

Augmentation

Agenda items for 32nd meeting of the Board of Governors
to be held on 08.05.2015 at 12.15 p.m. onwards

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**LIST OF MEMBER OF BOARD OF GOVERNORS
OF NITTTR, CHANDIGARH**

Sr. No.	Name and Designation with full address of the present incumbent	Status
1.	Dr.K.K. Talwar Chairman, Board of Governors, NITTTR, Chandigarh	Chairman
2.	Shri Yogendra Tripathi, IAS Joint Secretary & Financial Adviser (IFD), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, NEW DELHI – 110 115	Member
3.	Shri Shashi Prakash Goyal , IAS Joint Secretary (TEL), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, NEW DELHI – 110 115	Member
4.	Director, Technical Education, Govt. of Rajasthan W-6 Residency Road, Jodhpur – 342 001	Member
5.	Director, Technical Education, Govt. of Uttar Pradesh Vikas Nagar, Kanpur – 208024	Member
6.	Director, Technical Education, Govt. of Uttarakhand N.C.C. Block, Polytechnic Campus, Srinagar (Garhwal) Uttarakhand	Member
7.	Director Higher & Technical Education, Govt. of Arunachal Pradesh, City Itanagar – 791111	Member
8.	Director, Technical Education, Govt. of Tamil Nadu, Sardar Patel Road, Guindy, Chennai – 600 025	Member

9.	Vice Chancellor, Punjab Technical University Jalandhar – Kapurthala Highway, Near Pushpa Gujral Science City, Kapurthala (Punjab) – 144601	Member
10.	Prof. I.K. Bhat Director, Malaviya National Institute of Technology (MNIT), Administrative Block – I, MNIT Campus, JLN Marg, Jaipur (Rajasthan) – 302017	Member
11.	Shri Sunil Kant Munjal, Joint Managing Director, Hero Motocorp Ltd., and Chairman Hero Corporate Service Ltd., 34, Community Centre, Basant Lok, Vasant Vihar, New Delhi – 110057	Member
12.	Advisor, All India Council for Technical Education, 7 th Floor, Chander Lok Building, Janpath, New Delhi – 110 001	Member
13.	Dr. (Mrs.) SP Bedi Professor Education and Educational Management National Institute of Technical Teachers Training and Research, Sector 26, Chandigarh – 160 019	Member
14.	Dr. M.P. Poonia Director, National Institute of Technical Teachers' Training & Research, Sector 26, Chandigarh – 160 019	Member - Secretary

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH,
CHANDIGARH

AGENDA FOR THE 32ND MEETING OF THE BOARD OF GOVERNORS
TO BE HELD ON 08.05.2015 AT 12.15 PM ONWARDS

ITEM NO. B.32.1 TO CONFIRM THE MINUTES OF THE 31ST MEETING OF THE BOARD OF GOVERNORS HELD ON 07.11.2014 AT IIT DELHI

The minutes of the 31st meeting of the Board of Governors of the Institute held on 07.11.2014 at IIT Delhi were circulated amongst all its members vide Institute letter No. NITTTTR/Board/31st – Minutes/ 26524-41 dated 17.11.2014 for their information and comments, if any. A copy of the minutes is enclosed as **Annexure – I** (page Nos. 1 to 9). Since no comments have been received from any member, the same may be confirmed as recorded.

ITEM NO.B.32.2 TO NOTE THE ACTION TAKEN ON THE DECISION MADE IN THE 31ST MEETING OF THE BOARD OF GOVERNORS HELD ON 07.11.2014

S No.	Item	Action Taken
B.31.1	<p>TO CONFIRM THE MINUTES OF THE 30TH MEETING OF THE BOARD OF GOVERNORS HELD ON 02.06.2014 AT INSA, NEW DELHI</p> <p>The minutes of the 30th meeting of the Board of Governors held on 02.06.2014 were confirmed.</p>	Noted
B.21.3.8	<p>TO APPROVE THE QUALIFICATION AND EXPERIENCE FOR FACULTY POSTS</p> <p>The Board of Governors approved the qualifications for the direct recruitment of faculty incorporating Ph.D. as an essential qualification for the post of Assistant Professor as per the recruitment rules of NIT's. Before advertising the posts, concurrence of MHRD</p>	<p>As desired by the Board of Governors, the Institute has incorporated Ph.D as qualification for the post of Assistant Professor as per recruitment rules of NITs. A letter No.30102 dated 17.12.2014 has been written to MHRD for its approval. Reply is still awaited. It is informed that the institute has initiated the process of advertising the posts keeping AICTE guidelines, in the absence of any direction for change in qualifications. It is worth mentioning that as per the</p>

	shall be sought as per requirement of the Memorandum of Association (MOA).	previous guidelines of BoGs, due weightage is given to Ph.D qualification during scrutiny.
B.23.3.5	<p>TO CONSIDER THE INTER-SE-SENIORITY OF CAS PROMOTED FACULTY AND OPENLY SELECTED FACULTY</p> <p>The legal opinion will be sought and shall be placed before the newly constituted NITTTR Council for further decision in the matter.</p>	Legal opinion has been sought, the same will be placed before the NITTTR Council as and when the meeting is held.
B.26.4.4	<p>TO CONSIDER CHANGE OF RECRUITMENT RULES FOR THE POST OF LDC UNDER 10% QUOTA</p> <p>The Board of Governors requested the Ministry representative to expedite the matter at the earliest possible.</p>	<p>A letter No. NITTTR/ Admn /RA / 35513 dated 04.02.2015 has been written to MHRD for enhancement of the quota from 10% to 20%. Reply from MHRD is still awaited.</p> <p>It is worth mentioning that as per model recruitment rules for the post of LDC (vide letter No.AB.14017/73/ 07 Estt.(RR) dated 18.12.2007 copy enclosed as Annexure – II at page No.10 to 12.) 15% MSAs who are in the GP Rs.1800/- and above can be promoted to the post of LDC. As per above rule out of above 15%.</p> <p>i) 10% of vacancies shall be filled up from amongst the group D staff who possess matriculation or equivalent qualifications and have rendered 5 years regular service in group D, on the basis of departmental qualifying examination. The maximum age limit or eligibility for examination is 45 years (50 years of age for SC/ST).</p> <p>ii) 5% of the vacancies shall be filled on seniority-cum-fitness from group D employees who possess matriculation or equivalent qualification.</p>

