

AUGMENTATION

AGENDA ITEMS FOR 33RD MEETING OF THE FINANCE COMMITTEE TO BE HELD ON 09.08.2016 AT 2.30 P.M. AT IIT DELHI

CONTENTS

ITEM NO.	PARTICULARS	PAGE(S)
ITEM NO.F.33.1	TO CONFIRM THE MINUTES OF 32 ND MEETING OF FINANCE COMMITTEE HELD ON 18.02.2016	1
ITEM NO.F.33.2	TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 32 ND MEETING OF THE FINANCE COMMITTEE HELD ON 18.02.2016	1 - 4
ITEM NO.F.33.3	ITEMS FOR CONSIDERATION	
	F.33.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NON RECURRING) – CREATION OF CAPITAL ASSETS, PLAN (GENERAL) – RECURRING, AND NON-PLAN (RECURRING) SCHEME AT THE END OF 30.06.2016	5
	F.33.3.2 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE	6 - 8
	F.33.3.3 TO CONSIDER AND APPROVE OF MANAGEMENT INFORMATION SYSTEM (MIS) OF COMMUNITY DEVELOPMENT THROUGH POLYTECHNICS	8 - 9
	F.33.3.4 TO CONSIDER AND APPROVE THE ENHANCEMENT OF HONORARIUM PAID TO EXPERTS. INVITED FOR SHORT TERM COURSES AND ENGAGING ME/M.TECH CLASSES	10
	F.33.3.5 TO CONSIDER REQUEST OF PH.D. SCHOLARS ADMITTED WITH VALID GATE SCORE OR PU-PH.D.-ENTRANCE TEST FOR GRANT OF FELLOWSHIP	11
	F.33.3.6 TO CONSIDER AND APPROVE THE WRITE OFF OF LOST LIBRARY BOOKS AMOUNTING TO Rs.5077/-	12
	F.33.3.7 TO CONSIDER AND APPROVE RENOVATION AND NEW CONSTRUCTIONS FOR THE FINANCIAL YEAR 2016-17 AND 2017-18	12 - 13

ANNEXURE

F I	Enclosure to Item No. F. 33.1	1 - 4
F II	Enclosure to Item No. F. 33.1	5 - 13
F III	Enclosure to Item No. F. 33.1	14 - 24
F IV	Enclosure to Item No.F.33.2 Against item No. F. 32.3.3	25 - 27
F V	Enclosure to Item No. F. 33.3.2	Separate Booklet
F VI	Enclosure to Item.No. F. 33.3.5	28 - 36

LIST OF MEMBERS OF FINANCE COMMITTEE

Sr. No.	Name and Designation with full address of the present incumbent	Status
1.	Dr.K.K. Talwar Chairman, Board of Governors, NITTTR, Chandigarh	Chairman
2.	Mrs Darshana M Dabral Joint Secretary & Financial Adviser (IFD) Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi – 110 115	Member
3.	Shri Shashi Prakash Goyal, IAS Joint Secretary (TEL), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi – 110 115	Member
4.	Shri Rakesh Kumar Verma Vice Chancellor, Punjab Technical University Jalandhar – Kapurthala Highway, Near Pushpa Gujral Science City, Kapurthala (Punjab) – 144601	Member
5.	Dr. M.P. Poonia Director, National Institute of Technical Teachers' Training & Research, Sector 26, Chandigarh – 160 019	Member - Secretary

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH,
CHANDIGARH**

**AGENDA FOR THE 33RD MEETING OF THE FINANCE COMMITTEE
TO BE HELD ON 09.08.2016 AT 2.30 PM AT IIT DELHI**

ITEM NO. F. 33.1 TO CONFIRM THE MINUTES OF 32ND MEETING OF FINANCE COMMITTEE HELD ON 18.02.2016

The minutes of the 32nd meeting of the Finance Committee of the Institute, held on 18.02.2016 at NITTTR, Chandigarh were circulated amongst all its members vide Institute letter No. NITTTR/Board/35th – Minutes/32216-32 dated 03.03.2016 for their information and comments. Copy of the minutes enclosed as **Annexure – FI** (page Nos. 1 to 4). No comments have been received from any member except MHRD vide its letter Nos.F.No.7-1/2016-TS.IV dated 03.06.2016, 19.04.2016 and 15.03.2016, the same has been enclosed as **Annexure - FII** at page No.5 to 13. The reply on the comments has been sent to MHRD vide letters Nos. NITTTR/Admn/ 6059 & 1425 dated 16.06.2016, 12.05.2016 and 06.04.2016 respectively (copy enclosed as **Annexure – FIII** at page Nos.14 to 24).

