

## Augmentation

**Agenda items for 33<sup>rd</sup> meeting of the Board of Governors  
to be held on 21.08.2015 at 2.45 p.m. onwards**

### CONTENTS

Item No.	Particulars	Page(s)
Item No.B.33.1	To confirm the minutes of the 32 <sup>nd</sup> meeting of the Board of Governors held on 08.05.2015 at NITTTR, Chandigarh	1
Item No.B.33.2	To note the action taken on the decision made in the 32 <sup>nd</sup> meeting of the Board of Governors held on 08.05.2015	1 - 6
Item No.B.33.3	<b>Reporting Items</b>	
	B.32.3.1 To report regarding grant of pensionery and other retirement benefits to Dr. SBL Sachan, Professor & Head, Electronics & Communication Engineering Department	7
Item No.B.33.4	<b>Items for consideration</b>	
	B.33.4.1 To consider and approve the minutes of the 30 <sup>th</sup> meeting of Finance Committee held on 21.08.2015	7
	B.33.4.2 To consider and approve the re-naming of Computer Science Department	7 - 8
	B.33.4.3 To consider revision of order passed by the Board of Governors in its 28 <sup>th</sup> meeting held on 01.10.2013 vide item no. B 28.2 against item no. B 22.5 (reference charge sheet of Shri KL Singla, Senior Administrative officer (retired))	8 - 11
	B.33.4.4 To consider further extension as a Professor (re-employed) to Professor Y.K. Anand	11 - 13

Contd.. (ii)

(ii)

Item No.	Particulars	Page(s)
	B.33.4.5 To consider promotion under career advancement scheme without imposing three years condition from the date of completion of Ph.D	13 - 14
	B.33.4.6 To consider re-employment of faculty beyond the age of superannuation	15
	B.33.4.7 To consider amendment of recruitment rules of the institute relating to promotion of non teaching employees	15
	B.33.4.8 Placement of status report on various issues relating to the institute	15 - 17

## ANNEXURE

I	Enclosure to Item No. B. 33.1	1 - 8
II	Enclosure to Item No. B. 33.1	9
III	Enclosure to Item No. B. 33.2 Against Item No B.32.4.6	10 -11
IV	Enclosure to Item No. B. 33.2 Against Item No.B.32.4.7	12 - 13
V	Enclosure to Item No. B. 33.2 Against Item No.B.32.4.9	14
VI	Enclosure to Item No. B. 33.4.1	Separate Booklet
VII	Enclosure to Item No. B. 33.4.2	15 to 20
VIII	Enclosure to Item No. B. 33.4.4	21
IX	Enclosure to Item No. B. 33.4.6	22

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NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH,  
CHANDIGARH

AGENDA FOR THE 33<sup>RD</sup> MEETING OF THE BOARD OF GOVERNORS  
TO BE HELD ON 21.08.2015 AT 2.45 PM ONWARDS

ITEM NO. B.33.1 TO CONFIRM THE MINUTES OF THE 32<sup>ND</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON 08.05.2015 AT NITTTR, CHANDIGARH

The minutes of the 32<sup>nd</sup> meeting of the Board of Governors of the Institute held on 08.05.2015 at NITTTR Chandigarh were circulated amongst all its members vide Institute letter No. NITTTR/Board/32<sup>nd</sup> – Minutes/ 5584-5599 dated 27.05.2015 for their information and comments. Copy of the minutes is enclosed as **Annexure – I** (page Nos. 1 to 8). However comments received from MHRD vide letter No.7-7/2015-TS IV dated 12.06.2015 which is enclosed as **Annexure – II** (page No 9) for discussion. Since no other comments have been received from any member, the same may be confirmed as recorded.

ITEM NO.B.33.2 TO NOTE THE ACTION TAKEN ON THE DECISION MADE IN THE 32<sup>ND</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON 08.05.2015

S No.	Item	Action Taken
B.32.1	TO CONFIRM THE MINUTES OF THE 31 <sup>ST</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON 07.11.2014 AT IIT DELHI  The minutes of the 31 <sup>st</sup> meeting of the Board of Governors held on 07.11.2014 were confirmed.	Noted
B.32.4.1	TO CONSIDER AND APPROVE THE MINUTES OF THE 29 <sup>TH</sup> MEETING OF FINANCE COMMITTEE HELD ON 08.05.2015  The Board of Governors approved the minutes of 29 <sup>th</sup> meeting of Finance Committee held on 08.05.2015.	Noted
B.32.4.2	TO CONSIDER AND APPROVE THE MINUTES OF THE 18 <sup>TH</sup> MEETING OF ACADEMIC COUNCIL HELD ON 08.05.2015  The Board of Governors approved the minutes of 18 <sup>th</sup> meeting of Academic Council held on 08.05.2015.	Noted

