

LIST OF MEMBERS OF FINANCE COMMITTEE

Sr. No.	Name and Designation with full address of the present incumbent	Status
1.	Dr. K.K. Talwar Chairman, Board of Governors, NITTTR, CHANDIGARH	Chairman
2.	Shri Yogendra Tripathi, IAS Joint Secretary & Financial Adviser (IFD), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, NEW DELHI – 110 115	Member
3.	Shri Shashi Prakash Goyal, IAS Joint Secretary (TEL), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, NEW DELHI – 110 115	Member
4.	Dr. M.P. Poonia Director, National Institute of Technical Teachers' Training & Research, Sector 26, CHANDIGARH – 160 019	Member - Secretary

Augmentation

Agenda items for 29th meeting of the Finance Committee to be held on 08.05.2015 at 11.30 a.m. at this Institute.

CONTENTS

Item No.	Particulars	Page(s)
Item No.F.29.1	To confirm the minutes of 28 th meeting of Finance Committee held on 07.11.2014	1
Item No.F.29.2	To note the action taken on the decisions made in the 28 th meeting of the Finance Committee held on 07.11.2014	1 - 5
Item No.F.29.3	Items for consideration	
	F.29.3.1 To consider status report on progress of expenditure under Plan (Non Recurring) – creation of capital assets, Plan (General) – Recurring, and Non-Plan (Recurring) scheme at the end of 4 th quarter i.e. 31.03.2015	5
	F.29.3.2 To consider enhancement of emoluments of Project Associates	6 - 7
	F.29.3.3 To consider declaration of goods including equipment, furniture etc. as obsolete or unserviceable	7 - 10
	F.29.3.4 To consider and approve the expenditure against grant received under TEQIP-II	10 - 11
	F.29.3.5 To consider and approve the manpower engaged on contract basis for TEQIP-II Project	11
	F.29.3.6 To consider and approve the study visit of NITTTR faculty to Canada/USA under TEQIP-II project of World Bank	12 - 14
	F.29.3.7 To consider and approve the estimated cost for construction of Faculty houses in Sector 42 and additional storey in New Guest House in Sector 26 Chandigarh during years 2015-17	14
	F.29.3.8 Setting up extension centres of NITTTR in the states in Northern Region	15

Contd. 2..

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH,
CHANDIGARH**

**AGENDA FOR THE 29TH MEETING OF THE FINANCE COMMITTEE
TO BE HELD ON 08.05.2015 AT 11.30 AM AT THIS INSTITUTE**

ITEM NO. F. 29.1 TO CONFIRM THE MINUTES OF 28TH MEETING OF FINANCE COMMITTEE HELD ON 07.11.2014

The minutes of the 28th meeting of the Finance Committee of the Institute, held on 07.11.2014, were circulated amongst all its members vide institute letter No. NITTTR/Board/31st – Minutes/26524-41 dated 17.11.2014 for their information and comments, if any. A copy of the minutes is enclosed as **Annexure - I** (page Nos.1 to 5). Since no comments have been received from any member, the same may be confirmed as recorded.

ITEM NO.F.29.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 28TH MEETING OF THE FINANCE COMMITTEE HELD ON 07.11.2014

S.No.	Item	Action Taken
F. 28.1	TO CONFIRM THE MINUTES OF 27 TH MEETING OF FINANCE COMMITTEE HELD ON 02.06.2014 The minutes were confirmed as recorded.	Noted
F.23.2.1	TO CONSIDER CREATION OF ENDOWMENT FUND OUT OF INTERNAL REVENUE OF THE INSTITUTE. The Finance Committee recommended that the guidelines regarding administering and utilization of endowment fund of the Internal revenue of the institute may be sent to MHRD, for consideration and approval.	As desired by the Finance Committee the institute vide letter No.NITTTR / B&ITA / 37644 dated 27.02.2015 has sent the guidelines for utilization of Endowment fund to MHRD for approval. Reminder has been sent on 20.04.2015. Reply is still awaited.
F.26.3.6	TO CONSIDER GRADE PAY OF RS.4200/- TO ASSISTANTS IN NITTTR, CHANDIGARH AT PAR WITH CENTRAL GOVERNMENT AUTONOMOUS ORGANIZATIONS ESTABLISHED UNDER MHRD, GOVERNMENT OF INDIA Member Secretary informed the house that the MHRD vide its letter No. 9-17/2008.TS.IV dated 30.9.2014 has conveyed that the above proposal has not been	The detailed case of Assistants has been sent to MHRD for placing the same before the 7 th Pay Commission vide Institute letter No. NITTTR / Admn / 35038 dated 29.01.2015.



