDA FOR THE
TWENTIETH MEETING OF BOARD OF GOVERNORS
TO BE HELD ON 25.06.2011
AT 2.30 p.m.
IN THE BOARD ROOM OF THE INSTITUTE**

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(ii)

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ITEM No.B.20.1 TO CONFIRM THE MINUTES OF THE 19TH MEETING OF THE BOARD OF GOVERNORS HELD ON 15.03.2011 AND TO REPORT ACTION TAKEN THEREON.

(a) The minutes of the 19th meeting of the Board of Governors of the institute held on 15.03.2011 were circulated amongst all its members vide institute letter No. NITTTR/Board/19th -Minutes / 1911-26 dated 06.04.2011, for their information and comments, if any. A copy of the minutes is enclosed as **Annexure - I** (at Page Nos.1 to 7). Since no comments have been received from any of the members, the same may please be confirmed as recorded.

(b) **FOLLOW UP**
FOLLOW UP OR ACTION TAKEN REPORT ON MINUTES OF THE PREVIOUS MEETING OF BOARD OF GOVERNORS

Minutes of the last meeting	Follow up
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Against

ITEM No.B.19.1(a) TO CONFIRM THE MINUTES OF THE 18TH MEETING OF THE BOARD OF GOVERNORS HELD ON 09.11.2010 AND TO REPORT ACTION TAKEN THEREON.

The minutes were confirmed as Noted
recorded

Against

ITEM NO B.15.4.8 TO CONSIDER THE REVIEW OF EFFECTIVE DATE OF IMPLEMENTATION OF CAREER ADVANCEMENT SCHEME OF AICTE FOR PROMOTIONS OF INSTITUTE FACULTY ON IN-SITU BASIS

The Board accepted the date of implementation of CAS in the institute w.e.f 25.9.2001 as per the AICTE rules but desired that the information in this regard may be sought from three sister NITTTRs and placed before the next BOG meeting.

The institute sent letters to other NITTTRs (Chennai, Bhopal and Kolkatta) vide letter No.NITTTR / Admn./E-1/A-3/8593-95 dated 31.05.2011. Replies still awaited.

Against

ITEM NO B.15.4.9 TO CONSIDER THE REVIEW OF GRANT OF INCREMENTS TO ASSISTANT PROFESSORS OF THE INSTITUTE ON ACQUIRING Ph.D DEGREE

While grant of increment to the deserving faculty member as per the present rules of the Ministry as well as those of AICTE and UGC was approved by the Board, it decided that past cases cannot be reopened and this will be applicable only for the present cases of eligible candidates as per rules.

Noted

Against

ITEM NO.B.17.3.6 TO CONSIDER PROVISION OF HEADSHIP BY ROTATION

The Board noted the information received from different organizations and approved the rotation of headship to be introduced only upto the level of Professors in those academic departments which have more than one professor, irrespective of whether they are directly appointed or promoted through CAS.

The office order no.46 dated 31.05.2011 implementing the rotational headship in the departments has been issued (copy of the office order is enclosed as **Annexure – II** at page no.8).

ITEM NO.B.18.2.9 TO REPORT CONTINUATION OF SERVICE OF PROFESSOR (DR.) SS BANWAIT ON ATTAINING THE AGE OF 50 YEARS.

Minutes of 18th meeting

The item was discussed and the Chairman and Members of the Board questioned the need of screening of individuals for continuation of service beyond the age of 50 years. It was apprised that such was the requirement under Rule 56(j) of Fundamental Rules and Supplementary Rules of Government of India on the

The above item was noted by the BoG in the last 19th meeting held on 15.03.2011.

However, with respect to the decision of the BoGs taken in its 18th meeting held on 09.11.2010, the institute referred the matter to the MHRD vide letter dated 08.03.2011.

subject which were placed at page 18 of the agenda. The Board members, while going through the rule, said that as per their interpretation, such screening be undertaken only in cases where there was some doubt that the employee was not either physically or mentally fit to continue beyond the age of 50 years. The Board, thus, was of the view and took the decision that screening of every staff member at the age of 50 years is not required to be undertaken any longer.