B.32.4.3	<p><b>TO CONSIDER AND APPROVE THE OPERATIONAL PLAN OF THE INSTITUTE FOR THE YEAR 2015-16</b></p> <p>The Board of Governors approved the Operation Plan of the Institute for the year 2015-2016.</p>	Noted
B.32.4.4	<p><b>TO CONSIDER GRANT OF PROMOTION TO MR. SUDHAKAR RAO PATANGE FROM THE DATE OF ELIGIBILITY UNDER AICTE CAS REGULATION DATED 08.11.2012</b></p> <p>The Board of Governors approved the promotion of Mr Sudhakar Rao Patange under CAS with effect from 05.03.2010, as per the AICTE norms</p>	Noted
B.32.4.5	<p><b>TO CONSIDER GRANT OF LIEN FOR FIVE YEARS AGAINST THE POST OF PROFESSOR ETV IN RESPECT OF DR. SS PATTNAIK</b></p> <p>The Board of Governors approved the grant of lien for five years against the Post of Professor ETV to Dr SS Pattnaik as per the previous practice in case of Dr SK Bhattacharya, former Principal, TITI (now NITTR), Chandigarh</p>	Noted
B.32.4.6	<p><b>TO CONSIDER RE-EMPLOYMENT OF SHRI G.B PANDEY, SENIOR PRODUCER BEYOND THE AGE OF SUPERANNUATION</b></p> <p>The Board of Governors did not approve the proposal of the institute to grant re-employment to Shri GB Pandey, Senior Producer beyond the age of superannuation. However, considering the need of the institute for running various projects and programmes, the Board of Governors permitted the institute to hire as Consultant(s) as per terms and conditions applicable in the matter. The job be advertised immediately and he will continue for one year or earlier if the job is filled early</p>	<p>The institute has hired two consultants for a period of one year through walk-in-interview for the posts of Senior Producer and Office Management. Recommendation of the committee of both the consultant are enclosed as <b>Annexure – III</b> at page Nos.10 to 11</p>

B.32.4.7	<p><b>CHANGES MADE IN THE QUALIFICATIONS AND EXPERIENCE FOR NON-TEACHING POSTS ADVERTISED AGAINST ADVERTISEMENT No. 142-2/2015</b></p> <p>The Board of Governors approved the changes made in the qualifications and experience for non teaching posts except age relaxation placed under general instructions uploaded on the Institute website. It also advised the institute to place a Corrigendum in the Newspapers enhancing the date of submission of on line applications by one more month.</p>	<p>Recruitment Rules for most of the posts were framed about 15-20 years back and are not fully relevant in today's context. The institute had advertised 51 non-teaching posts against advertisement No.142-2/2015. The last date was 27.03.2015. Corrigendum was advertised against advertisement No. 142-2/2015 and the last date was extended upto 30.06.2015. Letter from MHRD has been received on 12.06.2015 regarding revised recruitment rules. Reply of the letter has been sent to MHRD on 22.07.2015 (copy enclosed as <b>Annexure – IV</b> at page Nos.12 to 13) for approving the suggested modifications in recruitment rules so that institute may fill up these posts at the earliest.</p>
B.32.4.8	<p><b>MODIFICATIONS IN QUALIFICATIONS, EXPERIENCE AND ACADEMIC PERFORMANCE INDICATORS (APIs) SCORE FOR THE POSTS OF ASSOCIATE PROFESSORS ADVERTISED AGAINST ADVERTISEMENT No.97/2015</b></p> <p>The Board of Governors approved the modifications made in the qualifications, experience and academic performance indicators (APIs) Score for the posts of Associate Professors advertised against Advertisement No 97/2015. It also advised the institute to place a Corrigendum in the Newspapers enhancing the date of submission of applications by one more month.</p>	<p>The qualifications for various faculty positions are as per basic AICTE Gazette notification dated 05.03.2010. The institute had advertised 9 teaching posts against advertisement No. 97/2015. The last date was 15.05.2015. Corrigendum was advertised against advertisement No. 97/2015 and the last date was extended upto 30.06.2015. Letter from MHRD has been received on 12.06.2015 regarding revised recruitment rules. Reply of the letter has been sent to MHRD on 22.07.2015 for approving the suggested modifications in recruitment rules so that institute may fill up these posts at the earliest. Performance indicators are similar in all NITTTRs.</p>