	<p>accepted by the Finance Ministry.</p> <p>Finance Committee recommended that matter may be again submitted to the Ministry for reconsideration and for taking up the matter with the 7th Pay Commission which has been constituted by the Govt. of India</p>	
F.26.3.8	<p>TO CONSIDER PROPOSAL FOR CADRE REVIEW AND RE-STRUCTURING OF NON-TEACHING STAFF OF NITTTR, CHANDIGARH</p> <p>Finance Committee recommended that the proposal may be examined by involving the member(s) from the MHRD and the final proposal may be put up to Ministry for consideration and approval.</p>	<p>The Institute vide No.29860 dated 17.12.2014 requested MHRD to de Shri Satpal Sharma (AFA any other officer to examine proposal of re-structuring Non-teaching staff by submitting the same to Ministry for approval. Reminder has also been sent MHRD on 12.03.2015. Reply still awaited.</p>
F.27.3.2	<p>TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE</p> <p>Member Secretary placed the recommendations of the committee constituted to examine the cases of item spanning less than 10 years and costing more than Rs. 10,000/- for declaring them obsolete or unserviceable. Finance Committee recommended to the Board of Governors to consider and approve that the equipment costing more than Rs.10,000/- and spanning less than 10 years may be considered obsolete or unserviceable and accordingly, be written off.</p>	Noted
F.27.3.6	<p>TO CONSIDER MERGER OF THE POST OF PROOF READER WITH THAT OF ASSISTANT INSTEAD OF UPPER DIVISION CLERK IN THE PAY SCALE OF RS.4500-125-7000</p> <p>Finance Committee advised the institute to take up the matter with the MHRD for earlier approval of the same.</p>	<p>A reminder has been sent MHRD vide Institute letter NITTTR / Admn / E-III / PF. 28355 dated 8.12.2014. Reminder in this regard has been sent on 03.03.2015. Reply is still awaited.</p>
F.27.3.7	<p>TO CONSIDER AND APPROVE THE REQUIREMENT OF AC STAFF BUS AND CAR AGAINST OLD AMBASSADOR AS WELL AS ESTEEM CAR</p> <p>Finance Committee advised the institute to follow proper guidelines for the purchase of vehicles as replacement</p>	<p>As advised by the Finance Committee proper guidelines are being followed for purchasing the new vehicle.</p>

F.27.3.8	TO CONSIDER AND APPROVE THE SCHEME FOR MEDICAL FACILITIES TO THE RETIREES OF NITTTR CHANDIGARH	<p>A letter has been written to NITTTRs Chennai, *Kolkatta & Bhopal on 9.12.2014. Reminder in this regard has been sent vide Institute letter No. 37560 - 562 dated 25.02.2015. Reply is still awaited. Case on the issue by the retirees of the institute is also pending in the Court of law. The next date of hearing is 10.08.2015.</p>
F.28.3.1	TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NON RECURRING) – CREATION OF CAPITAL ASSETS, PLAN (GENERAL) – RECURRING, AND NON-PLAN (RECURRING) SCHEME AT THE END OF 2ND QUARTER i.e. 30.09.2014	<p>As advised by the Finance Committee a column indicating the grant received from MHRD for the financial year has been depicted in the table indicating the status report of expenditure by the institute during the year 2014-15.</p>
F.28.3.2	TO CONSIDER REVISED BUDGET ESTIMATE OF THE INSTITUTE FOR 2014-15 AND BUDGET ESTIMATES FOR THE YEAR 2015-16	Noted
F.28.3.3	TO CONSIDER AUDIT AND INSPECTION REPORT OF THE INSTITUTE FOR THE YEAR 2013-14	Noted
	<p>The Finance Committee recommended to the Board of Governors to approve the Annual Accounts of the Institute for the year 2013-14. It advised the institute to expedite the submission of Audit Certificate of the CAG to MHRD.</p>	