B.30.5.5	<p>TO CONSIDER CLEARANCE OF DUES OF LATE DR. DD SHARMA, PROFESSOR EDIC DEPARTMENT</p> <p>The Member Secretary informed the House that the sons of Dr DD Sharma has filed a petition in the Hon'ble Court of Civil Judge Chandigarh claiming that they are the legal heirs of Dr. DD Sharma and accordingly his dues may be given to them. The institute shall honour the verdict of the Hon'ble Court and accordingly release the dues to the legal heirs.</p>	<p>The case is pending in Hon'ble Court. Next date of hearing is 30.04.2015.</p>
B.30.5.9	<p>TO INFORM ABOUT THE STATUS OF Ph.D IN RESPECT OF MRS POONAM SYAL AND DR. MRS LINI MATHEW, ASSOCIATE PROFESSOR</p> <p>The Board of Governors advised the institute to get information from other NITTTRs on the issue at the earliest.</p>	<p>As desired by the Board of Governors the Institute has requested to NITTTR Chennai, Kolkatta & Bhopal to provide the information. However reply from Kolkatta & Chennai is still awaited. Last reminder was sent on 04.03.2015 to NITTTR Kolkata and Chennai. Reply is still awaited</p>
B.31.4.1	<p>PROMOTION OF INSTITUTE FACULTY MEMBERS AS PROFESSOR UNDER CAREER ADVANCEMENT SCHEME</p> <p>The Board of Governors ratified the action taken by the Institute.</p>	<p>Noted</p>
B.31.4.2	<p>UPWARD MOVEMENT CASES OF ASSISTANT PROFESSORS UNDER CAREER ADVANCEMENT SCHEME FROM AGP RS.6000 TO AGP 7000 AND AGP RS.7000 TO AGP RS.8000/-</p> <p>The Board of Governors ratified the action taken by the Institute.</p>	<p>Noted</p>

B.31.5.1	<p>TO CONSIDER AND APPROVE THE MINUTES OF THE 28th MEETING OF FINANCE COMMITTEE HELD ON 07.11.2014</p> <p>The Board of Governors considered the recommendations of Finance Committee and approved the same.</p>	Noted
B.31.5.2	<p>TO CONSIDER AND APPROVE THE MINUTES OF THE 17th MEETING OF ACADEMIC COUNCIL HELD ON 31.10.2014</p> <p>The Board of Governors approved the minutes of Academic Council held on 31.10.2014.</p>	Noted
B.31.5.3	<p>IRREGULARITIES IN THE APPOINTMENT OF Ms KANIKA SHARMA, ASSISTANT PROFESSOR, NITTR, CHANDIGARH – DETAILED CASE</p> <p>The Board of Governors, after detailed deliberations on the Committee report, including looking at the opinions of two Board members who were not present in the meeting, directed the institute to close the case. The Board of Governors also directed the institute to issue a letter to the members of Scrutiny cum Screening Committee advising them to be more careful in future in taking up such important issues. Mrs Kanika Sharma shall also be warned not to repeat such act of carelessness in future.</p>	As desired by the Board of Governors a letter has been issued to all the concerned members alongwith Mrs. Kanika Sharma vide Institute letter No.754 - 756 dated 20.12.2014. The institute has informed the action taken on the issue to MHRD.
B.31.5.4	<p>TO CONSIDER AND APPROVE THE QUALIFICATIONS AND EXPERIENCE FOR THE POST OF RESEARCH ASSISTANT</p> <p>The Board of Governors approved the qualifications proposed by the institute with one addition that the candidates should have professional experience of three years in research/teaching/ preparation of instructional material etc.</p>	Noted

B.31.5.5	<p>TO CONSIDER THE CASE OF FACULTY MEMBERS WHO HAVE NOT COMPLETED PH.D. WITHIN 7 YEARS FROM THE DATE PROMOTION AS ASSISTANT PROFESSOR UNDER OLD AICTE GUIDELINES</p> <p>The Board directed the institute to convey the faculty members to complete their Ph.D failing which their increment may be stopped.</p>	<p>As directed by the Board of Governors the institute has conveyed to the concerned faculty members to complete their Ph.D vide Institute letter No. NITTTR / Admn / 712-713 dated 08.12.2014 and NITTTR / Admn / E-1 / 37923 – 24 dated 04.03.2015. The decision in this regard of AICTE is also pending.</p>
B.31.5.6	<p>TO CONSIDER FURTHER EXTENSION AS PROFESSOR (RE-EMPLOYED) TO PROFESSOR Y.K.ANAND</p> <p>The Board of Governors approved the extension as Professor (re-employed) to Prof YK Anand for a period of one year beyond 21.08.2014 on the existing terms and conditions.</p>	Noted
B.31.5.7	<p>TO CONSIDER THE REQUEST OF DR. HEMANT SOOD FOR PAY FIXATION CONSEQUENT UPON HIS PROMOTION AS PROFESSOR UNDER CAREER ADVANCEMENT SCHEME</p> <p>The Board of Governors approved that the benefit of CAS promotion as Professor to Dr. Hemant Sood be given from the date of his Selection Committee meeting i.e 13.05.2010 as per the practice followed previously.</p>	Noted
B.31.5.8	<p>CASE OF UPWARD MOVEMENT OF MRS RITULA THAKUR, ASSISTANT PROFESSOR ELECTRICAL ENGINEERING FROM AGP RS.6000 TO AGP RS.7000</p> <p>The Board of Governors approved the upward movement of Mrs Ritula Thakur, Assistant Professor from Rs.6000/- to Rs.7000/-. In future similar approach can be adopted if</p>	Noted



	any candidate has gone abroad on the official duty assigned by the institute.	
B.31.5.9	<p>TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2013-2014</p> <p>The Board of Governors recommended to the NITTTR Society for the approval of Annual Report of the Institute for the year 2013-2014.</p>	Noted
B.31.5.10	<p>TO CONSIDER AND APPROVE THE PERFORMANCE AUDIT REPORT OF TEQIP-II</p> <p>The Board of Governors approved the Performance Audit Report of TEQIP-II World Bank.</p>	Noted
B.31.5.11	<p>TO CONSIDER AND APPROVE THE SETTING UP OF NITTTR, CHANDIGARH EXTENSION CENTRES</p> <p>The Board of Governors approved the proposal of the Institute for setting up of NITTTR Chandigarh Extension Centres in Northern States to enhance the outreach of various projects and programmes of the Institute.</p>	Noted
B.31.5.12	<p>STATUS POSITION OF SENIOR TECHNICAL ASSISTANTS AND JUNIOR ELECTRONICS ENGINEER – REGARDING</p> <p>The promotion case shall be taken after restructuring of staff structure.</p>	The Institute has requested to MHRD vide letter No.NITTTR/ Admn/RA/ 38312 dated 12.03.2015 to examine the proposal for re-structuring of Non-teaching staff. The reply is still awaited.
B.31.5.13	<p>TO CONSIDER FILLING UP THE POST -OF CHIEF LIBRARIAN – REGARDING</p> <p>The Board of Governors advised the institute to look into UGC guidelines, AICTE guidelines and also get the information from other NITTTRs on</p>	As desired by the Board of Governors the institute vide letter No. NITTTR / Admn / RA / 33421 - 23 dated 14.01.2015 has requested NITTTR Chennai, Kolkatta & Bhopal to supply the qualification & experience for the post of Chief



	the issue and put up the proposal for the consideration and approval of Board of Governors.	Librarian. Reply from NITTTR Bhopal has been received on 03.03.2015. However reply from NITTTR Kolkata and Chennai is still awaited.
B.31.5.14	PERMISSION TO FILL VACANT FACULTY POSITIONS The Board of Governors approved the proposal of the institute to fill up the posts at the level of Assistant Professor against the vacant posts of Professors, in the AGP of Rs. 6000/- and Associate Professors against the vacant positions of Associate Professors, in the AGP of Rs. 9,000/-.	The Institute has incorporated Ph.D as qualification for the Post of Assistant Professor & sent to MHRD vide Institute Letter No.30823 dated 23.12.2014 for approval. Reply is still awaited. An advertisement for filling up the posts of Associate Professors has already been given in various newspapers. Last date for receipt of applications is May 15, 2015.
B.31.4.15	TO CONSIDER AND APPROVE THE PLACEMENT OF DEAN ADMINISTRATION The Board of Governors turned down the proposal of the Institute.	Noted