ITEM NO.F.33.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 32ND MEETING OF THE FINANCE COMMITTEE HELD ON 18.02.2016

S.No.	Item	Action Taken
F. 32.1	<p>TO CONFIRM THE MINUTES OF 31ST MEETING OF FINANCE COMMITTEE HELD ON 20.11.2015</p> <p>The following comments were received from Ministry of Human Resource Development vide their letter No.F.No.7-23/2015-TS.IV dated 01.12.2015.</p> <p>As regards Item No.F.30.3.7 and 30.3.8 – Whether the contracts with the concerned persons have a provision for such increases.</p> <p>After detailed discussions on the above issue the Finance Committee advised the institute to send a detailed reply on the queries raised by the Ministry. As there were no other comments, the minutes were confirmed as recorded.</p>	<p align="center">Noted</p> <p>Reply on the comments vide item No.F.30.3.7 & 30.3.8 has been sent to MHRD vide letter dated 12.05.2016. Copy enclosed as Annexure - FIII at page No.20.</p>

F.30.3.7	<p>TO CONSIDER AND APPROVE THE ENHANCEMENT OF SALARY OF ACCOUNTS OFFICER AND ACCOUNTANT</p> <p>The Finance Committee advised the institute to send a detailed reply on the queries raised by the Ministry on the above item vide its letter No. F.No.7-23/2015-TS.IV dated 01.12.2015. Finance Committee further advised the institute to adhere the guidelines of the Ministry regarding such recruitments. Enhancement of salary is to be done after approval from Ministry. The Member Secretary informed the House that all the guidelines of DOPT have been followed by the Institute in this case.</p>	<p>Reply has been sent to MHRD vide letter dated 12.05.2016. Copy enclosed as Annexure - FIII at page No.20.</p>
F.30.3.8	<p>TO CONSIDER AND APPROVE THE ENHANCEMENT OF REMUNERATION OF SHRI PP KAUSHIK, CONSULTANT (TEQIP-II)</p> <p>The Finance Committee advised the institute to send a detailed reply on the queries raised by the Ministry on the above item vide its letter No. F.No.7-23/2015-TS.IV dated 01.12.2015. Finance Committee further advised the institute to adhere the guidelines of the Ministry regarding such recruitments. Enhancement of salary is to be done after approval from Ministry. The Member Secretary informed the House that all the guidelines of DOPT have been followed by the Institute in this case.</p>	<p>Reply has been sent to MHRD vide letter dated 12.05.2016. A copy of the same is enclosed as Annexure - FIII at page No.20.</p>
F.32.3.1	<p>TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NON RECURRING) – CREATION OF CAPITAL ASSETS, PLAN (GENERAL) – RECURRING, AND NON-PLAN (RECURRING) SCHEME AT THE END OF 31.01.2016</p> <p>The Finance Committee considered the expenditure report as on 31.01.2016 and recommended to the Board of Governors to approve the same. The Finance Committee also suggested that Ministry may be requested to release the grant in time for its in time utilisation by the institute.</p>	<p>Noted</p>
F.32.3.2	<p>TO CONSIDER STOPPING THE REIMBURSEMENT OF THE COST OF LAPTOP UNDER CPDA</p> <p>The Finance Committee advised the institute to stop the reimbursement of the cost of the laptops under CPDA.</p>	<p>Action has been taken accordingly.</p>