F.28.3.4	TO CONSIDER AUDIT AND INSPECTION REPORT OF THE INSTITUTE FOR THE YEAR 2013-14	Noted
	The Finance Committee recommended to the Board of Governors to approve the Audit and Inspection Report of the Institute for the year 2013-14.	
F.28.3.5	TO CONSIDER AND RECOMMEND STATUTORY AUDIT REPORT FOR THE FINANCIAL YEAR 2013-14 OF TEQIP-II PROJECT	Noted
	The Finance Committee recommended to the Board of Governors to approve the Statutory Audit Report for the Finance Year 2013-14 of TEQIP-II project as it has been audited by a certified Chartered Accounts firm.	
F.28.3.6	TO CONSIDER AND APPROVE THE EXPENDITURE AGAINST GRANT RECEIVED UNDER TEQIP-II PROJECT IN PLAN SCHEME	Noted
	The Finance Committee recommended to the Board of Governors to approve the expenditure against Grant received under TEQIP-II project in plan scheme.	
F.28.3.7	TO CONSIDER AND APPROVE BUDGET ESTIMATES FOR THE PROJECT TEQIP-II FOR THE YEAR 2014-15	Noted
	The Finance Committee recommended to the Board of Governors to approve the Budget Estimates for the year TEQIP - II for the year 2014-15.	
F.28.3.8	TO CONSIDER AND APPROVE THE LADY DOCTOR FOR GIRLS HOSTELS	Noted
	The Finance Committee did not approve the proposal of the institute.	
F.28.3.9	CONDUCT OF PROGRAMME FOR THE FACULTY OF THE TECHNICAL INSTITUTION FOR THE STATE OF RAJASTHAN AT MNIT, JAIPUR	Noted
	The Finance Committee recommended to the Board of Governors to approve the proposal of the institute.	
F.28.3.10	TO CONSIDER AND APPROVE THE REVISION OF RENTAL CHARGES OF PG HOSTEL, MAIN HOSTEL AND GUEST HOUSE	Noted
	The Finance Committee recommended to the Board of Governors to approve the proposal of the institute. However, under Head (B) Guest House at Sr. No. 3, be substituted by Guests of the Institute on personal visit.	

F.28.3.11	TO CONSIDER AND APPROVE THE HONORARIUM TO FACULTY / TECHNICAL PERSON FOR DISCHARGING HOSTEL DUTY	Noted
	The Finance Committee recommended to the Board of Governors to approve the proposal of the institute.	
F.28.3.12	TO CONSIDER AND APPROVE THE CONSTRUCTION OF FACULTY HOUSES IN SECTOR 42 NITTR CAMPUS	Noted
	The Finance Committee recommended to the Board of Governors to approve the proposal of the institute.	

ITEMS F.29.3 ITEMS FOR CONSIDERATION

ITEM NO.F.29.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NON RECURRING) – CREATION OF CAPITAL ASSETS, PLAN (GENERAL) – RECURRING, AND NON-PLAN (RECURRING) SCHEME AT THE END OF 4TH QUARTER i.e. 31.03.2015

The status of Plan (Non - Recurring) - Creation of Capital Assets, Plan (General) - Recurring, and Non - Plan (Recurring) scheme at the end of 4TH quarter i.e. 31.03.2015 of the financial year 2014-15 is as under:

(Rupees in lakh)