ITEM NO.B.32.3 REPORTING ITEMS

ITEM No.B.32.3.1 TO REPORT THE CONFIRMATION OF INSTITUTE FACULTY MEMBER

The Chairman, Board of Governors, vide U.O. No.NITTTR/34 dated 11.02.2013 has approved the confirmation of Mr. Amardev Singh, Assistant Professor, EDIC w.e.f. 17.08.2014, who has already completed his probation period successfully.

ITEM NO.B.32.3.2 TO REPORT REGARDING ENHANCEMENT OF REMUNERATION OF THE PROJECT ASSOCIATES

The remuneration payable to the Project Associates working under various projects of the institute, which was in the range of Rs.6,000/- to Rs.10,000/- per month, was approved by the

Board of Governors during the year 2009. This remuneration in today's scenario is fairly less and it has become difficult for the institute to hire the services of relevant persons for the same. Keeping in view the above reason in mind the remuneration of the following persons working against the PWD Project of Rural Development Department in the Institute has been enhanced from December, 2014 onwards vide office order No.194 dated 23.12.2014. Other terms and conditions were kept as same mentioned in the appointment letters issued against No.6887-89 and 6890-92 dated 03.06.2014. However, for enhancement of remuneration of Project Associates to be hired in future, a separate item No.F.29.3.2 is being placed in the Finance Committee meeting for consideration.

Sr. No.	Name (Sarvshri)	Designation	From	To
1.	Raj Kumar	Project Associate	Rs. 8,000/- per month	Rs. 10,000/- per month
2.	Ajay Kumar Kuthial	Project Associate	Rs. 8,000/- per month	Rs. 10,000/- per month

ITEM NO.B.32.3.3 TO REPORT REGARDING THE PAYMENT OF GRATUITY TO THE EMPLOYEES WHO COME UNDER NEW PENSION SCHEME

Due to non availability of clear orders from Govt. of India or from Pension Fund Regulatory & Development Authority (PFRDA), New Delhi regarding admissibility of retirement gratuity to the employees who come under New Pension Scheme, the Board of Governors of the Institute vide item No.29.2 of its 29th meeting held on 2.1.2014 had decided to pay the gratuity to Dr. K.M. Rastogi (Ex-Professor) after taking affidavit, duly attested by the first class magistrate, indicating that the entire amount of Gratuity will be refunded by him without any protest / objection, as will be decided by the institute authorities or in case instructions / rules / orders relating to New Pension Scheme are issued by the Government of India any time at a later stage which do not entitle him to gratuity.

After the retirement of Dr.KM Rastogi, the following employees who were also under New Pension Scheme and retired after attaining the age of superannuation had been paid gratuity:

Sr.No.	Name of Employee	Date of retirement	Amount of Gratuity Paid
1.	Dr. S Chatterji, Professor & Head Electrical Engineering	31.12.2014	Rs. 10 Lakhs
2.	Shri Surinder Singh, Assistant	31.3.2015	Rs.6,14,713/-

The above employees were also paid the gratuity subject to the condition that the entire amount of gratuity paid to them will be refunded by them without any protest / objection, as will be decided by the Institute authorities or in case instructions / rules / orders relating to New Pension Scheme are issued by the Government of India any time at later stage which do not entitle them to gratuity. The above employees have submitted affidavit (duly attested by the first class Magistrate) indicating that if under any circumstances the recoverable amount is not refunded by them, the same will be recovered from the CPF amount which is already lying in the Institute Account till any final decision / instructions / rules / orders relating to New Pension Scheme are taken by the Government of India). It is worth mentioning here that institute in the past has sent many request to MHRD to issue guidelines in regards to admissibility of retirement gratuity to employees under New Pension Scheme, 2004. Last request was sent on 15.04.2015. In spite of repeated requests on the issue, till date no clear cut directions have been issued by MHRD.

ITEM NO.B.32.4 ITEMS FOR CONSIDERATION

ITEM NO.B.32.4.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 29th MEETING OF FINANCE COMMITTEE HELD ON 08.05.2015

The 29th meeting of Finance Committee of the institute will be held on 08.05.2015 at 11.30 a.m. at this institute. Agenda papers for this meeting are attached herewith as a separate booklet (**Annexure – III**). The minutes of the meeting of Finance Committee will be placed at the time of the meeting of the Board of Governors for its consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.32.4.2 TO CONSIDER AND APPROVE THE MINUTES OF THE 18th MEETING OF ACADEMIC COUNCIL HELD ON 08.05 .2015

The 18th meeting of Academic Council of the institute will be held on 08.05.2015 at 9.15 a.m. Agenda and minutes of the meeting of Academic Council will be placed at the time of the meeting of the Board of Governors for its consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE



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ITEM NO.B.32.4.3 TO CONSIDER AND APPROVE THE OPERATIONAL PLAN OF THE INSTITUTE FOR THE YEAR 2015-16

The Operational Plan of the Institute for the year 2015-16 has been enclosed in the Agenda of Academic Council meeting at item No.A.18.5, which shall be placed at the time of meeting.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.32.4.4 TO CONSIDER GRANT OF PROMOTION TO MR. SUDHAKAR RAO PATANGE FROM THE DATE OF ELIGIBILITY UNDER AICTE CAS REGULATION DATED 08.11.2012

Shri P. Sudhakar Rao, Assistant Professor, Mechanical Engineering Department vide his letter dated 24.10.2014 (Copy enclosed as **Annexure IV at page No.13 to 14**) has requested to grant him upward movement from AGP Rs.6000 to AGP Rs.7000/- from the date of eligibility under AICTE regulations dated 08.11.2012.

Shri P. Sudhakar Rao had joined this institute as Lecturer in the department of Mechanical Engineering on 7.10.2004.

As per AICTE guidelines dated 5.3.2010 an Assistant Professor possessing Master's degree in the relevant branch/discipline shall be eligible for the AGP of Rs.7000/- after completion of 5 years service as Assistant Professor and after completion of six weeks training programmes.

Shri P. Sudhakar Rao had joined this institute as Lecturer in the department of Mechanical Engineering on 7.10.2004. He had completed five years service on 7.10.2009 and required training programmes on 25.12.2009.