B.32.4.9	<p><b>TO CONSIDER AND APPROVE THE STUDY LEAVE FOR COMPLETING Ph.D WORK</b></p> <p>After discussing the issue the Board of Governors advised the institute to get the recommendations of the Ph.D guide of Shri SK Gupta regarding the status of completion of his Ph.D.</p>	<p>Mr. S.K. Gupta vide letter No. NITTTR/ Adm/ E-I/158 dated 16.06.2015 has requested to get the status of completion of Ph.D from his Guide. Shri S.K. Gupta has submitted a reply through his guide which stated that "strongly recommended for favour of sanction as requested by Shri SK Gupta". A copy of the same is enclosed as <b>Annexure - V</b> at page No.14.</p>
B.32.4.10	<p><b>TO AMEND THE POLICY OF ROTATION AND THE RULES OF ROTATIONAL HEADSHIP IN ORDER TO MAKE IT MORE EFFECTIVE</b></p> <p>After detailed deliberations on the issue, the Board of Governors removed the condition that a Professor has to spend atleast three years in the department before being given the position of Headship as per Rule 1(eligibility) of Rules for operating Headship by rotation as approved by the Board of Governors in its 23<sup>rd</sup> meeting vide Item No.B 23.3.7.</p>	<p>Necessary orders of rotational headship has been issued as per new policy.</p>
B.32.4.11	<p><b>FILLING UP POSTS OF LOWER DIVISION CLERKS FROM AMONGST ELIGIBLE MSAs WORKING IN THE INSTITUTE</b></p> <p>The Member Secretary briefed the Board on this agenda. He also mentioned that a Committee was constituted to deliberate on this issue in view of the representation by the staff that those MSAs who fulfil the qualifications may be considered for promotion. The Committee recommended that the Matriculate group 'C' employees (earlier group D in the GP of Rs.1800/-) who have passed the limited departmental competitive examination, will be eligible to be considered for appointment by</p>	<p>The institute has promoted two MSAs for the posts of LDCs under 15% quota. Both of them have joined their duty on 24.06.2015.</p>

promotion to the post of LDCs against the vacancies meant for direct recruitment as a one-time relaxation. The recommendation was based on the similar recommendations on the issue provided vide C&AG Circular No. 07/NGE/2009 No.66-NGE(App)/18-2006/Pt.II dated 28.1.2009.

The Member Secretary further mentioned that MSAs indicated in the agenda, have done exemplary service to the institute and some of them are stagnating for want of promotion for the last more than 20 years.

The Board deliberated on the issue and observed that as the Board of Governors does not have any power to relax the rules, it shall not be possible to accept the recommendations of the Committee.

The Board noted that 15% of the vacancies of the LDCs can be filled in by promotion as per the existing RRs i.e. as per the terms and conditions given in the Model RRs for the post of LDC issued by the Govt. of India vide its letter dated 7.10.2009 and approved by the Board of Governors in its 16<sup>th</sup> meeting held on 13.4.2010.

The earlier RRs (approved by the Board of Governors in its 13<sup>th</sup> meeting held on 13.2.2009 vide Item No. B.13.4.1) included that the maximum number of posts to be filled in by this method would be limited to 10% of the vacancies in the cadre of LDCs occurring in a year. The new RRs have increased this to 15% but are silent on the vacancies occurring in a year. The new RRs have specifically not withdrawn this facility to the category. The Board considered that in this year there are 11 vacancies and 15% of these be filled in by promotion and rest of direct recruitment was permitted by the Government to fill up these vacancies after 11 years. Based on the

	<p>15% of the vacancies, two posts can be filled in by promotion from this cadre this year.</p> <p>The Board asked the Director of the institute to bring a fresh agenda to change the RRs to provide better promotion avenues to this category of staff to avoid stagnation.</p>	
B.32.4.12	<p><b>TO CONSIDER AND APPROVE DISPOSAL OFF HINDUSTAN AMBASSADOR STAFF CAR NO.CH-01-G-0792</b></p> <p>The Board of Governors approved the proposal of the institute to dispose off Hindustan Ambassador Staff Car No.CH-01-G-0792 through open auction/sealed bids.</p>	Noted
B.32.4.13	<p><b>PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE</b></p> <p>The Board of Governors noted the status report on various issues relating to the Institute and approved the same.</p>	Noted
B.32.4.14	<p><b>TO APPROVE THE MODE OF SELECTION FOR VARIOUS POSTS ADVERTISED AGAINST ADVERTISEMENT NO.142-2/2015</b></p> <p>The Board of Governors approved the mode of selection for various posts as per agenda item except for the posts of Senior Administrative Officer and Accounts Officer where the mode of selection shall be written test(80% weightage) and personal interview (20% weightage)</p>	As directed by the Board of Governors, necessary step will be initiated as & when the post of Sr. Administrative Officer and Accounts Officer will be filled up.
B.32.4.15	<p><b>TO CONSIDER NOMINATION OF ONE BOARD MEMBER FOR MEMBERSHIP OF THE FINANCE COMMITTEE OF THE INSTITUTE.</b></p> <p>The Board of Governors nominated Vice Chancellor Punjab Technical University Kapurthala to be member of the Finance Committee in future.</p>	Noted