<p>F.32.3.3</p>	<p>TO CONSIDER AND APPROVE THE EXPENDITURE INCURRED ON E-CONTENT IN HINDI FOR U.P STATE</p> <p>The Finance Committee advised the institute to send full proposal containing details of programmes launched under NMEICT for e-content generation for allocation of funds to meet the expenditure under this activity.</p>	<p>As desired by the committee reply has been sent to MHRD vide letter No.NITTTTR/Admn/6059 dated 16.06.2016. A copy of the same is enclosed at Annexure - FIII at page No.14. Institute was simultaneously communicating with the UP State to reimburse the expenditure made by the institute on e-content generation in Hindi for the state of UP.</p> <p>Based on its communication, the institute has received a letter dated 31.05.2016 (copy enclosed as Annexure – FIII at page No.17 to 18) from UP State. Institute vide its letter dated 17.06.2016 has raised a bill of Rs.42,66,500/- inclusive of service tax to the UP State for reimbursing the same (copy enclosed as Annexure – FIV at page No.25 to 27).</p>
<p>F.32.3.4</p>	<p>TO CONSIDER AND APPROVE THE PAYMENT OF SCHOLARSHIP TO PH.D SCHOLARS</p> <p>The Finance Committee advised the institute to take up the matter with the Ministry for grant of scholarship to Ph.D Scholars after the completion of the term of the TEQIP II project.</p>	<p>As desired by the committee reply has been sent to MHRD vide letter No.NITTTTR/Admn/6059 dated 16.06.2016. However, a fresh item No.F.33.3.5 on the issue is being placed for consideration of Finance Committee.</p>
<p>F.32.3.5</p>	<p>ESTABLISHMENT OF FOUR FUNDS TO SUSTAIN THE 'REFORMS' PROCESS (ACADEMIC AND NON-ACADEMIC) UNDER TEQIP-II PROJECT BEYOND THE PROJECT PERIOD</p> <p>The Finance Committee recommended to the Board of Governors for the establishment of four funds to sustain the Reforms Process under TEQIP II Project beyond the project period. These funds could be created by contributions from student fee, IRG, consultancy earnings (institutional share) etc.</p>	

F.32.3.6	<p>EXPENDITURE UNDER TEQIP-II PROJECT (PLAN SCHEME) UP TO JANUARY, 2016</p> <p>The Finance Committee recommended to the Board of Governors to approve the expenditure under TEQIP Project. Member Secretary informed the House that all the procedures and guidelines under TEQIP project are being followed for making any expenditure under the Project.</p>	Noted
F.32.3.7	<p>PROVIDING TEACHING AND RESEARCH ASSISTANTSHIP TO INCREASE ENROLMENT IN POST GRADUATE PROGRAMMES IN ENGINEERING AND APPLIED SCIENCES DISCIPLINES UNDER TEQIP-II PROJECT</p> <p>The Finance Committee advised the institute to take up the matter with the Ministry for grant of scholarship to ME/M.Tech/Ph.D Scholars after the completion of the term of the TEQIP II project.</p>	As desired by the Finance Committee reply has been sent to MHRD. However a separate agenda item on the issue is being placed as item No.F.33.3.5.

ITEMS F.33.3

ITEMS FOR CONSIDERATION

ITEM NO.F.33.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NON RECURRING) – CREATION OF CAPITAL ASSETS, PLAN (GENERAL) – RECURRING, AND NON-PLAN (RECURRING) SCHEME AT THE END OF 30.06.2016

The status of Plan (Non - Recurring) - Creation of Capital Assets, Plan (General) - Recurring, and Non - Plan (Recurring) scheme at the end of June, i.e 30.06.2016 for the financial year 2016-17 is as under:

(Rupees in lakh)

Scheme	Budget Estimates For 2016-17 approved by BOG	Opening Balance as on 1.4.2016	Grant Received from GOI,MHRD	Internal income generated (IRG)	Total fund available as on 30.06.2016 (I+II=III)	Progressive Expenditure upto 30.06.2016	Balance as on 01.07.2016
1	2	3	4	5	6	7	8
Plan Non Recurring Creation of Capital assets	1298.00	13.06	Nil	-	13.06	93.46	(-) 80.40
Plan (General) Recurring	449.68	-72.67	Nil	L & Adv =0.10	(-)72.57	Salary: 53.88 Non Salary: <u>38.61</u> Total: 92.49	(-)165.06
Non Plan (Recurring)	2678.55	Salary A: (-) 43.77 SalaryB: -136.23	Nil	L & A =2.74	(-)41.03 (-)136.23	Salary A: 423.20 Total 423.20 Salary B: 35.61 Pension & pensionary Benefit: <u>168.29</u> Total 203.90	Salary A: (-) 464.23 Total (-)464.23 Salary B+ Pension & pensionary Benefit: (-)340.13
Non Plan (Non Salary) met from IRG		1249.72	Nil	93.45	93.45	73.80	19.65