He was interviewed by the duly constituted selection committee on 18.01.2011 and was given the upward movement from AG Rs.6000 to AGP Rs.7000/- wef 18.01.2011 i.e. from the date of interview as per existing rules

Now the AICTE vide Gazette notification F.No.37-3/Legal/2012 dated 08.11.2012 has clearly issued terms and conditions and other criteria i.e. date of eligibility to be adopted for promotion under CAS for the teachers and other academic staff in technical institutions (degree) - regulations 2012. These regulations were approved in the 27th meeting of Board of Governors held on 27.4.2013 vide item No.B.27.5.7. As per AICTE gazette notification dated 8.11.2012, the candidates who fulfill all other criteria mentioned in these regulations, as on 05th March, 2010 and

till the date on which these regulations are notified, can be considered for promotion from the date on or after 5th March, 2010 on which they fulfill the eligibility conditions.

Mr. P. Sudhakar Rao had completed all eligibility conditions such as length of service and required training programmes on 25.12.2009 and thus he becomes eligible wef 25.12.2009. However, as per notification dated 8.11.2012, he can be considered for promotion only from 5th March, 2010 instead of 25.12.2009.

Keeping in view the above, the Board of Governors may kindly consider promotion of Mr. Sudhakar Rao Patange wef 5th March, 2010 instead of from the date of interview i.e. 18.01.2011.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER THE REQUEST OF MR. SUDHAKAR RAO PATANGE

ITEM NO.B.32.4.5 TO CONSIDER GRANT OF LIEN FOR FIVE YEARS AGAINST THE POST OF PROFESSOR ETV IN RESPECT OF DR. SS PATNAIK

On appointment of Dr. SS Pattnaik, Professor & Head Education Television Centre of NITTTR Chandigarh, as Vice Chancellor of Biju Patnaik University of Technology, Odisha, he was relieved of his duties from the Institute on 12.03.2015(AN) so as to enable him to join his new post of Vice Chancellor, Biju Patnaik University of Technology, Odisha. Dr. Pattnaik was allowed retention of lien against his permanent post of Professor Education Television Centre for a period of two years from 13.3.2015 in the first instance which can further be extended for one year more as per rules.

Dr. SS Pattnaik vide his letter dated 24.3.2015 has requested to grant him lien for full term of five years as Vice Chancellor Biju Patnaik University of Technology, Rourkela, Odissa.

Rules on Retention of Lien

If a permanent employee is selected on the basis of his application for the posts in other Central Government department/offices/state government, his lien may be retained in the parent department for a period of 2 years. The official, who joined a department/office where he is not confirmed within a period of 2 years due to some reason, may be permitted to retain the lien in the parent department/office for one more year.



It is worth mentioning that in the past Dr. SK Bhattacharya, Former Principal of the Institute was appointed as Principal, TTTI Calcutta for a tenure of five years. He was allowed to retain his lien as Professor Electrical Engineering initially for a period of two years. Later on Dr. SK Bhattacharya had requested to extend his lien upto five years i.e. full term of his tenure as Principal, TTTI Calcutta. The matter was discussed in the 55th meeting of the Finance & Personnel Committee held on February 26, 2001 as well as in the 88th meeting of the Board of Governors held on 27.2.2001 and it was decided that the case may be referred to the Ministry for consideration and decision. Both Technical Bureau as well as the IFD of the Ministry was in favour of granting extension of lien to Dr. SK Bhattacharya even at the time of the above meetings. However in view of the decision of the Board of Governors the matter was referred to the MHRD. The MHRD vide letter No.F.9-8/2001 TS.IV dated 11 June, 2001 had advised the institute that as the post of Principal in TTTI is a tenure post of 5 years and no incumbent gets a lien on such a post, it is not possible to terminate the lien of Dr. Bhattacharya on his substantive post of Professor in TTTI Chandigarh. Therefore the case of Dr. Bhattacharya may be considered and finalized by the Institute. Accordingly the then Chairman, Board of Governors on the advice of Government of India, Ministry of Human Resource Development vide its letter referred to above had granted extension of lien to Dr. SK Bhattacharya, former Principal against his permanent post of Professor Electrical Engineering for the full tenure period of five years subject to ratification of the decision by the Board of Governors. The action taken by the Chairman, Board of Governors regarding approving the extension of lien of Dr. SK Bhattacharya, former Principal TTTI Chandigarh on the post of Professor Electrical Engineering Department of TTTI Chandigarh for five years was ratified. Copies of Govt. of India letter No.F.9-8/2001 TS.IV dated 11 June, 2001 and decision of the Board of Governors are enclosed as **Annexure - V at page No.15 to 20** for kind perusal of the Board of Governors.

Keeping in view of the above fact, the Board of Governors may consider the request of Dr. SS Pattnaik for grant of lien for full term of five years.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND DECIDE

✓ ITEM NO.B.32.4.6 TO CONSIDER RE-EMPLOYMENT OF SHRI G.B PANDEY, SENIOR PRODUCER BEYOND THE AGE OF SUPERANNUATION

Shri GB Pandey, Senior Producer, ETV Department of this Institute will be retiring on 30.05.2015 after attaining the age of superannuation i.e. 60 years after rendering a service of more than 28 long years at this Institute. He has requested to permit him to continue making his humble

It is worth mentioning that the Govt. of India vide letter No. F.No.22/35/2011-EQ(SM-II) dated 24 September, 2014 & 26012/6/2002-Estt.(A) dated 9th December, 2002 (copies enclosed as **Annexure - VII at page No.25 to 30**) has directed that no proposal for employing a government servant beyond the age of superannuation of 60 years shall be considered. It is also clarified that no person can be appointed/re-appointed to Central Government service after the age of superannuation of 60 years through contract.

Although there are no rules to employ government servant beyond the age of superannuation but keeping in view the above activities being undertaken by Mr. GB Pandey, permission may kindly be granted to re-employ Mr. GB Pandey beyond the age of superannuation for period of one year in the first instance. He will be paid emoluments equivalent to the last pay drawn minus pension as a consolidated amount which shall remain the same throughout the tenure of re-employment.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER RE-EMPLOYMENT OF SHRI G.B PANDEY, SENIOR PRODUCER BEYOND THE AGE OF SUPERANNUATION

ITEM No. B.32.4.7 CHANGES MADE IN THE QUALIFICATIONS AND EXPERIENCE FOR NON-TEACHING POSTS ADVERTISED AGAINST ADVERTISEMENT No. 142-2/2015

The institute had advertised 51 non-teaching posts against Adv. No. 142-2/2015 (copy enclosed as **Annexure – VIII at page No.31**). The following changes have been made in the qualifications, experience, age etc.

