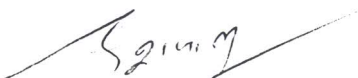
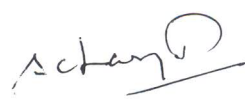


**MINUTES OF THE SEVENTH MEETING OF THE BOARD OF GOVERNORS OF NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH(NITTTR), CHANDIGARH HELD ON FEBRUARY 23, 2007 AT 3.00 PM AT NITTTR CHANDIGARH**

The 7<sup>th</sup> meeting of the Board of Governors of the Institute was held at 3.00 p.m. on February 23, 2007 at NITTTR, Chandigarh. The following were present:

1. **Sh. Yash Pal Mahajan,** Chairman  
Chairman, Board of Governors,  
National Institute of Technical Teachers'  
Training and Research,  
Sector-26  
CHANDIGARH - 160 019
2. **Mrs Usha Birjee,** Member  
Director,  
Technical Education, Uttar Pradesh,  
Govt. Polytechnic Campus, Vikas Nagar,  
KANPUR – 208 024 (UP)
3. **Shri Syed Mohammad Fazlullah, IAS** Member  
Director,  
Technical Education J&K,  
Boys Polytechnic Premises,  
Bikram Chowk,  
JAMMU – 180 001
4. **Shri Satya Prakash (Representing Dr. Bhagwan Singh)** Member  
Assistant Secretary,  
State Board of Technical Education,  
Department of Science & Technology,  
Technology Bhawan, 4<sup>th</sup> Floor, Baily Road,  
PATNA – 800 015 (Bihar)
5. **Shri Vickram Jaidka,** Member  
House No. F-27,  
Panjab University Campus,  
Sector 25,  
CHANDIGARH

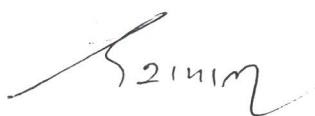




6. **Dr. SS Pattnaik,** Member  
Prof. & Head,  
Educational Television Center  
National Institute of Technical Teachers'  
Training and Research,  
Sector-26,  
**CHANDIGARH – 160 019**
7. **Dr SC Laroia,** Member-Secretary  
Director,  
National Institute of Technical Teachers'  
Training and Research,  
Sector - 26,  
**CHANDIGARH – 160 019**

The following could not attend the meeting:

1. **Shri Ravi Mathur, IAS** Member  
**Joint Secretary (T)**  
Department of Secondary and Higher Education,  
Ministry of Human Resource Development,  
Government of India,  
Shastri Bhawan,  
**NEW DELHI – 110 001**
2. **Shri SK Ray,** Member  
**Financial Advisor (IFD)**  
Department of Secondary and Higher Education,  
Ministry of Human Resource Development,  
Government of India,  
Shastri Bhawan,  
**NEW DELHI – 110 001**
3. **Shri Rajiv Gupta, IAS,** Member  
Commissioner of Higher and Technical Education,  
Directorate of Technical Education,  
Gujarat State,  
2<sup>nd</sup> Floor, Block No. 2,  
Dr. Jivraj Mehta Bhawan,  
**GANDHINAGAR – 382 010 (Gujarat)**

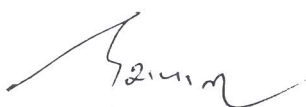


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4. **Prof. Keshev Chandra Sharma,** Member  
Professor of Physics,  
HP University,  
SHIMLA – 171 005 (HP)
  
  5. **Prof. Swadesh Gupta,** Member  
Adviser (Faculty Development)  
All India Council for Technical Education,  
NBCC Building,  
Eastern Towers, IVth Floor, Pragati Vihar, Lodhi  
Road,  
NEW DELHI-110 003
  
  6. **Dr SK Salwan,** Member  
Vice Chancellor,  
Punjab Technical University,  
Ladowali Road,  
JALANDHAR – 144 001 (Punjab)

At the outset, Shri Yashpal Mahajan, Chairman extended warm welcome to all the members of the Board and expressed his deep gratitude towards them for having spared their valuable time for attending the meeting. He then requested Dr SC Laroia, Director and Member Secretary to conduct the proceedings of the meeting. Dr SC Laroia conveyed his thanks to the Chairman and extended heartiest welcome to all the Board members. Thereafter, the various agenda items were deliberated as under :

**ITEM NO.B.7.1 TO CONFIRM THE MINUTES OF THE 6<sup>TH</sup> MEETING OF THE BOARD OF GOVERNORS OF NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH(NITTTR), CHANDIGARH HELD ON 13-10-2006 AND TO REPORT ACTION TAKEN THEREON.**

(a) The minutes of the 6<sup>th</sup> meeting of the Board of Governors held on October 13, 2006 were confirmed as recorded .