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO.F.33.3.2 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE

Physical verification of goods including equipment, furniture etc. of the institute is conducted at the end of each financial year as per provisions of GFR 192(1), 192(2) & 192(3). For conducting physical verification for the year 2014-2015, various committees of the institute were constituted at the Institute level. Physical verification for the year 2014-15 was conducted after the end of the financial year 2014-2015 i.e. April 2015 onwards. Physical verification reports submitted by the committees are attached as **Annexure - FV** (a separate booklet). The department wise details are as below:

Sr. No.	Name of the Deptt./ Laboratory	Year of Purchase		Book Value		Total Amount	
		From	To	Rs.	P	Rs.	P
1.	CIVIL ENGG. DEPTT.						
a)	Environmental Engg. Lab		1999	15,204.80			
b)	Computer Application Lab.	2005	2010	1,69,310.00		1,90,953.35	
		1971	1989	6,438.55			
2.	ELECTRCIAL ENGG. DEPTT.						
a)	Electrical Machines Virtual & Instrumentation & Control Lab.		1989 - 2006	51,805.89		1,06,791.25	
b)	Power Electronics Lab.		1987 - 2012	54,985.36			
3.	MECHANICAL ENGG. DEPTT.						
a)	Mechanical Engg. Deptt.		1971 - 2009	12,39,494.34		15,44,128.29	
b)	Refrigeration & Air Conditioning Mtc. Section		1994 - 2002	3,04,633.95			
4.	ELECTRONICS & COMM. ENGG. DEPARTMENT						
a)	DSP Laboratory		2007	77,600.00			
b)	VLSI Laboratory		2007 - 2009	4,49,876.00		7,30,491.50	
c)	Electronics Service Centre		1982 - 2012	2,03,015.50			
5.	ETV DEPARTMENT						
a)	A/V Workstation Lab.		2000 - 2006	1,83,888.00			
b)	Post Production Lab.		1986 - 1993	1,70,867.50		5,05,753.98	
c)	Art Material		1985 - 1987	1,065.48			
d)	Tool & implementation Studio		1982 - 1988	1,49,933.00			
						C/F	30,78,118.37

Sr. No.	Name of the Deptt./ Laboratory	Year of Purchase		Book Value		Total Amount	
		From	To	Rs.	P	Rs.	P
					B/F		30,78,118.37
6.	MEDIA CENTRE						
a)	Drawing Section	1983	2002	29,303.00			
b)	Photocopy Section	1989		18,742.00			
c)	Resource Centre	1976	2002	5,61,622.00		10,00,639.00	
d)	DTP Lab.	2002	2008	3,89,740.00			
e)	PA System	1969	2007	1,232.00			
7.	COMPUTER DEPARTMENT						
	SCIENCE						
		1998	2010	6,89,080.00		6,89,080.00	
8.	APPLIED SCIENCE DEPARTMENT	1975	2007	16,710.00		16,710.00	
9.	GUEST HOUSE	1982	2012	82,428.75		82,428.75	
10.	HOSTEL	1987	2009	22,490.00		22,490.00	
11.	ESTATE DEPARTMENT						
a)	Telephone Section	2003	2009	25,590.44			
b)	Elect. Mtc.	1993	2001	4,04,224.57		4,50,622.46	
c)	Estate Department	1995	1998	16,370.00			
		2006	2012	4,437.45			
12.	ACADEMIC CELL	1998	2007	41,575.00		41,575.00	
13.	CENTRAL STORE	1998	2011	2,335.00		2,335.00	
14.	ESTT. SECTION	2001	2008	1,93,326.00		1,93,326.00	
15.	ACCOUNTS SECTION	2007	2008	3,10,302.00		3,10,302.00	
16.	BOARD SECTION	2007	2009	11,052.00		11,052.00	
17.	DISPENSARY	2003		450.00		450.00	
18.	FURNITURE	1981	2005	1,38,070.00		1,38,070.00	
19.	SOFTWARE						
(i)	Mechanical Engg. Deptt.	2003		81,400.00		81,400.00	
(ii)	Applied Science Deptt.	2003		1,70,172.00		1,70,172.00	
				Total		62,88,770.58	

The committees have recommended that the goods including equipment and furniture items costing Rs.62,88,770.58 be declared obsolete/unserviceable. The above also includes equipment costing more than Rs.10,000/- each and spanning less than 10 years for which another committee consisting of two outside experts was constituted by the competent authority. This committee has also recommended that

the equipment/items total costing Rs.50,44,181.00 and having depreciated value of Rs.2,89,962.12 be declared obsolete/unserviceable.