Particulars	R E for 2014-15 Approved By BOG	Opening Balance As on 1.4.2014	Grant received From GOI, MHRD	(IRG) Up to March 2015	Total Fund Available (3+4+5)	Progressive Expenditure up to March 2015	Balance as on 1.4.2015 (6-7)
1	2	3	4	5	6	7	8
Plan							
i)Non-Recurring- Creation of Capital Assets	1724.00	Against Grant=0.15	579.06	-	579.21	628.09	(-)48.88
ii)Plan-General (Recurring)	368.82	Against Grant=16.93	272.91	L&Adv = 0.66	290.50	364.02	(-)73.52
NON-PLAN (Recurring)	2537.99	Grant A= 4.88 L&Adv = 4.99 GrantB=17.65 Total =27.52	Salary & Pension = 1625.40	L&Adv = 8.25	1661.17	1692.32	(-)31.15
IRG	-	OB as on 1.4.14 = 991.51	Non Salary = 90.00	IRG = 394.60	484.60	Non Salary = 368.52	Against IRG = 116.08

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL



ITEM NO.F.29.3.2 TO CONSIDER ENHANCEMENT OF EMOLUMENTS OF PROJECT ASSOCIATES

The Board of Governors of the institute in its 14th meeting held on 26.06.2009, on the recommendation of the Finance Committee (vide Item No. F.14.5) of its 14th meeting held on 26.06.2009 had approved enhancement of emoluments of the Project Associates as under:

Sr. No.	Qualifications	Consolidated Remuneration in Rupees Per Month
1.	Project Associate for which qualifications prescribed are ME/M.Tech or equivalent	Rs.10,000/- with an annual rise of Rs. 300 per month subject to maximum of Rs. 10,900/-
2.	Project Associate for which qualifications prescribed are M.Sc. B.E/B.Tech., or equivalent	Rs.8000/- with an annual rise of Rs.250/- per month subject to maximum of Rs.8750/-
3.	Project Associate for which qualifications prescribed are B.Sc / 3 years diploma in Engineering and Technology or equivalent	Rs.6000/- with an annual rise of Rs.175/- per month subject to maximum of Rs.6525/-

Since the remuneration payable to the Project Associates, which was fixed approximately six years back has not been revised so far, therefore, it has become very difficult to hire the services of persons to serve as Project Associates on the existing remuneration, which has become inadequate under the present circumstances.

Keeping in view the difficulties being faced by the institute in the recruitment of Project Associates due to inadequate remuneration, the matter was reviewed at the institute level through a duly constituted committee. On the basis of recommendations of the committee, it is proposed that the monthly remuneration payable to the Project Associates be revised and fixed as under:

1. Salary of Project Associates with qualification of Degree in Engineering/Technology or Post Graduate in Arts/Commerce/Science be raised from Rs 8000/- pm to Rs 18,000/- per month (consolidated).
2. Salary of Project Associate with qualification of Diploma in Engineering/ Technology or Graduate in Arts/Commerce/Science be raised from Rs 6000/- to Rs 14,000/- per month (consolidated).

While making the above recommendations, the committee has considered minimum wages payable to Statistical Operator, Information Assistant [Technical], Office Assistant and Data Entry Operator by Chandigarh Administration and the prevailing salary of Project Associate in PEC University of Technology, Chandigarh, PGIMER, Chandigarh and CSIO, Chandigarh.

As the amount payable to the Project Associates is consolidated remuneration, therefore, no other financial benefit, in any shape, will be payable to the Project Associates.

THE FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS

ITEM NO.F.29.3.3 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE

Physical verification of goods including equipment, furniture etc. of the institute is conducted at the end of each financial year as per provisions of GFR 192(1), 192(2) & 192(3). For conducting physical verification, various committees of officers of the institute were constituted at the Institute level. Accordingly, for the last financial year, a physical verification was conducted at the end of the financial year 2013-2014. Physical verification reports submitted by the committees are attached as **Annexure - II** at page no. 6 to 78 for perusal.

The committees have recommended that the goods including equipment & furniture items as indicated below have become unserviceable/obsolete and as such be declared so.