Sr. No.	Name of Post	Existing Qualification	Changes Proposed (if any)
1.	Senior Production Assistant	3 years diploma in any branch of engineering from a recognized institute with a minimum of 5 years experience in curriculum development and instructional material preparation in engineering/science subjects at polytechnic level. OR A Bachelors degree in science/Arts/ Commerce from a recognized university or a diploma in cinematography/film production from FTII or equivalent with a minimum of 3 years experience in film production in an organization connected with TV film. OR A degree in Engineering from recognized University/Institute with a flare for creative writing / drawing /	3 years diploma in any branch of engineering from a recognized institute with a minimum of 5 years experience in curriculum development and instructional material preparation in engineering / science subjects at polytechnic level OR a diploma in cinematography/film production from FTII or equivalent with a minimum of 5 years experience in film production in an organization connected with TV film production. OR A degree in Engineering from recognized University/Institute with a flare for creative writing/drawing/ painting/illustration. A very good command of English language with the ability to express precisely is essential. <u>Age Limit: 35 years.</u>

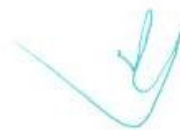
contributions to the cause of producing non-print instructional material and other activities in the ETV Department even after his superannuation in the form of re-employment as per the government of India norms. A copy of his request is enclosed as **Annexure – VI at page No.21 to 24.**

His request has been forwarded by his Head of Department for kind consideration.

Presently Mr. Pandey, Senior Producer is contributing consistently to the Educational Television Centre in the production of educational video films. Some of the contributions made by him are enlisted below:

- Production of Educational Video films with the support of Institute faculty from various departments
- Training of a large number of technical teachers in script writing and video film production techniques for making educational subject based video films/lecturers
- Coordinating and conducting a large number of STCs/Certificate courses at regional/national level in imparting instruction related to educational video film production.
- Production of a number of lab based films in various engineering areas including the package of films on Civil Engineering.
- Produced instructional material (video films) on the subject of MICROPROCESSORS. The package included production of 50 lessons on the subject including the interactive sessions that were recorded while doing the live telecasting from IGNOU studios in collaboration with ISRO
- Production of video films for induction training of teachers for use in the ICT based teaching from the ETV, NITTTR, Chandigarh studios which is successfully being conducted for the last two years now
- Production of video films for the Election Commission of India on the use of EVMs(Electronic Voting Machines)
- Production of large number of high quality documentary films for industries/educational institutions/research institutes/Universities in the states adjoining Chandigarh, thereby generating IRG for the Institute
- Playing a significant role in the smooth telecast of ICT based training programmes as well as subject based STCs for the faculty with receiving ends at Polytechnics/Engg. Colleges/DTEs etc.

The ETV Department has one sanctioned post of Senior Producer and one Producer. Both posts are filled by direct recruitment on all India basis. The officer on next lower post cannot be promoted as per recruitment rules. The Educational Television Centre is currently playing a very significant role in imparting training to technical teachers with the effective use of ICT utilizing the modern television studios at ETV Centre, thereby reaching the farthest teacher in the country and providing them quality education by inviting the best teachers from across the country to make their best expertise available to them without any discrimination. Mr. GB Pandey is doing his job efficiently.



		painting / illustration A very good command of English language with the ability to express precisely is essential (copy enclosed as Annexure -IX at page No.32.)	
2.	Accounts Officer	<u>Age Limit:</u> Not less than 35 years and not more than 45 years. (copy enclosed as Annexure - X at page No.33.)	Only age limit has been changed. Instead of 35-45 years as approved earlier, it is only 45 years.
3.	Accountant	<u>Age Limit:</u> Not less than 35 years and not more than 45 years (copy enclosed as Annexure - X at page No.33.)	Only age limit has been changed. Instead of 35-45 years as approved earlier, it is only 45 years.
4.	Technician	A good diploma in *appropriate branch of engineering with 2-3 years practical experience in an industry or research laboratory. OR ITI Certificate with five years practical experience in Industry. Persons with CTI qualifications and experience in the appropriate field will be preferred. Age below 35 years. (copy enclosed as Annexure - XI at page No.34.)	Three years diploma in *appropriate branch of engineering with minimum 55% marks and 3 years practical experience in an industry or research laboratory. <u>*Appropriate branch have been clarified as:</u> <ul style="list-style-type: none"> • Three years diploma in Civil Engg • Three years diploma in Computer Science and Engineering • Three years diploma in Electrical Engineering • Three years diploma in Electronics/ Electronics and Communication Engineering • Three years diploma in Mechanical Engineering/Production Engineering/ Industrial Engineering/Automobile Engg
5.	Estate Assistant	A good diploma in Civil Engineering with practical experience of 2 to 3 years in maintenance of Building Works. (copy enclosed as Annexure - XII at page No.35.)	Three years diploma in Civil Engineering with minimum 55% marks and practical experience of 3 years in maintenance of Building Works
6.	Multi Skilled Attendants	Middle Pass	The qualification for the post of Multi Skilled Attendants is kept as 10 th Pass or ITI Certificate. This is as per GOI, Department of Personnel and Training OM No AB 14017/6/2009-Estt.(RR) dated 30-04-2010 (copy enclosed as Annexure -XIII at page No.36 to 37.)

Age Relaxation

Under the general instructions uploaded on institute website, under the head age relaxation, it has been conveyed that upper age limit may be relaxed for deserving candidates with merits at the discretion of the authority. This has been done on the similar lines as done by NITTTR, Kolkata in their advertisement (copy enclosed as **Annexure -XIV at page No.38 to 45**) to give a chance to candidates who are highly meritorious and deserving.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE THE MODIFICATIONS



ITEM No. B.32.4.8 MODIFICATIONS IN QUALIFICATIONS, EXPERIENCE AND ACADEMIC PERFORMANCE INDICATORS (APIs) SCORE FOR THE POSTS OF ASSOCIATE PROFESSORS ADVERTISED AGAINST ADVERTISEMENT No. 97/2015

The institute had advertised 09 posts of Associate Professors (Group-A) in the Pay Band of Rs 37400-67000 with AGP of Rs 9000/- against Adv. No. 97/20 (copy enclosed as **Annexure - XV at page No.46 to 53**). Modifications in qualifications, experience and Academic Performance Indicators (APIs) have been done which are reproduced below:

Sr. No.	Name of Post	Existing Qualification	Changes Proposed (if any)
1.	Associate Professor Electrical Engineering	<p><u>Academic Qualifications</u> Ph. D. in Engineering/Technology in the appropriate discipline with BE/B.Tech and ME/M.Tech in Electrical Engineering with First class or equivalent either in BE/B.Tech or ME/M.Tech.</p> <p><u>Experience</u> Five years in teaching, research and/or industry, out of which at least two years of post Ph.D experience.</p> <p><u>Note</u> If a class/division is not awarded at Bachelor and/ Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the CGPA will be converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p> <p>The existing faculty will continue to be governed by the qualifications as per the old approval process, till the time they continue in the existing institute. Hence, the faculty member working in the institute possessing the qualification as per the old approval process will also be eligible. (Ref: clarification by AICTE under FAQ and vide letter no. dated 28th June, 2011 from Dr. Deshmukh, DD (e-Gov))</p>	<p>BE/B.Tech and ME/M.Tech in relevant branch with First Class or equivalent either in BE/ B.Tech or ME/M.Tech and Ph.D. or equivalent, in appropriate discipline. Post PhD publications and guiding PhD students is highly desirable.</p> <p><u>Experience</u> Minimum of 5 years experience in teaching/ research/industry of which 2 years post Ph.D experience is desirable.</p> <p><u>Note</u> If a class/division is not awarded at Bachelor and /Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the CGPA will be converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p>
2.	Associate Professor Electronics and Communication Engineering	<p>Ph. D. in Engineering/Technology in the appropriate discipline with BE/B.Tech and ME/M.Tech in Electronic and Communication Engineering with First class or equivalent either in BE/B.Tech or ME/M.Tech.</p> <p><u>Experience</u> Five years in teaching, research and/or industry, out of which at least two years of post Ph.D experience.</p>	<p>BE/B.Tech and ME/M.Tech in relevant branch with First Class or equivalent either in BE/ B.Tech or ME/M.Tech and Ph.D. or equivalent, in appropriate discipline. Post PhD publications and guiding PhD students is highly desirable.</p> <p><u>Experience</u> Minimum of 5 years experience in teaching/ research/industry of which 2 years post Ph.D experience is desirable.</p>