After declaring the above noted goods costing Rs.62,88,770.58 as obsolete/unserviceable, the same will be disposed off by way of inviting tender and the sale proceeds thereof will be deposited into the institute accounts. The list of goods will also be got cleared from the Stores and Accounts of the institute.

It is certified that:

1. there is no loss of goods due to theft ; and
2. the physical verification reports do not disclose any defect in the system or serious negligence, fraud or mischief on the part of any employee of the Institute.

It is proposed that the unserviceable, obsolete equipment/furniture etc. as indicated above, whose book value is as under, be declared so, for disposal.

Equipment items including Furniture
(as per details above)

Rs. 62,88,770.58

THE FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS, REGARDING DECLARATION OF THE ABOVE NOTED GOODS COSTING Rs. 62,88,770.58 AS OBSOLETE / UNSERVICEABLE

ITEM NO.F.33.3.3 TO CONSIDER AND APPROVE OF MANAGEMENT INFORMATION SYSTEM (MIS) OF COMMUNITY DEVELOPMENT THROUGH POLYTECHNICS

For the past few years, NITTTR, Chandigarh has been trying to develop a Management Information System [MIS] for the Scheme of Community Development through Polytechnics. A team of professionals from Computer Sc & Engg Dept of the institute has successfully designed the MIS for the Scheme. It is important to mention here that the Scheme of Community Development through Polytechnics is presently being implemented in 518 polytechnics across the country under the guidance of the four NITTTRs. Each polytechnic is given a target of training 600 persons per annum in a variety of skills and organize technology demonstration, technical support services and awareness camps as per laid down guidelines

of the scheme. A massive database is required to be maintained at the level of polytechnic, DTEs, NITTTRs and MHRD, GOI. It is becoming increasingly difficult to maintain required database manually. With a view to overcoming the problems related to database management and generating the required reports from time to time, the above-mentioned MIS has been designed by NITTTR, Chandigarh.

The MIS was successfully demonstrated to Joint Secretary [T], MHRD, GOI through a video conferencing session on 27 June 2016. Ministry has appreciated the work done by NITTTR, Chandigarh and desired that the MIS should be made operational all throughout the country. Ministry has also desired that the accessibility to the MIS may be provided at polytechnic, DTE, NITTTR and MHRD, GOI level. The entire data pertaining to CDTP scheme and subsequently, pertaining to Sub-Mission on Polytechnics scheme needs to be maintained at the level of NITTTR, Chandigarh.

With a view to maintaining the required database and managing the MIS in an effective manner, the following technical support is required in the institute:

1. **SYSTEM ANALYST – One**

Duties and responsibilities of the System Analyst:

The duties and responsibilities of the System Analyst would include hardware and software management, networking, database management and internal management of the system.

2. **SYSTEM PROGRAMMER – One**

Duties and responsibilities of the System Programmer:

The duties and responsibilities of the System Programmer would include design, development and management of web portal of the following schemes:

- (a) Scheme of Community Development through Polytechnics
- (b) Scheme of Sub-Mission on Polytechnics.

The qualifications and monthly remuneration for these posts shall be as per these positions in centrally funded technical institutions (CFTIs).

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO.F.33.3.4 TO CONSIDER AND APPROVE THE ENHANCEMENT OF HONORARIUM PAID TO EXPERTS INVITED FOR SHORT TERM COURSES AND ENGAGING ME/M.TECH CLASSES

The Board of Governors in its 23rd meeting (vide item No B.23.3.2) held on 13.03.2012 on the recommendation of Academic Council in its 13th meeting held on 28.02.2012 had approved the payment of honorarium to the experts invited for engaging session in a STC @ 1000/- per session with a limit of Rs. 10,000/- per week per course and amount of Rs. 500/- for engaging a session in ME/M. Tech Programmes. As the amount is very meagre in today's scenario, no expert from higher level institutes/industry is ready to deliver Lecture in STCs and ME/M.Tech programmes and conduct evaluation of viva-voca examination of ME/M Tech thesis. The institute has sought the information regarding payment of honorarium to experts for taking a session in STC's from other NITTTR's Chennai & Bhopal which is as follows : The information from NITTTR Kolkata is still awaited.