### ITEM NO.B.33.3

### REPORTING ITEMS

- ITEM NO.B.33.3.1 TO REPORT REGARDING GRANT OF PENSIONERY AND OTHER RETIREMENT BENEFITS TO Dr. SBL SACHAN, PROFESSOR & HEAD, ELECTRONICS & COMMUNICATION ENGINEERING DEPARTMENT

The Chairman, Board of Governors, vide U.O. No NITTTR/20 dated 23.06.2015 has allowed to release pension, leave encashment and other retirement benefits to Dr. SBL Sachan, Professor & Head, Electronics & Communication Engineering Department on his superannuation, as per rules.

### ITEM NO.B.33.4

### ITEMS FOR CONSIDERATION

- ITEM NO.B.33.4.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 30<sup>th</sup> MEETING OF FINANCE COMMITTEE HELD ON 21.08.2015

The 30<sup>th</sup> meeting of Finance Committee of the institute will be held on 21.08.2015 at 2.00 p.m. at IIT Delhi. Agenda papers for this meeting are attached herewith as a separate booklet (Annexure – VI). The minutes of the meeting of Finance Committee will be placed at the time of the meeting of the Board of Governors for its consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

- ITEM NO.B.33.4.2 TO CONSIDER AND APPROVE THE RE-NAMING OF COMPUTER SCIENCE DEPARTMENT

Computer Science Department of the institute is running Master of Engineering (Computer Science and Engineering) Programme in Regular mode since the year 1994 with present intake of 28 and Master of Engineering (Computer Science and Engineering) Programme in Modular mode since 2005 with present intake of 40. The curriculum of the above course comprise of several engineering discipline subjects such as Advance Algorithms, Network Technologies, Digital Image Processing, Advanced Computer Architecture, Database Technologies, Business Intelligence and Mining, Software Testing and Quality Management Cloud Computing, Network Security, Multimedia System Design, Open Source Software etc. (Scheme of Master of Engineering

Computer Science and Engineering, in Regular and Modular Mode is enclosed as **Annexure - VII** at page Nos 15 to 20.

Further, since, the inception of the department, it is conducting several Faculty Development Programmes (FDP's) in the emerging areas of technology like Cloud Computing, Network Security, Cyber Crime and Forensic Tools, Latest Programming Languages and Network Simulators, Mobile Computing, Web Hacking and Security for the benefit of faculty/ technical staff of Computer Science and Engineering and other allied streams of Engineering/ Technology/ Applied Sciences.

In addition to these, the institute is recognised as a Research Centre by IK Gujral Punjab Technical University, Jalandhar and Panjab University, Chandigarh for Ph.D program in Computer Science and Engineering and currently 12 candidates are pursuing their Ph.D in the emerging areas of Computer Science and Engineering such as Wireless Communication and Networks, Distributed Computing, Cryptography and Cyber Security, Digital Signal Processing, Digital Image Processing, Dataware Housing and Mining, Cloud Computing etc

The name of the department as Computer Science Department does not reflect its full scope of work in the area of engineering and technology. Keeping in view the above facts, Board of Governors may consider to change the name of department from Computer Science Department to Department of Computer Science and Engineering.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE THE RE-NAMING OF COMPUTER SCIENCE DEPARTMENT

**ITEM NO.B.33.4.3 TO CONSIDER REVISION OF ORDER PASSED BY THE BOARD OF GOVERNORS IN ITS 28<sup>TH</sup> MEETING HELD ON 01.10.2013 VIDE ITEM NO. B 28.2 AGAINST ITEM NO. B 22.5 (REFERENCE CHARGE SHEET OF SHRI KL SINGLA, SENIOR ADMINISTRATIVE OFFICER (RETIRED))**

Mr. K.L. Singla, Senior Administrative Officer (retired) was issued charge sheet on account of unauthorisedly issuing an experience certificate to Shri Ajay Mehra, Ex Lecturer of this Institute without the approval of the competent authority. He is now representing time and again that the Appellate Authority has not passed the required self contained, speaking and reasoned order on his appeal and has just treated the case as closed. He has requested that false and fabricated

charge sheet issued against him may be nullified and he be absolved from all the illegal and false charges and also absolved from the penalty of "Censure" which is illegal and prejudicial.