Sr. No.	Name of the Deptt./ Laboratory	Year of Purchase		Book Value		Total Amount	
		From	To	Rs.	P	Rs.	P
1.	CIVIL ENGG DEPTT.						
a)	Public Health Engg.Lab	1999	2002	8,51,347.46			
b)	Computer Application Lab	1999	2007	1,18,948.00		9,92,964.21	
c)	Soil Engg. Laboratory	2004	2006	22,668.75			
2.	ELECTRICAL ENGG. DEPTT.						
a)	Embedded Elect. Machines, VI & Instrumentation & Control Lab. Power Electronics Lab.	1971	2006	6,31,339.96			
b)		1981	2013	24,748.00		6,56,087.96	
3.	MECHANICAL ENGG. DEPTT.						
a)	Machine Tool Material Testing Metrology Lab.	1969	2006	2,68,627.89			
b)	CAD/CAM lab.		1993	8,14,749.00		10,83,376.89	
4.	ELECTRONICS & COMM. ENGG. DEPARTMENT						
a)	DSP Laboratory	1999	2007	3,98,590.00			
b)	Comm. Laboratory	1988	2008	2,41,731.12		7,07,295.13	
c)	Electronics Service Centre	1982	2011	66,974.01			
						B/F Rs. 34,39,724.19	

Sr. No.	Name of the Deptt./ Laboratory	Year of Purchase From To	Book Value Rs. P	Total Amount Rs. P
				B/F Rs. 34,39,724.15
5.	ETV DEPARTMENT			
a)	ENG/EFP	1976-1996	4,508.86	
b)	ETV Main & Mini Studio	1983- 1994	2,91,776.16	
c)	Audio Video Workstation Lab. Audio Video Lab.	2006-2009	6,22,925.00	9,85,461.6
d)	ETV Project	1983-1987	4,471.60	
e)	ETV/Tool & implement	2006-2009	59,990.00	
f)		1987-1996	1,790.00	
6.	COMPUTER SCIENCE DEPTT.	2000-2009	10,24,687.00	10,24,687.00
7.	APPLIED SCIENCE DEPTT.	1975-2007	37,317.00	37,317.00
8.	GUEST HOUSE	1983-2012	1,53,015.83	1,53,015.83
9.	HOSTEL	1986-2007	1,17,248.22	1,17,248.22
10.	ESTATE DEPARTMENT			
a)	Elect. Mtc.	1983-2003	70,315.40	
b)	Bld. Mtc.	1995-2012	1,03,589.10	2,18,344.50
c)	Telephone Section	1998-2011	44,440.00	
11.	IMCO	2006-2007	1,01,850.00	1,01,850.00
12.	HINDI CELL	2006-2008	62,162.16	62,162.16
13.	ACADEMIC CELL	2007	22,360.00	22,360.00
14.	LIBRARY	1994-2007	90,210.00	90,210.00
15.	ESTT. SECTION	2004-2008	99,399.98	99,399.98
16.	ACCOUNTS SECTION	2003	42,694.00	42,694.00
17.	CENTRAL STORE	1967-2007	30,793.98	30,793.98
18.	FURNITURE	1967-2007	37,034.30	37,034.30
				C/F Rs.64,62,300.00

Sr. No.	Name of the Deptt./ Laboratory	Year of Purchase		Book Value		Total Amount	
		From	To	Rs.	P	Rs.	P
				B/F Rs.64,62,302.78			
	SOFTWARE						
1.	Civil Engg. Deptt. Computer Application Lab.	1997-1999		60,310.00		60,310.00	
2.	Electrical Engg. Deptt. Embedded Elect. Machines, VI & Instrumentation & Control Lab.	2002-2005		6,56,686.76		6,56,686.76	
3.	Mech Engg. Deptt. CAT/CAM Lab.	2002-2005		4,22,237.00		4,22,237.00	
4.	Electronics Comm. Engg. Deptt.	2002		57,750.00		57,750.00	
5.	ETV Project	2010		5,93,469.00		5,93,469.00	
6.	Applied Science Deptt.	2001-2004		15,200.00		15,200.00	
				Total Rs. 82,67,955.54			