NITTTR Bhopal

Professor or equivalent//Associate Professor or equivalent	Rs. 750/- Subject to a maximum of 3 Hrs per day
Assistant professor/Lecturer or equivalent	Rs. 500/- Subject to a maximum of 3 Hrs per day
Other Expert	Rs. 750/- Per hour

NITTTR Chennai

Honorarium for Guest Faculty for the conduct of FDP	Rs. 1500/- Per 90 minutes (No conveyance is paid)
---	---

Regarding payment of honorarium to experts called for lectures and conduct of viva voce examination in M.E/M.Tech. thesis. The details are as follows:

Sr.No.	Institute	Honorarium(Rs.)/ Session
1.	NIT, Kurukshetra	2,500
2.	NIT, Jalandhar	2,500
3.	MNIT, Jaipur	3,000
4.	SLIET, Longowal	1,500
5.	PEC University of Technology, Chandigarh	1,500

It is proposed that institute may be allowed to pay an honorarium of Rs.1500/- per session for taking a lecture in STCs/ ME/M.Tech and also viva-voce examination of ME/M.Tech thesis. The maximum amount payable during a day be limited to Rs.3000/-.

FIANANCE COMMITTEE MAY CONSIDER THE ENHANCEMENT OF HONORARIUM TO THE EXPERT

ITEM NO.F.33.3.5 TO CONSIDER REQUEST OF PH.D. SCHOLARS ADMITTED WITH VALID GATE SCORE OR PU-PH.D.-ENTRANCE TEST FOR GRANT OF FELLOWSHIP

A number of candidates (about 20; i.e., 10 admitted in 2014-15 and 10 in 2015-16) with valid GATE Score or through PU-Ph.D.-Entrance Test were admitted to Ph.D. programmes on full time basis in the institute during last three years. Ph.D. scholars were paid fellowship till May, 2016 under TEQIP-II. Since provision of fellowship under TEQIP-II scheme is over, the Ph.D. scholars have requested the institute to make provision of fellowship from some other heads of the institute. We have enquired from some of the institutions like NIT, Agartala; NIT, Kurukshetra; IIT, Mandi (HP); NIT, Nagpur; PEC University of Technology, Chandigarh etc. where the Ph.D. scholars are paid fellowship out of Institute Grant (Plan, Non-recurring). In addition, Department of Higher Education, MHRD, New Delhi has included all NITTTRs (vide its letter F.No. 17-2/2014-TS.1 dated 02.03.2015) (copy enclosed as **Annexure - FVI** at page Nos.28 to 36) with respect to revision of rates of Ph.D. Scholarship in AICTE funded and Centrally Funded Technical Institutions under MHRD. The detail about fellowship given by various institutions is given below:

S. No.	Programmes	AICTE approved/ funded Institutions	NITs	NITTTR, Chandigarh
1.	ME Programmes with valid GATE score	Rs. 12,400/-pm by AICTE directly to ME candidates	Rs. 12,400/-pm through Planned Non-Recurring Budget of Institution	Rs. 12,400/-pm by AICTE directly to 99 ME candidates
2.	Ph.D. Programmes (with valid GATE score / Affiliating University Entrance Test)	Nil	Rs. 25,000/-pm for first 2 years and Rs. 28,000/- for next 3 years through Planned Non-Recurring Budget of Institution	Rs. 25,000/-pm paid under TEQIP-II up to May, 2016

The approximate expenditure (up to March 2017) on this account would come out to be Rs. 47.5 lakhs {i.e., @ Rs. 25,000/- x 9 months x 10 students admitted in 2015-16 + Rs. 28,000/-pm x 9 Months x 10 students admitted in 2014-15} for 9 Months (July, 2016 - March, 2017). Thus, the Finance Committee may consider the request of Ph.D scholars (20 Nos. already admitted during the years 2014-15 and 2015-16) for granting fellowship till the completion of their Ph.D programme (maximum period 5 years) and also allow the institute to make a provision in the budget for granting fellowship to 10 fresh Ph.D scholars to be admitted during the year 2016-17 and onwards.