		<p><u>Note:</u> If a class/division is not awarded at Bachelor and/ Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the CGPA will be converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p> <p>The existing faculty will continue to be governed by the qualifications as per the old approval process till the time they continue in the existing institute. Hence, the faculty member working in the institute possessing the qualification as per the old approval process will also be eligible. (Ref: clarification by AICTE under FAQ and vide letter no. dated 28th June, 2011 from Dr Deshmukh, DD (e-Gov).</p>	<p><u>Note:</u> If a class/division is not awarded at Bachelor and /Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the CGPA will be converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p>
3	Associate Professor Applied Science	<p><u>Academic Qualifications</u> Ph.D in faculty of Science with 1st Class degree at Master's and Bachelor's level in Science (Physics/Mathematics/ Chemistry)</p> <p><u>Experience</u> Five years in teaching, research and/or industry, out of which at least two years of post Ph.D experience.</p> <p><u>Note:</u> If a class/division is not awarded at Bachelor and/ Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the CGPA will be converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p>	<p>Ph.D in Faculty of Science (Physics) with 1st Class degree at Master's (Physics) and Bachelor's level in Science. Post PhD publications and guiding PhD students is highly desirable.</p> <p><u>Experience</u> Minimum of 5 years experience in teaching/ research/industry of which 2 years post Ph.D experience is desirable.</p> <p><u>Note:</u> If a class/division is not awarded at Bachelor and/Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the CGPA will be converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p>
4	Associate Professor Entrepreneurship Development and Industrial Coordination	<p><u>Academic Qualifications</u> Ph.D in Engineering / Technology / Management with BE/B Tech and ME/M. Tech in any branch of Engineering/Engineering Education/ Master's in Management with First class or equivalent either at Bachelor's or Master's level.</p> <p><u>Experience:</u> Five years in teaching, research and/or industry, out of which at least two years of post Ph.D experience.</p> <p><u>Note:</u> If a class/division is not awarded at Bachelor and/ Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the</p>	<p>Ph.D in Engineering/Technology/ Management with BE/B Tech and ME/ M.Tech in any branch of Engineering/ Engineering Education / Master's in Management with First Class or equivalent either at Bachelor's or Master's level. Post PhD publications and guiding PhD students is highly desirable.</p> <p><u>Experience</u> Minimum of 5 years experience in teaching/ research/industry of which 2 years post Ph.D experience is desirable.</p> <p><u>Note:</u> If a class/division is not awarded at Bachelor and /Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the CGPA will be</p>



		<p>CGPA will be converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p> <p>The existing faculty will continue to be governed by the qualifications as per the old approval process till the time they continue in the existing institute. Hence, the faculty member working in the institute possessing the qualification as per the old approval process will also be eligible. (Ref. clarification by AICTE under FAQ and vide letter no. dated 28th June, 2011 from Dr. Deshmukh, DD (e-Gov).)</p>	<p>converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p>
5.	Associate Professor Curriculum Development Centre	<p><u>Academic Qualifications</u> Ph. D. in Engineering/ Technology/ Management with BE/B.Tech and ME/M.Tech in any branch of Engineering/Engineering Education/ with First class or equivalent either at Bachelor's or Master's level</p> <p><u>Experience</u> Five years in teaching, research and/or industry, out of which at least two years of post Ph.D. experience.</p> <p><u>Note</u> If a class/division is not awarded at Bachelor and/ Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the CGPA will be converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p> <p>The existing faculty will continue to be governed by the qualifications as per the old approval process till the time they continue in the existing institute. Hence, the faculty member working in the institute possessing the qualification as per the old approval process will also be eligible. (Ref. clarification by AICTE under FAQ and vide letter no. dated 28th June, 2011 from Dr. Deshmukh, DD (e-Gov).)</p>	<p>Ph.D. in Engineering / Technology / Management with BE/B.Tech and ME/M.Tech in any branch of Engineering/Engineering Education with First Class or equivalent either at Bachelor's or Master's level.</p> <p>Post PhD publications and guiding PhD students is highly desirable.</p> <p><u>Experience</u> Minimum of 5 years experience in teaching/ research/industry of which 2 years post Ph.D. experience is desirable.</p> <p><u>Note</u> If a class/division is not awarded at Bachelor and/Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the CGPA will be converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p>
5.	Associate Professor Media Centre	<p><u>Academic Qualifications</u> Ph. D. in Engineering / Technology/ Management with BE/B.Tech and ME/M.Tech in any branch of Engineering/Engineering Education with First class or equivalent either at Bachelor's or Master's level</p> <p><u>Experience</u> Five years in teaching, research and/or industry, out of which at least two years of post Ph.D. experience</p> <p><u>Note</u> If a class/division is not awarded at</p>	<p>Ph.D. in Engineering / Technology / Management with BE/B.Tech and ME/M.Tech in any branch of Engineering/Engineering Education with First Class or equivalent either at Bachelor's or Master's level. Post PhD publications and guiding PhD students is highly desirable.</p> <p><u>Experience</u> Minimum of 5 years experience in teaching/ research/industry of which 2 years post Ph.D. experience is desirable</p> <p><u>Note</u> If a class/division is not awarded at Bachelor</p>



	<p>Bachelor and/ Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the CGPA will be converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p> <p>The existing faculty will continue to be governed by the qualifications as per the old approval process till the time they continue in the existing institute. Hence, the faculty member working in the institute possessing the qualification as per the old approval process will also be eligible. (Ref: clarification by AICTE under FAQ and vide letter no. dated 28th June, 2011 from Dr. Deshmukh, DD (e-Gov))</p>	<p>and/Master Degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point system is adopted, the CGPA will be converted into equivalent marks and minimum CGPA shall be 6.75 in the scale of 10.</p>
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BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE ABOVE MODIFICATIONS

ITEM NO.B.32.4.9 TO CONSIDER AND APPROVE THE STUDY LEAVE FOR COMPLETING Ph.D WORK

Shri Suresh Kumar Gupta, Associate Professor, Curriculum Development Department vide his letter dated 27.01.2015 (copy enclosed as **Annexure - XVI at page No.54**) has stated that he is registered for Ph.D in Faculty of Engineering & Technology at Punjab University, Chandigarh on part time basis and his Ph.D work is in progress and now he wants devote his full time to complete Ph.D work at the earliest. He has requested to grant him study leave of 4 months from 1.3.2015 to 30.06.2015. His request has been recommended by his Head of Department. It is worth mentioning that permission for pursuing Ph.D has already been given to Shri Suresh Kumar Gupta vide Office Order No.26 dated 10.05.2002.