The goods of the Civil Engineering Department, Electrical Engg. Department, Mechanical Engineering Department, Electronics & Communication Engineering Department, ETV Department, Computer Science Department, Applied Science Department, Guest House, Hostel, Estate Deptt., IMCO, Hindi Cell, Academic Cell, Library and Estt. Section noted at Sr. No.1, 2, 3, 4, 5, 6, 7, 8, 9,10,11,12,13,14, & 15 above, which were recommended for declaring obsolete/unserviceable, were costing Rs.81,57,433.94. It includes equipments/items costing Rs.65,02,960.93, spanning less than ten years and costing more than Rs.10,000/- each and also spanning more than ten years & costing more than Rs.50,000/- each. Therefore, another committee with two outside experts was constituted vide Office Order No.224 dated 24.01.2015 to consider recommendations of the Physical Verification Committees of the institute. The recommendations of the said committee are also enclosed as **Annexure – III** at page No.79 to 87. The committee has also recommended to declare costly equipment items of Rs.65,02,960.93 as obsolete/unserviceable.

After declaring the above noted goods costing Rs. 82,67,955.54 as obsolete/unserviceable, the same will be disposed off by way of public auction/sealed bids and the sale proceeds thereof will be deposited into the institute accounts. The list of goods will also be got cleared from the Stores and accounts of the institute.

is certified that:



1. there is no loss of goods due to theft ; and
2. the physical verification reports do not disclose any defect in the system or serious negligence, fraud or mischief on the part of any employee of the Institute.

It is proposed that the unserviceable, obsolete equipment/furniture etc. as indicated above, whose value is as under, be declared so, for disposal.

	<u>Rs.</u>	<u>P</u>
1. Equipment items including Furniture (as per details above)	82,67,955.54	
	Total 82,67,955.54	

THE FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS, REGARDING DECLARATION OF THE ABOVE NOTED GOODS COSTING Rs. 82,67,955.54 AS OBSOLETE/UNSERVICEABLE

ITEM NO.F.29.3.4 TO CONSIDER AND APPROVE THE EXPENDITURE AGAINST GRANT RECEIVED UNDER TEQIP-II

Government of India, Ministry of Human Resource Development (MHRD) sanctioned an allocation of Rs.10.00 crores to this Institute in March, 2015 for World Bank assisted Project "Technical Education Quality Improvement Programme - Phase-II" (TEQIP-II), for implementing Project's sub – component 1 – "Strengthening Institutions to Improve Learning Outcomes and Employability of Graduates". Against this allocation, MHRD has released a total grant of Rs.4.00 crores upto 31.03.2015. Details of Grant received and expenditure incurred is given below:

			(Rupees in Lakhs)		
Financial Year	Details	Grant received	Expenditure incurred		
2013-2014	MHRD letter No.F.No.16-6/ 2013-TS.VII dated 25.03.2013	100.00	72.99		
2014-2015	MHRD letter No.F.No.16-14/ 2014-TS.VII dated 26.09.2014	300.00	130.51		
Total		400.00	203.50		

The Institute would utilize the balance grant of Rs.196.50 lakhs on approved activities of TEQIP-II project as per the World Bank guidelines. Activity (sub-component) wise break-up of total cumulative expenditure of Rs.203.50 lakhs is indicated as under:

Sr. No.	Activity	(Rupees in Lakh)
		Expenditure
1.	Procurement of Goods (equipment, furniture, etc.)	93.56
2.	Teaching and Research Assistantship	46.58
3.	Enhancement of Research & Development and Consultancy Activities.	2.67
4.	Faculty & Staff Development	26.34
5.	Enhanced Industry Institute Interaction	0.54
6.	Institutional Management Capacity Enhancement	2.74
7.	Institutional Reforms	11.49
8.	Academic Support for Weak Students	1.01
9.	Incremental Operating Cost	18.57
Total expenditure for the financial year 2014-15		203.50