Sh.N.Mohan Das, Director (T) to GOI, MHRD, vide letter dated 16.05.2011 has replied that "institute may continue screening the employees as before in accordance with Govt. orders. However, the BoG may be bothered to view only the cases of those employees who are not found fit either physically or mentally to continue beyond the age of 50 years, after the said screening."

The above is for information of the BoGs.

Against

ITEM NO.B.18.4.2 TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2009-2010

This was duly approved.

Noted

Against

ITEM NO.B.18.4.5 TO CONSIDER ISSUANCE OF CHARGE SHEET TO SH. K.L. SINGLA, SENIOR ADMINISTRATIVE OFFICER

This item was deliberated at length. The Board passed a resolution that henceforth the Member-Secretary will execute / convey the decisions taken by the Board from time to time regarding disciplinary proceedings against a person to the concerned quarter. In the case of Shri K.L. Singla, the Director was authorized by the Board to issue the chargesheet on behalf of the Board of Governors after the approval of the minutes of the BOG meeting and pursue as per rules.

The Director vide his letter dated 26.04.2011 has written to Shri N Mohan Das, Director (T) GOI, MHRD, New Delhi in this regard. Action will be taken on receipt of reply from MHRD, New Delhi.

Against
ITEM NO.B.18.4.6 TO CONSIDER INTERNAL CANDIDATES FOR INTERVIEW WHO HAVE NOT BEEN SHORT LISTED BY THE SCREENING COMMITTEES

The board approved the criteria (criteria adopted by NIT Raipur) adopted by the institute for screening candidates to be called for interview in respect of positions which fall under AICTE. However, with regard to criteria for the post of Assistant Professor of Applied Science, the UGC guidelines shall be applicable.

Noted

Against
ITEM NO.B.18.4.7 PROMOTION OF DR. HEMANT SOOD FOR THE POST OF PROFESSOR UNDER CAREER ADVANCEMENT SCHEME

The Member-Secretary informed the Board that the institute is in constant touch with AICTE to get the clarifications regarding the issue. The Board desired that this case may be kept pending till a reply is received from AICTE.

Noted

Against
ITEM NO. 19.2.1 TO REPORT REGARDING PROMOTION OF SHRI SUDHAKAR RAO PATENGE, ASSISTANT PROFESSOR, MECHANICAL ENGINEERING FROM AGP Rs. 6000/- TO Rs 7000/- UNDER CAREER ADVANCEMENT SCHEME OF AICTE

The Board ratified the action taken by the institute.

Noted

Against
ITEM NO. 19.3.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 19TH MEETING OF FINANCE COMMITTEE HELD ON 15.3.2011

The Board approved the minutes of the 19th meeting of Finance Committee held on 15.3.2011 The Item No.F.18.2.8 wherein the prospective plan for the next five

Noted

years was placed was considered and approved.

Against

ITEM NO. 19.3.2 TO CONSIDER AND APPROVE THE MINUTES OF THE 11TH MEETING OF ACADEMIC COUNCIL HELD ON 23.2.2011

The Board approved the minutes of the 11th meeting of Academic Council held on 23.2.2011.

Noted

Against

ITEM NO. 19.3.3 TO CONSIDER AND APPROVE THE OPERATIONAL PLAN OF THE INSTITUTE FOR THE YEAR 2011-12

The Board approved the Operational Plan of the institute for the year 2011-12 as recommended by the Academic Council during its meeting held on 23.2.2011.

Noted

Against

ITEM NO. 19.3.4 TO CONSIDER DELEGATION OF POWERS REGARDING DISCIPLINARY / PUNITIVE ACTION TO THE DIRECTOR OF THE INSTITUTE

Same as the decision taken against Item No. B.19.1(b) (B.18.4.5).

The Director vide his letter dated 26.04.2011 has written to Shri N Mohan Das, Director (T) GOI, MHRD, New Delhi in this regard. Action will be taken on receipt of reply from MHRD, New Delhi.