#### **HISTORY OF THE CASE**

Shri Ajay Mehra was appointed at this Institute as Lecturer Electronics and communication Engineering vide appointment Letter No. TTI/Admn/Est-1/PF-/4160 dated 11.2.1986. He joined the Institute on 13.2.1986. His services were terminated on 12.2.1988 with the approval of Chairman, Board of Governors on the recommendations of a committee. An Experience certificate was issued to Shri Ajay Mehra signed by Professor PD Kulkarni, the then Principal of the Institute vide letter dated 30.11.1988 which correctly stated the fact of termination of services of Shri Ajay Mehra. Later on in December 1995, Shri Ajay Mehra through his father Major Jagdish Chand Mehra (Retd) again requested for issuance of another experience certificate for the same period of his service. The second experience certificate was issued to him by Shri KL Singla, Senior Administrative Officer vide No. Admn/E-1/PF-AM/23191 dated 02.01.1996 under his own signature without indicating the fact that the services of Mr. Mehra were terminated as indicated earlier in the experience certificate issued on 30.11.1988. The approval of the then Principal Dr MM Malhotra was not obtained.

On being orally pointed out to Director by an ex-employee of the institute, the institute vide letter No NITTTR/Admn/38946 dated 5.3.2010 asked Shri KL Singla to clarify as to why the approval of the competent authority was not obtained by him in first place and why the fact that his services were terminated was not mentioned in the experience certificate.

Shri KL Singla had submitted his reply vide letter dated 17.3.2010. In order to unearth the entire truth, the Director constituted a committee consisting of Dr.KM Rastogi, Dr.PK Tulsi and Dr YK Anand. The committee submitted its report on 10.5.2010 and recommended as under:

(1)Senior Administrative Officer after agreeing to the note put up by the dealing Assistant for issuing a photocopy of the experience certificate issued by the then Principal of the Institute vide letter No. Admn/E-1/PF-AM/17528 dated 30.11.1988 directed the office to issue a fresh experience certificate to the concerned person.

(2) A fresh experience certificate was issued to Mr.Ajay Mehra vide letter No.Admn/E-1/PF/AM/23191 dated 02.01.1996 without seeking approval of the competent authority. The

argument put forth by Senior Administrative Officer in his reply letter dated 17.3.2010 has no basis or relevance. He has misused his powers as Senior Administrative Officer.

(3) He did not take cognizance of the fact that the services of Mr. Ajay Mehra were terminated which was clearly indicated in the certificate earlier issued. This appears to be a deliberate attempt on the part of the Senior Administrative Officer to suppress the information regarding termination of services of Shri Ajay Mehra.

Accordingly an item No.B.18.4.5 was placed in 18<sup>th</sup> meeting of BOG held on 9.11.2010. The Board of Governors after discussing the said item had decided to authorize Director, by way of delegation of power, to issue the charge sheet under his signature.

Before implementing the above decision, the Director sought legal opinion keeping in view the CCS Control & Appeal Rules and MOA of the institute from Shri Inderjit Singh Sidhu, Advocate. The Advocate had informed that the institute is competent to issue charge sheet to its employee. The Advocate had further informed that in his view a strict interpretation of said Resolution does not empower the Director to issue disciplinary proceedings/punishment order.

The item was again put up in 19<sup>th</sup> meeting of Board of Governors on 15 March 2011 and the Board passed a resolution that henceforth the Member/Secretary will execute/convey the decisions taken by the Board from time to time regarding disciplinary proceedings against a person to the concerned quarter. In case of Shri KL Singla, the Director was authorized by the Board to issue the charge sheet on behalf of the Board of Governors after the approval of the minutes of the meeting and pursue as per rules.

Despite the above resolution of the Board of Governors the then Director vide letter No.NITTTR/M-1/3807 dated 26.4.2011 requested Govt. of India to confirm whether, despite not being the appointing authority of Shri KL Singla, the Director is allowed by the government to sign the charge sheet to be issued against Shri KL Singla.

In response to the said letter, Shri N Mohan Das Director(T), Government of India, MHRD, New Delhi vide letter No.7-17/2011-TS-IV dated 17<sup>th</sup> June 2011 conveyed the institute that Director may sign the charge sheet on behalf of the BOGs, NITTTR, Chandigarh to Shri KL Singla, Sr Admn. Officer in compliance of the decision of the BOG, NITTTR, Chandigarh.