**ITEM NO.B.6.1** TO APPROVE THE ACTION INITIATED BY THE  
**AGAINST** INSTITUTE REGARDING THE POST GRADUATE  
**ITEM NO.B.2.2** PROGRAMMES – DEEMED UNIVERSITY STATUS.

The Board resolved that the proposal for Deemed University status should be submitted by the institute expeditiously to the Ministry and other authorities as per their requirements and pursued so that the status is obtained as early as possible. Progress in this regard be reported in the next meeting.

**ITEM NO.B.6.1** TO CONSIDER AUDIT AND INSPECTION REPORT ON  
**AGAINST** THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE  
**ITEM NO.B.4.1** YEAR 2003-04 – PUDA COURT CASE.

The Board resolved that the Court case continued to be defended appropriately. If need be, the institute may engage a private consultant to prepare necessary information for defending the case. Progress in this case be reported to the Board in the next meeting.

**ITEM NO.B.6.1** TO CONSIDER FILLING UP OF VARIOUS VACANT  
**AGAINST** SENIOR TECHNICAL NON-TEACHING GROUP 'A'  
**ITEM NO.B.5.4.2** POSTS IN THE INSTITUTE.

Noted.


**AGAINST** TO CONSIDER AND APPROVE THE ANNUAL REPORT  
**ITEM NO.B.6.3.3** OF THE INSTITUTE FOR THE YEAR 2005-06.

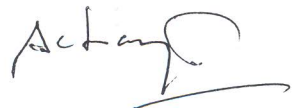
The Board resolved that the institute should conduct internal audit regularly and results thereof be reported to the Finance Committee/Board from time to time.

**ITEM NO.B.7.2** ITEMS FOR REPORT

The following items which were reported to the Board of Governors for information, have been noted by the Board:

Item No.B.7.2.1 Completion of probation period of faculty members.





- Item No.B.7.2.2 Appointment of Chief Vigilance Officer.
- Item No.B.7.2.3 Granting of House Building Advance to the Institute employees during the period 01.10.2006 to 31.01.2007.
- Item No.B.7.2.4 Retirements/Resignations occurred during the period 1.10.2006 to 31.01.2007.
- Item No.B.7.2.5 Appointments made during the period 1.10.2006 to 31.01.2007.
- Item No.B.7.2.6 Repatriation of institute employees after deputation.
- Item No.B.7.2.7 Promotions made during the period 01.07.2006 to 31.01.2007.

### **ITEM NO.B.7.3 ITEMS FOR RATIFICATION**

The following items have been ratified by the Board of Governors:

- Item No.B.7.3.1 In-situ promotions of institute employees under the Career Advancement Scheme of AICTE as reported in the agenda item.
- Item No.B.7.3.2 Technical resignation of Mrs Ekta Bhullar, Lecturer (Sr Scale), Computer Science Department.
- Item No.B.7.3.3 Modification in the recruitment rules of LDCs, UDCs and Assistants.
- Item No.B.7.3.4 Reduction of fee of Part-time Dispensary Attendant. While ratifying this item, the Board resolved that the institute should examine the requirement for full time Dispensary with full time Doctor and Pharmacist etc and pursue the matter accordingly.
- Item No.B.7.3.5 Adhoc appointment of Ms Garima Saini, Lecturer, Electronics and Communication Engineering Department. While ratifying this item, the Board resolved that the selection panel prepared by the institute for the post of Lecturer, Electronics & Communication Engineering Department should not be extended beyond the normal prescribed validity limit and the CWP filed by Mrs Garima Saini before the Hon'ble High Court of Punjab & Haryana be defended appropriately. It was also resolved that steps should be taken to get the stay vacated from the Hon'ble High Court.