It is worth mentioning that Mr. Suresh Kumar Gupta was granted in situ promotion under the Career Advance Scheme of AICTE as Assistant Professor in the pre-revised pay scale of Rs. 12000-420-18300 wef 02.12.2006 subject to condition that he will complete his Ph.D within a period of seven years. His seven years had completed on 02.12.2013. Accordingly his case of non completion of Ph.D with in a period of seven years was placed in the Board of Governors. The Board of Governors in its 31st meeting (vide item no.B.31.5.5) held on 07.11.2014 had directed him to complete his Ph.D, failing which his increment will be stopped.



The rules approved for sponsoring faculty members for Ph.D programme under faculty development programme are silent regarding grant of study leave. However, as per Govt. of India rules (copy enclosed as **Annexure - XVII at page No.55 to 57**) a government servant with not less than five years service can be granted study leave for undergoing a special course consisting of higher studies or specialized training in a professional or technical subject having a direct and close connection with the sphere of his duties or being capable of widening his mind in a manner likely to improve his ability as civil servant. The study leave can be granted for maximum period of 24 months and this will not be debited to the leave account. The requisite Bonds in the prescribed forms is required to be executed by the official.

It is pertinent to mention here that similarly in the past, study leave was granted to Mrs.Ritula Thakur, Assistant Professor, Electrical Engineering Department for carrying out research work as a part of her Ph.D at National Peanuts Laboratory, Athens, USA for a period of six months without any financial liability of the institute and the same was rectified by the Board of Governors.

Since Mr. Suresh Kumar Gupta wants to devote his full time to complete Ph.D work at the earliest. He has requested to grant him study leave of 4 months from 01.03.2015 to 30.06.2015.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM No. B.32.4.10 TO AMEND THE POLICY OF ROTATION AND THE RULES OF ROTATIONAL HEADSHIP IN ORDER TO MAKE IT MORE EFFECTIVE

The policy of rotation of headship was approved by the BOGs in its 19th Meeting held on 15.3.2011 against Agenda item No.B.17.3.6. The decision taken by the BOGs is reproduced as given below:

"The Board noted the information received from different organisations and approved the rotation of headship to be introduced only upto the level of Professors in those academic departments which have more than one professor, irrespective of whether they are directly appointed or promoted under CAS."

No Rules of rotational headship were approved by the BOGs while above decision was taken. In pursuance to the above decision the then Director of the institute took a decision that the term of rotational headship shall be three years and accordingly orders of rotation were issued vide Office Order No.46 dated 31.05.2011, copy enclosed as **Annexure – XVIII at page No.58 to 59** which were also ratified by the BOGs in its 20th Meeting.

Thereafter, the BOGs in its 23rd Meeting vide Agenda item No.B.23.3.7 approved the rules for operating system of rotational headship. A copy of the same is enclosed as **Annexure - XIX at page No.60 to 67.**

As per the above orders of the Board of Governors, rotational headship is presently applicable in the departments of Civil Engineering, Mechanical Engineering, Education and Educational Management, Computer Science and Entrepreneurship Development and Industrial Coordination as these departments are having more than one Professor at present. In other departments presently there is only one Professor. In the department of Electrical Engineering, there is presently no Professor, due to superannuation of Dr S Chatterji who was Professor and Head there. It is informed that as per Rule 1(Eligibility) of rules for operating Headship by rotation(approved by Board of Governors), a Professor has to spend atleast three years in the department before being given the position of headship, due to which the implementation of the rotational headship in varied departments becomes difficult in today's context.

It is thus important that the policy and the rules regarding implementation of rotation of headship be reviewed. Following amendments are proposed.

AMENDMENT IN POLICY DECISION

1. The rotational headship will be made upto the level of Assistant Professor instead of only upto the level of Professors subject to the condition that the concerned Assistant Professor must have 8 years full time teaching experience in the Department.

AMENDMENTS IN THE RULES

1. Term of Headship: The term of a Head of the Department shall be for a period of three Years. The Departments in which the Associate Professor or the Professor irrespective of Directly recruited or promoted under CAS is holding the charge of HOD for more than three years the rotation shall be made effective immediately on joining in the Department of additional Professor Associate Professor irrespective of whether directly recruited or promoted through CAS.
2. In case a faculty member entitled for being designated as Head in accordance with the Rules is on leave for a period of 3 months or more for study, research or for any other purpose on the date of his/her turn comes up for designation as Head, the next eligible person on the rotation list will be designated as Head and the claim of such a faculty

member to Headship, will be retained and he /she would be considered for designation of Head after the expiry of three years term of the present Head.

3. Head of the Department will be the Reviewing Officer of all the staff and faculty members junior to him/her. Director of the institute will be the Reviewing Officer for the faculty members senior to Head of the Department.

All other provisions of the existing Rules shall stand deleted and modified accordingly.

It is worth mentioning here that one of the faculty members has gone to Court challenging the implementation of rotational headship in the institute. This case is subjudice.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM No. B.32.4.11 FILLING UP POSTS OF LOWER DIVISION CLERKS FROM AMONGST ELIGIBLE MSAs WORKING IN THE INSTITUTE

There are 11 posts of Lower Division Clerks (Rs. 5200-20200 + GP 1900) lying vacant at this institute for the last many years. These posts could not be filled due to imposition of ban on the recruitment. Now the GOI has permitted the institute to fill up all these vacant posts at the earliest.

In compliance of the decision of the GOI, all the vacant posts are being advertised. So far as the posts of LDCs (which is lowest rung in the clerical cadre) are concerned, it is stated that the following MSAs (Rs.5200-20200 + GP 1800) possess plus two qualifications which is minimum eligibility for the post of Lower Division Clerk. They have completed more than eight years of service in the institute.

Sr No.	Name of the Employee	Qualification	Date of joining	Total Experience as MSA	Present GP Rs
1.	Sanjiv Kumar	SSSC	13.02.1992	23 years	2000
2.	Vishnu Dutt	SSSC, BA	13.11.1992	22 yrs	2000
3.	Jasbir Singh	10+2	09.11.2000	14 years	1900
4.	Deepak	12 th	09.11.2006	8 years	1800

Out of the above, S/Shri Sanjeev Kumar, Vishnu Dutt and Jasbir Singh are already in the GP of LDC i.e Rs.1900/-. Since there is not much scope for their promotion to the higher post, it is therefore, proposed that the above MSAs may be considered for promotion subject to clearance of written test and typing test prescribed for the post. Out of above four employees, (Sr.No.1, 2 and 3) have already cleared qualifying written test. They have to clear typing test @ 30 w.p.m. as per rules.