Accordingly Shri KL Singla was issued charge sheet vide Memo No.NITTTR/Admn/19837 dated 23.09.2011 by Dr KM Rastogi, the then Director who was authorized by the Govt. of India, Ministry

of Human Resource Development, Department of Higher Education, New Delhi vide No.7-17/20111.TS.IV dated 17 June, 2011.

Against the above said Memo, Mr. Singla submitted reply on 7.10.2011 which was placed in the 22<sup>nd</sup> meeting of the Board of Governors held on 24.12.2011. The Board of Governors after examining the reply of Shri KL Singla and other documents relating to the case, informed the house that although there is laxity on the part of Shri KL Singla in the devotion towards his duty and his act is unbecoming of a government servant but keeping in view his previous record of service and also the fact that he is retiring on superannuation from services on 31.12.2011, a lenient view may be taken and a penalty of 'Censure' be imposed on Shri KL Singla.

Accordingly a penalty of 'Censure' was imposed on Shri KL Singla vide letter No.1184 dated 29.12.2011. However, Shri KL Singla vide his letter dated 30.1.2012 had sent an appeal against order No.1184 dated 29.12.2011 for kind perusal of the Board of Governors. The appeal of Mr. Singla was placed before the Board of Governors in different meetings. The Board of Governors in its 26<sup>th</sup> meeting (vide item No. B 26.2) against item No. B 22.5) held on 27.11.2012 had authorized Dr. N Sathyamurthy, Director, Indian Institute of Science Education and Research, Mohali (Board Member) to go through the appeal of Shri Singla and give his comments. The comments on the issue regarding appeal of Shri KL Singla were presented by Dr. N Sathyamurthy in 28<sup>th</sup> meeting of Board of Governors held on 01.10.2013. The Board of Governors after going through the comments had expressed that the case may be considered as closed and the same be conveyed to Shri KL Singla, Ex Senior Administrative Officer. In compliance the decision of the Board of Governors was conveyed to Mr. Singla on 31.01.2014.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND GIVE DIRECTIONS ON THE REQUEST OF SHRI KL SINGLA

**ITEM No. B.33.4.4 TO CONSIDER EXTENSION IN TERM OF PROFESSOR Y.K. ANAND (RE-EMPLOYED)**

The Board of Governors in its 31<sup>st</sup> meeting (Item No. B 31.5.6) held on 07.11.2014 had approved the extension in term of Professor YK Anand (re-employed) for a period of one year upto 21.08.2015 on the existing terms and conditions

The Board of Governors in its 25th meeting (vide item No B 25.4.3) held on 23.6.2012 had approved re-employment of faculty beyond the age of superannuation on contract basis for a period of one year on a consolidated salary of Rs 50,000/- per month.

In compliance of the above decision of the Board of Governors, Dr YK Anand who was working as Professor Media Centre and superannuated on 31.01.2012 was re-employed as Professor after attaining the age of superannuation. He had joined as Professor (re-employed ) on 22.8.2012.

As per Govt. of India Instructions issued vide No.6-11/2011-TS.IV dated 12<sup>th</sup> October, 2012 the teachers shall be re-employed on contract appointment beyond the age of sixty five years upto the age of seventy years and re-employment beyond the age of superannuation shall, be done selectively, for a limited period of three years in the first instance and then for another further period of two years purely on the basis of merit, experience, area of specialization and peer group review and only against available vacant positions without affecting selection or promotion prospects of eligible teachers”.

The three years period of Dr. YK Anand is ending on 21 August, 2015. Further he will complete seventy years of age on 31<sup>st</sup> December 2016.

Now Dr. YK Anand has requested (copy enclosed as **Annexure – VIII** at page No 21) that he may be given extension as a Professor (re-employed) after 21<sup>st</sup> August, 2015 for a further period of 1 year 4 month (till 31<sup>st</sup> December, 2016). Dr. YK Anand has been contributing in the following areas of work:

- (1) As faculty member in Electrical Engineering Department.
- (2) NBA work in Electrical, Electronics and Computer Science Department.
- (3) Helping in taking sessions of various fields in departments i.e (i) Media and Continuing Education (ii) Rural Development Centre (iii) Curriculum Development Centre (iv) Education & Educational Management. (iv) Applied Science Department (vi) Entrepreneurship & IC Department (vii) Electronics & Communication Department and (viii) Mechanical Engineering Department in their faculty development programmes (long and short term) and also executing consultancy projects.
- (4) Proposing to contribute in future in Electrical Engineering Department by taking three hours session on Applied Education pedagogy and technology in all programmes (short term) and coordinate instructional material development and other projects of the department.