Against

ITEM NO. 19.3.5 TO CONSIDER EXTENSION OF DEPUTATION OF TERM OF SH. KL SINGLA, SENIOR ADMN. OFFICER

While discussing this item, the Board desired the Member-Secretary to seek legal advice to know whether the institute can extend the term of deputation of Shri K.L. Singla when disciplinary proceedings against him are pending. The legal advice

The institute has sought legal opinion with regard to the extension of deputation term of Shri K.L. Singla. Accordingly an UO No.08 dated 16.03.2011 was sent to Chairman Board of Governors for approval. The Chairman, Board of Governors

received from the institute advocate may be put up to the Chairman for his consent before the extension is formally granted by the institute.

had given his approval on 16.03.2011 and Shri K.L. Singla was granted extension vide letter No.NITTTR/D/35149 dated 16.03.2001.

Against
ITEM NO. 19.3.6 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

The Board noted the status report on various issues relating to the institute.

Noted

Against
ITEM NO B.19.3.7 TO CONSIDER THE CASES OF EMPLOYEES FOR MACP WHO DO NOT FULFIL THE PRESCRIBED BENCHMARK UNDER THE SCHEME

After hearing the plea of the Member-Secretary, the Board decided that there should not be any relaxation in the rules laid down by the government and hence, the plea was turned down.

Noted

Against
ITEM NO B.19.3.8 TO REPORT REGARDING REQUEST OF FACULTY MEMBERS OF NITTTR CHANDIGARH FOR PAYMENT OF PENDING PAY ARREARS

The Board noted the item.

Noted

Against
ITEM NO B.19.3.9 TO REPORT ACHIEVEMENT IN RESPECT OF INTER-NITTTR SPORTS

While noting this item, the Board of Governors congratulated the Director and other sports persons of the institute who participated in the inter-NITTTR sports held in NITTTR, Kolkata during 1-4 March, 2011 on winning the Running Trophy for emerging as the Champions among the four NITTTRs.

Noted

ITEM NO.B.20.2 ITEM FOR REPORTING

ITEM NO.B.20.2.1 TO REPORT REGARDING EXTENSION OF EMPANELMENT OF SILVER OAK HOSPITAL, PHASE IV, MOHALI AND MUKAT HOSPITAL + HEART INSTITUTE, CHANDIGARH (PRIVATE CGHS RECOGNIZED HOSPITALS) FOR FURTHER TWO YEARS FOR MEDICAL TREATMENT OF THE INSTITUTE EMPLOYEES AND THEIR FAMILIES

The Board of Governors in its 13th meeting held on 13.02.2009 (vide item No.B.13.3.1) approved recognition and empanelment of Silver Oak Hospital, Phase IV, Mohali and Mukat Hospital + Heart Institute, SCO 47-49, Sector 34-A, Chandigarh (a private CGHS recognized hospital) for medical treatment of the institute employees and their families for two years. The Board of Governors authorised the Director of the Institute to recognize and empanel any Hospital, Diagnostic Centre or Laboratory for medical treatment of the institute employees and their families in future if the same is recognized by the CGHS Chandigarh. The institute has extended the empanelment of Silver Oak Hospital, Phase IV, Mohali and Mukat Hospital + Heart Institute, SCO 47-49, Sector 34-A, Chandigarh for a further period of two years from the date of issue of the order (office order No.332 dated 23.03.2011 and office order No.30 dated 19.05.2011 respectively, attached as **Annexure – III** (at page nos.9 to 10) on the same terms and conditions as applicable to the CGHS beneficiaries at Chandigarh.

IT IS FOR INFORMATION ONLY

ITEM NO.B.20.2.2 TO REPORT REGARDING RELIEVING OF
DR.PARIJAT DE FROM THE POST OF
DIRECTOR, NITTTR, CHANDIGARH

Sh.Rajesh Singh, Deputy Secretary to the GOI, MHRD, New Delhi, vide letter No.7-15/2010-TS-IV dated 02.06.2011 conveyed that the competent authority has accepted the technical resignation of Dr.Parijat De, Director, NITTTR, Chandigarh, with immediate effect. He has further informed that the charge of the post of Director, NITTTR, Chandigarh, may be handed over to the senior most Professor i.e. Dr.K.M. Rastogi, Professor & Head (Curriculum Development Centre) for a period of 6 months from the date of vacancy or till further orders, whichever is earlier.