*Garima*

*Acting*

**ITEM NO.B.7.4 ITEMS FOR CONSIDERATION**

**ITEM NO.B.7.4.1 TO CONSIDER AND APPROVE THE MINUTES OF THE SEVENTH MEETING OF FINANCE COMMITTEE HELD ON 23.02.2007.**

The minutes of the 7<sup>th</sup> meeting of the Finance Committee held on 23 February, 2007 were circulated amongst the Board members at the time of the meeting. The same were considered by the Board and approved. It was however reiterated that the institute should take necessary steps for upgradation of its infrastructure in accordance with its Education, Training and Research needs.

**ITEM NO.B.7.4.2 TO CONSIDER AND APPROVE THE MINUTES OF THE FOURTH MEETING OF ACADEMIC COUNCIL HELD ON 22.02.2007.**

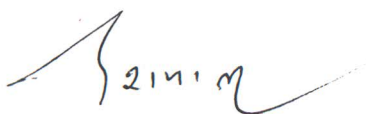
The minutes of the 4<sup>th</sup> meeting of Academic Council held on 22 February, 2007 were circulated amongst the Board members at the time of the meeting. The same were considered and approved.

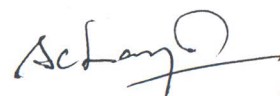
**ITEM NO.B.7.4.3 TO CONSIDER RECRUITMENT OF A DRIVER(ORDINARY GRADE) IN THE PAY SCALE OF RS.3050-75-3950-80-4590.**

The Board resolved that keeping in view the ban imposed by the Government of India on direct recruitment the matter regarding appointment of Driver(Ordinary Grade) in accordance with the institute rules should be taken up with the Ministry of Human Resource Development by giving full justification for relaxation of ban so as to fill up the vacant post. In the mean time, keeping in view the compelling need, the institute may appoint a driver through service provider but such driver should not be below the age of 35 years with atleast five years experience.

**ITEM NO.B.7.4.4 TO CONSIDER REVISED QUALIFICATIONS FOR THE SENIOR TECHNICAL NON-TEACHING GROUP 'A' POSTS IN THE INSTITUTE.**

The revised qualifications for the senior technical non teaching Group 'A' posts in the institute, as proposed in the agenda item, were approved. It was resolved

 21/1/07



that the institute should take up the matter with the Government of India, Ministry of Human Resource Development to allow the institute to fill up the vacant senior technical non teaching Group 'A' posts by relaxing the ban imposed by the Government of India on direct recruitment. The institute should refer the case to the Ministry with complete justification of each post to fill up the same. After obtaining concurrence of the Ministry to fill up these posts, steps should be taken to complete the recruitment process.

**ITEM NO.B.7.4.5 TO CONSIDER FILLING UP OF VACANT FACULTY POSTS DURING THE TENURE OF ACTING DIRECTOR.**

The Board have shown concern over large number of vacant faculty posts and reiterated that these posts should be filled as early as possible by pursuing the matter with the Ministry of Human Resource Development for removing the condition of not filling the vacant faculty posts during the tenure of Acting Director as imposition of such a condition is not in the academic interest of the institute. More over the Acting Director is appointed by the Ministry of Human Resource Development and no such condition exists in other organizations where Acting Directors are working. It was resolved that the institute must re-start the process to fill up the vacant faculty posts within a period of 1-1/2 months.

**ITEM NO.B.7.4.6 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES.**

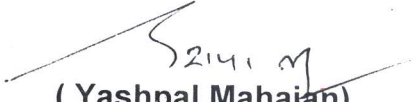
In pursuance of the Government of India, Ministry of Human Resource Development letter No.4-6/2006-TS.IV (Part) dated 6<sup>th</sup> December 2006, status report as per **Annexure-A** on the following issues was placed before the Board:


1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.



4. Progress of Plan and Non Plan expenditure during the year 2006-07.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.

The meeting ended with a vote of thanks to the Chair.

  
( Yashpal Mahajan )  
Chairman, Board of Governors

  
( Dr SC Laroia )  
Member-Secretary