THE FINANCE COMMITTEE MAY CONSIDER AND RECOMMEND TO THE BOARD OF GOVERNORS FOR APPROVAL

ITEM NO.F.29.3.5 TO CONSIDER AND APPROVE THE MANPOWER ENGAGED ON CONTRACT BASIS FOR TEQIP-II PROJECT

Technical Education Quality Improvement Programme - Phase-II (TEQIP-II) provides for staff to handle accounts functions like maintenance of books of accounts(ledgers/expenditure registers), cash book, files, staff for processing bills of contractors/firms, for maintaining project related records and staff for operating computers, cameras to run ICT based online programmes by the Institute. Therefore, the institute engaged following three persons against the posts indicated from 1st November, 2014 on contract basis at DC rates approved by Chandigarh Administration:

Sr. No.	Name	Post	Remuneration per month (Rupees)
1.	Mr Pankaj Shekhawat	Office Assistant (Accounts)	18,706.00
2.	Mr. Harjot Pal Singh	Database Administrator-cum-programmer	26,845.00
3.	Ms. Deepika	Database Administrator-cum-programmer	26,845.00

These persons had very good experience of working as clerk cum Data entry operator till 31-10-2014 with this project on contract basis. The Institute engaged these persons against the posts mentioned above from 1st November, 2014 on contract basis at the rates fixed by the Dy. Commissioner, Chandigarh through service provider till the end of TEQIP-II Project in this Institute.

THE FINANCE COMMITTEE MAY CONSIDER AND RECOMMEND THESE APPOINTMENTS TO THE BOARD OF GOVERNORS FOR APPROVAL

ITEM NO.F.29.3.6 TO CONSIDER AND APPROVE THE STUDY VISIT OF NITTTR FACULTY TO CANADA/USA UNDER TEQIP-II PROJECT OF WORLD BANK

NITTTR Chandigarh is one of the few institutions covered under Technical Education Quality Improvement Project (TEQIP-II) of World Bank. Under this project, the institute is to get a grant of Rs.10 crores for the qualitative growth of its projects and programmes for the benefit of technical education system in the country. Under the project one of the important sub components is faculty and staff development for which an amount of Rs. One crore has been earmarked. This money is to be utilised for the education and training of faculty and staff for making them up-to-date and of global standards.

PHD Chamber of Commerce and Industry which is a non-profit, proactive and dynamic multi-state apex organisation working at the grass-root level and with strong national and international linkages. The Chamber acts as a catalyst in the promotion of industry, trade and entrepreneurship. PHD Chamber through its vast linkages with industry and academia both in India and several other countries of the world and its research based policy advocacy role, positively impacts and economic growth and development of the nation and contributes significantly to socio-economic development and capacity building in several fields of education and technology.

Seeing its significant contribution in making a conducive environment for academia industry partnership for developing competent technical human resources, the institute(NITTTR, Chandigarh) has requested PHDCCI to put up a proposal to send faculty members to Canada/USA for international exposure for enhancing the quality standards of the institute projects and programmes. The broad objectives of the proposed visits shall be:

Objective:

- To forge alliances with academia, research organizations and industry of Canada/USA leading multifarious engagements at institutional, departmental and researcher levels.
- To understand the technology progress and upcoming inventions which may be helpful in Research and development.
- To observe the adoption of the upcoming technology in curriculum as well as in classroom teaching.
- To learn and upgrade the classroom culture.
- To understand the teaching methodology adopted in the classes.
- To understand the testing pattern, lesson plans, assignment systems etc.
- To work on the possibilities for foreign faculty members inputs into institute programmes.
- To work on the better orientation sessions, career counselling sessions etc in the institute.

- To work on the mutual collaborations and agreements for enhancing the quality of projects and programmes.
- To understand the ongoing research work and provide the suitable support and input as required.

Estimated Cost:

- The estimated cost of the visit, as provided by PHDCCI Chandigarh, is Rs.2.35 lac per person for Canada and Rs.2.5 lac per person for USA. This would include the cost of the following:
 1. Chandigarh-Delhi-Chandigarh taxi facility
 2. Return air ticket to Canada/USA
 3. Boarding & Lodging (hotel stay on sharing basis)
 4. Local group transport to universities.
- Additional personal expenditure like visa fee, personal travel, shopping, exclusive visits, sightseeing, entrance ticket etc to be paid by the delegate.
- PHD Chamber will be arranging the visit of the delegation on no profit/no loss basis.