Keeping in view the above, the Board of Governors may kindly consider extension in the term of appointment of Dr. Y K Anand for a further period of 1 year 4 months (till 31<sup>st</sup> December, 2016) or till the vacant posts are filled whichever is earlier. No further extension will be given to him as he will complete seventy years of age after 31<sup>st</sup> December, 2016.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE EXTENSION IN THE TERM OF DR. YK ANAND AS PROFESSOR (RE-EMPLOYED) UPTO 31.12.2016

**ITEM No. B.33.4.5 TO CONSIDER PROMOTION UNDER CAREER ADVANCEMENT SCHEME WITHOUT IMPOSING THREE YEARS CONDITION FROM THE DATE OF COMPLETION OF PH.D**

The following two faculty members were appointed as Assistant Professor (Now Associate Professor) on 24 February, 2004 with the condition that they have to obtain Ph.D Degree within a period of seven years from the date of appointment as Assistant Professor (now Associate Professor) as per the condition laid down in AICTE guidelines dated 19.02.2003 for the appointment to the post of Assistant Professor.

- (1) Mrs. Lini Mathew
- (2) Mrs. Poonam Syal

It was informed in the Board of Governors in 20<sup>th</sup> meeting (vide item No. B 20.3.2) held on 25.6.2011 that Mrs. Poonam Syal and Mrs. Lini Mathew did not complete their Ph.D within the prescribed limit of 7 years from the date of their appointments as Assistant Professor i.e. 23.02.2011 and have asked for extension beyond the prescribed period of seven years to complete their Ph.Ds. As there were no prescribed guidelines from AICTE/MHRD regarding what action an institute is to take if an individual does not obtain Ph.D degree within the prescribed limit of 7 years, the Board of Governors had advised that separate cases for the extension may kindly be placed before the Board. It was also decided that as the faculty members have not fulfilled the prescribed condition, their next increment be stopped.

In compliance of the decision of the Board of Governors, the increments of both the faculty members were stopped. The separate case for extension was put up before the Board of Governors in its 23<sup>rd</sup> meeting (item No. B 23.1(b) against item No. B 21.3.4) held on 13.3.2012. In her case, Mrs. Lini Mathew had informed that she has submitted her thesis on 14.2.2012 and

after going through the request of Mrs. Poonam Syal, the Board of Governors granted extension to Mrs Poonam Syal for one more year.

The status of Ph.D in respect of Mrs Poonam Syal and Mrs Lini Mathew was conveyed to the Board of Governors in different meetings and the actions were taken from time to time as per the directions of the Board of Governors.

Mrs. Lini Mathew had passed examination for the award of degree of Doctor of Philosophy (Ph.D) on 4.2.2013 and Mrs Poonam Syal had passed examination for the award of Ph.D degree on 5.3.2014. Accordingly the increments of both faculty members were restored on completion of their Ph.D degrees.

Board of Governors in its 30<sup>th</sup> meeting (Item No B.30.5.9) held on 2.6.2014 was informed regarding the completion of Ph.Ds of the above faculty members. The Board of Governors after noting the status of PhD in respect of Mrs. Poonam Syal and Mrs Lini Mathew directed the Institute that their cases for promotion as Professor under Career Advancement Scheme be considered after three years from the date of completion of PhD of the individual faculty. The Board of Governors also directed the institute to get information from other NITTTRs, how similar cases are being dealt with before implementing the decision of Board of Governors.

In compliance of the decision of the Board of Governors, the institute though wrote various letters on the issue to other NITTTRs but till date no-reply has been received from them. The case was also pursued with AICTE to intimate as to what action the institute has to initiate in case an individual does not obtain PhD degree within the prescribed limit of 7 years but no reply has been received from AICTE on the issue.