Dr.Parijat De has been relieved from the post of Director w.e.f. 03.06.2011 (AN) and the charge of said post has been handed over to Dr.K.M. Rastogi. The same has been communicated to MHRD, GOI vide institute Office Order No. 52/9030-39 dated 03-06.2011.

THIS IS FOR KIND INFORMATION OF THE BOARD OF GOVERNORS

ITEMS FOR CONSIDERATION

ITEM NO.B.20.3.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 20TH MEETING OF FINANCE COMMITTEE TO BE HELD ON 25.06.2011

The 20th meeting of Finance Committee is scheduled to be held on 25.06.2011 at 11.30 A.M. Agenda papers for this meeting are attached herewith in a separate booklet as **Annexure - IV**. The minutes of the meeting of Finance Committee will be placed before the Board of Governors for consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.20.3.2 TO CONSIDER THE CASE OF FACULTY MEMBERS WHO HAD NOT OBTAINED PH.D WITHIN 7 YEARS AS PRESCRIBED IN THE TERMS & CONDITIONS OF THEIR SELECTION TO THE POST OF ASSISTANT PROFESSOR

The AICTE vide letter No. No.F.No.FD/PSSC/Notification/2002/1 dated 19.02.2003 had laid down the following eligibility requirement for the post of Assistant Professor in the degree level technical institutions in various disciplines of education :

Ph.D degree with first class degree at Bachelor's or Master's level in the appropriate branch of Engineering/Technology with 3 years experience in Teaching/Industry/Research at the level of Lecturer or equivalent OR First class degree at Master's level in the appropriate branch of Engg./Tech. with 5 years experience in Teaching/Industry/Research at the level of Lecturer or equivalent.
(Such candidates will be required to obtain Ph.D degree within a period of 7 years from the date of appointment as Assistant Professor)

Two faculty members namely Mrs. Lini Mathew, Associate Professor (earlier Assistant Professor) and Mrs. Poonam Syal, Associate Professor (earlier Assistant Professor) who were having Master's Degree in appropriate Branch of Engineering/Technology with 5 years of experience in teaching/industry/research at the level of Lecturer were appointed as Assistant Professor in February, 2004 with the condition that they have to obtain Ph.D Degree within a period of seven years from the date of appointment as Assistant Professor(now Associate Professor) as per the condition laid down in the above referred letter of AICTE dated 19.02.2003 for the appointment to the post of Assistant Professor.

The period of 7 years from the date of appointment as Assistant Professor in respect of these faculty members had since elapsed but these faculty members are yet to obtain their Ph.D degrees. It is worthwhile to mention here that in the above cited letter, no guidelines have been given as to what action the institute has to initiate in case an individual does not obtain Ph.D degree within the prescribed limit of 7 years, in case of appointment as Assistant Professor (now Associate Professor).

In this regard the institute vide letter No.NITTTTR/Admn/E-1/33765 dated 17.02.2011(copy enclosed as **Annexure – V** at page Nos.11 to 12) had requested the Advisor, Approval Bureau, All India Council for Technical Education, New Delhi to intimate further action to be initiated in such cases. But no reply has been received till date.

THE BOARD OF GOVERNORS MAY KINDLY ADVISE THE ACTION TO BE INITIATED IN SUCH CASES WHEN INDIVIDUALS DO NOT OBTAIN PH.D. WITHIN STIPULATED PERIOD.

ITEM No.B.20.3.3 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006, the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.

Accordingly, the status report in respect of the above issues is being placed which is as under:

1. Filling up of backlog vacancies of SC/STs and OBCs

There are no backlog vacancies of SCs/STs at this institute. However, there are three backlog OBC vacancies in Group A posts for which recruitment process is going on.

2. Annual Report and Audited Accounts

The provisional Annual Accounts of the Institute for the year 2010-11 are prepared and placed to be adopted by the Finance Committee / Board of Governors before submission to Principal Accountant General (Audit), Punjab & U.T. Chandigarh for audit.

After completion of audit and receipt of Audit Report, Annual Accounts will be incorporated in the Annual Report of the Institute

for submission to the Ministry of Human Resource Development
New Delhi.