It is worth mentioning that as per rules of C&AG Circular No.07/NGE/2009 No.66-NGE(App) /18-2006/Pt-II dated 28.01.2009 (copy enclosed as **Annexure - XX at page No.68**) and Govt. of India, Ministry of Personnel, PG & Pensions(Department of Personnel & Training dated 18th December, 2007 (**copy has already been enclosed at page No.10-11**)) 15 per cent posts are filled up by promotion failing which by direct recruitment and 85 percent by direct recruitment and under the promotion method 5 percent posts are filled up by promotion of matriculate Group D officials having 5 years regular service in the grade and 10 percent by promotion from the matriculate Group D officials who have passed Limited Departmental Competitive Examination whereas as per Institute rules, 90% posts of Lower Division Clerks are filled by direct recruitment and 10% of the vacancies are filled from amongst group D employees subject to the condition that selection would be made through competitive exam/test conformed to such category employees of the department who fulfil the requirements of minimum education qualification viz Matriculation or equivalent

It is also stated that C&AG Circular No.07/NGE/2009 No.66-NGE(App) /18-2006/Pt-II dated 28.01.2009 has made recruitment of eligible matriculate Group 'D' officials keeping in view the huge vacant posts of clerks. They have considered them for appointment by promotion to the posts of Clerks against the vacancies meant for direct recruitment amongst those matriculate Group 'D' officials who have passed the Limited Departmental Competitive examination by providing relaxation in the existing recruitment rules.

It is also mentioned that the view point of judgement of Supreme Court of India in the Umadevi's case is also enclosed as **Annexure -XXI at page No.69 to 78**.

Since the institute has at present 11 vacant posts of LDCs, therefore, the above MSAs who fulfil requisite qualifications may be considered for appointment by promotion. To look into the matter the Director has constituted a committee consisting of the following:

1. Dr JS Saini, NITTTR, Chandigarh
2. Dr Rakesh Sharma, Registrar, IIT, Delhi
3. Mr P Sasi Kumar, Deputy Secretary, MHRD, New Delhi
4. Dr Rakesh K Wats, Faculty Incharge(Admn), NITTTR, Chandigarh

The recommendations of the Committee will be put up at the time of the meeting.

BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE COMMITTEE



**ITEM No.B.32.4.12 TO CONSIDER AND APPROVE DISPOSAL OFF HINDUSTAN
AMBASSADOR STAFF CAR NO.CH-01-G-0792**

The institute staff car – Hindustan Ambassador Nova Petrol Car, registration No.CH-01-G-0792 was purchased in march 1993. The said staff car is nearly 22 years old and has since covered more than 1,95,000 km. As per GOI rules, the life of a staff car is 1,50,000 km or 6½ years whichever is reached later. Therefore, permission of the Finance Committee of our institute was taken for writing-off the said car and purchase of vehicle as replacement vide item No.F.28.2 duly approved by Board of Governors vide item No.B.31.5.1 in the meetings held on 07.11.2014. The car has since been written-off by following the due procedure.

Hence, disposed off the condemned Hindustan Ambassador Nova Petrol Car, registration No.CH-01-G-0792 through open auction / sealed bids may be allowed.

BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE THE SAME

**ITEM No. B.32.4.13 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES
RELATING TO THE INSTITUTE**

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006 and letter No.23-4/2-014-TS-IV dated 11th September, 2014 the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.
7. Status of achievement of different targets provided in Result Framework Document.
8. Expenditure made in both Plan and Non-plan Heads, since last Board meeting.
9. The release of Plan and Non-Plan fund from the Ministry against the allocation.
10. Status of filling up of vacant post since last Board meeting.

Accordingly, the status report in respect of the above issues is being placed which is as under:

1. **Filling up of backlog vacancies of SC/STs and OBCs**

There are no backlog vacancies of SC/STs and OBCs at this institute.

2. **Annual Report and Audited Accounts**

Separate Audit Report on the Accounts of the Institute for the year ended 31st March 2014 has been placed before both the Houses of the Parliament on 20.03.2015.

3. **Comments in respect of outstanding Audit Paras**

There are 16 outstanding audit paras which are being pursued with the Audit office for settlement. The year-wise detail is as under:

Year	No. of outstanding audit paras
1995-96	1
2002-2003	2
2005-2006	1
2010-2011	1
2011-12	2
2012-13	2
2013-14	7
Total	16

Annotated replies to audit paras have been sent to the office of the Principal Director of Audit (Central), Chandigarh vide this institute letter No.NITTTR/B&ITA/22881 dated 30.09.2014. Audit office has conveyed vide letter No. PDA ©/ lakha pariksha/U.T. CE/(v)/2013-14/227 dated 25th August 2014 that compliance may be shown at the time of next audit.

4. **Progress of Plan and Non Plan expenditure**

The status of unspent balance under Plan (Non - Recurring) - Creation of Capital Assets, Plan (General) - Recurring, and Non - Plan (Recurring) scheme at the end of 4th quarter i.e. 31.03.2015 of the financial year 2014-15 is placed in Finance Committee vide item No.29.3.1 of the 29th meeting of Finance Committee.

5. **Pending vigilance matters and enquiry report thereto**

One case is still pending.

6. **Redressal of public grievances**

There is no pending matter of public grievances in the institute.

7. **Status of achievement of different targets provided in Result Framework Document.**

Till now achievement of targets is as per Result Framework Document.

8. Expenditure made in both Plan and Non-plan Heads, since last Board meeting.

(Rs in Lakhs)

Particulars	Expenditure from 1.4.2014 to 30.9.2014 (upto last board meeting) (1)	Expenditure from 1.4.2014 to 31.3.2015 (2)	Expenditure for the Financial year 2014 - 2015 (1+2)
Plan Non Recurring Creation of Capital assets	245.10	382.99	628.09
Plan (General) Recurring	192.87	171.15	364.02
Non Plan (Recurring)	894.45	797.87	1692.32
IRG	218.88	149.64	368.52
Total	1551.30	1501.65	3052.95

9. Release of Plan and Non-Plan fund from the Ministry against the allocation.

(Rs in Lakhs)

Scheme	Grant Allocation for 2014-15 vide letter No.F.No. 5-3/2014 TS-IV Dated 15.05.2014	Grant Received up to 31.03.2015
Plan Non Recurring Creation Capital assets	579.06	579.06
Plan (General) Recurring	272.91	272.91
Non Plan (Recurring)	1725.40	1715.40
Total	2577.37	2567.37

10. Status of filling up of vacant post since last Board meeting.

The institute has advertised 51 posts of non-teaching staff against adv.No.142-2/2015. The process of filling up of these posts is going on. In addition to this institute has also advertised 9 posts of Associate Professor in the AGP of Rs.9000/-. Last date for receiving the applications is 15.05.2015.