FINANCE COMMITTEE MAY KINDLY CONSIDER AND GIVE DIRECTION

ITEM NO.F.33.3.6 TO CONSIDER AND APPROVE THE WRITE OFF OF LOST LIBRARY BOOKS AMOUNTING TO Rs.5077/-

Physical verification of the library books was conducted during the year 2008. During verification 36 books worth Rs. 5077/- have been found missing in three years. (List enclosed). The rule regarding physical verification and writing off of library books which has already been approved by the Board of Governors in its 54th meeting against item No F 25.20 of F&PC held on 14.02.1990 is as under:-

“The loss of 3 books per thousand per year of the books issued and consulted is considered reasonable and hence such loss will be written off.”

The GFR 194 Physical Verification of Library books, rule are “Loss of five volumes per one thousand volumes of books issued/consulted in a year may be taken as reasonable provided such losses are not attributable to dishonesty or negligence. However, loss of a book of a value exceeding Rs. 1000/- (Rs. One thousand) only and rare books irrespective of value shall invariably be investigated and appropriate action taken.”

It is worthwhile to mention here that library presently the average number of books issued / consulted in the institute Library in a year are approximately 20,000/- volumes. The admissible number of books (5 books / volume per thousand issued) which can be written off comes out to be about 100 books per year. The number of books which can be written off in 3 years comes out to be 300 books.

Keeping in view of the above rule under GFR, 194 and institute Library Rules, the case of writing off of books (36 Nos.) amounting to Rs. 5077/- is in order and can be written off.

THE FINANCE COMMITTEE MAY CONSIDER AND APPROVE

ITEM NO.F.33.3.7 TO CONSIDER AND APPROVE RENOVATION AND NEW CONSTRUCTIONS FOR THE FINANCIAL YEAR 2016-17 AND 2017-18

The institute was established in 1967 and the building constructed are very old with limited space for present needs. Therefore, it is necessary to renovate the old infrastructure including remaining Campus Houses. The details of the work to be undertaken during the financial years 2016-17 and 2017-18 alongwith estimated cost for these work is as under: The work to be got executed through Government

Agencies like BSNL/CPWD etc. and Estate Department of the institute by following the provision of GF& AR is as follows:

The budget provision for these construction / renovation works has been kept in the budget for the year 2016-17.

Sr. No.	Description of Work	Work to be carried out by the Agency	Estimated Cost (Rs. in Lacs)
A	RENOVATION WORKS:		
1.	Renovation of PG Hostel.	BSNL & Estate Department (Only electrical part)	135.00
2.	Renovation of Board Room / Committee Room.	Estate Department	10.00
3.	Renovation of Dinning Hall of New Guest House, Badminton Court at Back Side.	BSNL / CPWD	25.00
4.	Renovation of Type II/ Type III Houses in Sector 26, 29 & 42.	BSNL	235.00
5.	Extension of Civil Engineering Laboratory.	Estate Department	10.00
6.	Renovation of Institute and Hostel Canteen and surrounding area.	BSNL	15.00
7.	Renovation of HOD Rooms / Office / Glazing.	BSNL	60.00
8.	Providing and Applying PU Flooring in Mechanical Laboratory / Civil.	Estate Department	10.00
9.	Development of Institute Campus as Green Campus.	BSNL / Other Agency	100.00
10.	Construction of New Basket Ball Ground behind PGH.	BSNL	20.00
11.	Providing and Fixing Fibre Glass Canopy above all windows and Doors in Sector 26 Houses.	BSNL / Estate Department	10.00
B	CONSTRUCTION OF BUILDINGS AND NEW WORKS:		
1.	Construction of New Houses for Faculty in Sector 42 Campus.	BSNL / CPWD	640.00
2.	Construction of Skill Development Centre.	BSNL/CPWD	3000.00
3.	Renovation of Extension Centre at Lucknow.	BSNL / Other Agency	80.00

FINANCE COMMITTEE MAY CONSIDER AND APPROVE