3. **Comments in respect of outstanding Audit Paras**

As per Audit & Inspection Report for the year 2009-10, only 10 number paragraphs are pending for which annotated replies have been sent to the Principal Accountant General(Audit), Punjab & UT Chandigarh for their consideration. Reply is still awaited.

4. **Progress of Plan and Non Plan expenditure**

The status report on the progress of expenditure (provisional) under Non Plan (recurring), Plan-Non Recurring-Creation of Capital Assets, Plan (General) – Recurring and Plan-(OSC)-OBC scheme at the of 4th quarter i.e. 31.03.2011, placed in Finance Committee item No.F.20.2.1, may please be perused.

5. **Pending vigilance matters and enquiry report thereto**

There is no pending vigilance case in the institute.

6. **Redressal of public grievances**

There is no pending matter of public grievances in the institute.

SUPPLEMENTARY

ITEM No.B.20.3.4 TO APPROVE APPOINTMENTS OF ASSISTANT PROFESSORS ADVERTISED BY THIS INSTITUTE AGAINST ADVERTISEMENT NO. 124-9/2010 REGARDING

The institute had advertised 6 posts of Assistant Professor against Advertisement No. 124-9/2010 in the Pay Band of Rs 15600-39100 with AGP Rs 6000/-. Accordingly interviews for the following posts were held in the Board Room of this institute as per details given below:

Sr No	Name of Post	Date of Interview
1	Assistant Professor, Civil Engineering – One (General)	19-04-2011
2	Assistant Professor, Electrical Engineering – One (OBC)	20-05-2011
3	Assistant Professor, Electronics & Communication Engineering – One (General)	23-05-2011
4	Assistant Professor, Applied Science (Applied Mathematics) – One (General)	24-05-2011
5	Assistant Professor, Computer Science – One (OBC)	25-05-2011
6	Assistant Professor, Computer Science – One (General)	25-05-2011

The selection committee met on the above dates and selected the candidates as per details given in UO No. NITTTR/Admn/RA/16 dated 27.5.2011.

Board of Governors may kindly approve the recommendations of the Selection Committees so that necessary appointment letters may be issued to the selected candidates.

BOARD OF GOVERNORS MAY KINDLY APPROVE

ITEM No.B.20.3.5 TO CONSIDER RE-EMPLOYMENT OF FACULTY BEYOND THE AGE OF SUPERANNUATION

In order to meet the situation arising out of the shortage of teachers in Universities and other teaching institutions and the consequent vacant positions therein, Government of India has allowed re-employment of faculty beyond the age of superannuation i.e. after 65 years. As per this order the Government of India has prescribed the following guidelines for re-employment of faculty beyond the age of superannuation:

"All persons holding teaching positions against sanctioned posts may also be considered for re-employment beyond 65 years and up to the age of 70 years, against sanctioned vacant posts, if such posts are not filled up by regular candidates. However, such re-employments beyond the age of 65 years shall be done only after screening at the age of 65 years, under the extant guidelines of the University Grants Commission".

As per the guidelines of University Grants Commission the re-employment of faculty beyond the age of superannuation is as under :

"subject to availability of vacant positions and fitness, teachers shall also be re-employed on contract appointment beyond the age of sixty five years upto the age of seventy years. Re-employment beyond the age of superannuation shall, however, be done selectively, for a limited period of 3 years in the first instance and then for another further period of 2 years purely on the basis of merit, experience, area of specialization and peer group review and only against available vacant position without affecting selection or promotion prospects of eligible teachers".

Keeping in view the above guidelines, permission may kindly be granted for initiating the process for implementation of the scheme for re-employment of superannuated faculty beyond the age of 65. Board may consider for the approval for evolving institute specific policy after studying the rules and regulations in detail.

THE BOARD OF GOVERNORS MAY CONSIDER FOR APPROVAL FOR EVOLVING INSTITUTE SPECIFIC POLICY FOR RE-EMPLOYMENT OF SUPERANNUATED FACULTY BEYOND THE AGE OF 65 YEARS AFTER STUDYING THE RULES AND REGULATIONS