Cities to be visited:

Canada

- Vancouver, B.C
- Abbotsford, B.C
- Ottawa, Ontario

Universities proposed to be visited (Two –three Universities out of the following):

- University of British Columbia, Vancouver, B.C
- University of Fraser Valley, Abbotsford, B.C
- University of Ottawa, Ontario
- Simon Fraser University, Burnaby, B.C
- Lakehead University, Thunderbay, Ontario
- Carleton University Ottawa, Ontario
- University of Lethbridge, Lethbridge, Alberta
- University of Saskatchewan, Saskatoon, Saskatchewan
- OR any other University of equal standards

Cities to be visited:

USA

- California
- Texas
- Stanford

Universities proposed to be visited:

- University of California
- University of Stanford
- L.A University



- Rice University, Houston, Texas
 - University of San Diego
- OR any other University of equal standards

Proposed dates of visit:

May/June, 2015 (07 days) starting from New Delhi

It is proposed to send the faculty in three groups (Professors/associate Professors and Assistant Professors) so that work of the institute may not suffer when due to the study visit of the faculty members.

FINANCE COMMITTEE MAY CONSIDER AND RECOMMEND TO THE BOARD OF GOVERNORS FOR APPROVAL

ITEM NO.F.29.3.7 TO CONSIDER AND APPROVE THE ESTIMATED COST FOR CONSTRUCTION OF FACULTY HOUSES IN SECTOR 42 AND ADDITIONAL STOREY IN NEW GUEST HOUSE IN SECTOR 26 CHANDIGARH DURING YEARS 2015-17

1. The New Guest House in the Institute presently has 11 rooms. With the increase in activities of the institute, there is a shortage of rooms in the New Guest House for the guests and officials coming for various projects and programmes of the institute. Keeping in view the above issue it is proposed to raise an additional storey for construction of about 10 guest rooms in the New Guest House. The approximate expenditure is about Rs.100 lakhs.
2. Institute has three residential campus viz Sector 26, Sector 29 and Sector 42. In Sector 42 campus, there are only type III and type IV houses for Assistant Professors and Associate Professors respectively. There are no house for Professors in this campus. Approximately 1 acre of land is available in the Sector 42 Campus. It is proposed to construct about 10 houses of type V in this campus. The approximate expenditure for the construction of the same is Rs.20 lakhs. Board of Governors have already approved the proposal for construction of residential quarter in its 31st meeting vide Item No.31.5.1 held on 07.11.2014.

FINANCE COMMITTEE MAY CONSIDER AND RECOMMEND TO THE BOARD OF GOVERNORS TO APPROVE AN AMOUNT OF Rs.300.00 LAKHS (Rs.200 LAKH FOR FACULTY HOUSES AND Rs.100 LAKHS FOR CONSTRUCTION OF ADDITIONAL ROOMS IN NEW GUEST HOUSE)

ITEM NO.F.29.3.8 SETTING UP EXTENSION CENTRES OF NITTTR IN THE STATES IN NORTHERN REGION

Institute proposes to setup extension centres at different locations in the states in Northern Region. UP and Rajasthan Governments have accepted the proposal of NITTTR, Chandigarh and have identified the built-up space to setup extension centres at Lucknow and Jaipur . The built-up area provided by the state governments has to be developed for conducting training programmes and making arrangements for the offices of faculty and staff to be placed at the extension centres. The expected expenditure for the development of facilities at the proposed extension centres will be Rs.40 lakhs per centre. Board of Governors has already approved the proposal for setting up extension centre in northern state in its 31st meeting vide item no.B.31.5.11 held on 07.11.2014.

THE FINANCE COMMITTEE MAY CONSIDER AND RECOMMEND TO THE BOARD OF GOVERNORS TO APPROVE AN AMOUNT OF Rs.40.00 LAKHS FOR DEVELOPING EXTENSION CENTRE