Since there are no prescribed guidelines from AICTE/MHRD and no reply in this regard has been received from other NITTTRs, it is proposed that cases for promotion as Professor under Career Advancement Scheme of these faculty members be considered without imposing the three years condition as directed by the Board of Governors.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

**ITEM No. B.33.4.6 TO CONSIDER RE-EMPLOYMENT OF FACULTY BEYOND THE AGE OF SUPERANNUATION**

The Chairman, Board of Governors vide UO No NITTTR/Admin 26 dated 24.7.2015 has nominated the following members of the Peer Group to consider re-employment of Dr.SBL Sachan beyond the age of superannuation as per the guidelines of the Government and decision of the Board of Governors :

1.	Dr.K.K.Talwar, Chairman, Board of Governors	Chairman
2.	Dr.M.P.Poonia, Director of the Institute	Member
3.	Dr.S Naseem Ahmed, Professor, Electronics & Communication Engineering, Jamia, Millia Islamia, New Delhi	Outside Expert
4.	Dr.R.S Kaler, Professor, Electronics & Communication Thapar University, Patiala	Outside Expert
5.	Dr J.S Saini, Professor, NITTTR Chandigarh	Member

The meeting of the Peer Group was held on 01.08.2015 at the institute. The recommendations of the Peer Group are enclosed as **Annexure - IX** at page No.22.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE PEER GROUP

**ITEM No. B.33.4.7 TO CONSIDER AMENDMENT OF RECRUITMENT RULES OF THE INSTITUTE RELATING TO PROMOTION OF NON TEACHING EMPLOYEES**

The Government of India vide letter No AB 14017/13/2013-Estt (RR) dated 31<sup>st</sup> March, 2015 has issued a detailed step guide (column-wise) for processing the proposal for framing/amendment of Recruitment Rules. Accordingly a committee was set up- to finalize the Recruitment Rules for various non-teaching positions in the institute. Board of Governors may kindly consider and approve the Recruitment Rules finalized by the Committee.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE THE RECRUITMENT RULES FINALIZED BY THE COMMITTEE

**ITEM No. B.33.4.8 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE**

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS IV(Part) dated December 6, 2006 and letter No.23-4/2-014-TS-IV dated 11<sup>th</sup>

September, 2014 the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.
7. Status of achievement of different targets provided in Result Framework Document.
8. Expenditure made in both Plan and Non-plan Heads, since last Board meeting.
9. The release of Plan and Non-Plan fund from the Ministry against the allocation.
10. Status of filling up of vacant post since last Board meeting.

Accordingly, the status report in respect of the above issues is being placed which is as under:

1. **Filling up of backlog vacancies of SC/STs and OBCs**

There are no backlog vacancies of SC/STs and OBCs at this institute.

2. **Annual Report and Audited Accounts**

Annual Accounts of the Institute for the year ended 31<sup>st</sup> March 2015 has been prepared & audited by the AG party and the audited Report is still awaited.

3. **Comments in respect of outstanding Audit Paras**

There are 16 outstanding Audit Paras which are being pursued with Audit Office for settlement. The year wise details is as under:

Year	No. of outstanding audit paras
1995-96	1
2002-2003	2
2005-2006	1
2010-2011	1
2011-12	2
2012-13	2
2013-14	7
<b>Total</b>	<b>16</b>

Annotated replies to audit paras have already been sent to the office of the Principal Director of Audit (Central), Chandigarh vide this institute letter No. NITTTR/B&ITA/22881 dated 30.09.2014. Audit office has conveyed Vide letter No. PDA ©/ lakha pariksha/U.T. CE/(v)/ 2013-14/227 dated 25<sup>th</sup> August 2014 that compliance may be shown at the time of next audit.

4. **Progress of Plan and Non Plan expenditure**

The status of unspent balance under Plan (Non - Recurring) - Creation of Capital Assets, Plan (General) - Recurring, and Non - Plan (Recurring) scheme upto 31.07.2015 of the financial year 2015-16 is placed in Finance Committee vide item No.F.30.3.1 of the 30<sup>th</sup> meeting of Finance Committee

5. **Pending vigilance matters and enquiry report thereto**

There is no pending matter of public grievances in the institute

6. **Redressal of public grievances**

There is no pending matter of public grievances in the institute.

7. **Status of achievement of different targets provided in Result Framework Document.**

Till now achievement of targets is as per Result Framework Document.

8. **Expenditure made in both Plan and Non-plan Heads, since last Board meeting.**

Particulars	(Rs in Lakhs)	
	Expenditure from 1.4.2015 to 31.7.2015	
Plan Non Recurring Creation of Capital assets	206.09	
Plan (General) Recurring	110.66	
Non Plan (Recurring)	818.11	
IRG	68.83	

9. **Release of Plan and Non-Plan fund from the Ministry against the allocation.**

Scheme	(Rs in Lakhs)	
	Grant Allocation for 2015-16 vide Letter No.F.No. 5-4/2015 TS-IV Dated 15.05.2015	Grant Received up to 31.7.2015 (1 <sup>st</sup> quarter)
Plan Non Recurring Creation of Capital assets	653.78	163.44
Plan (General) Recurring	327.73	81.94
Non Plan (Recurring)	1839.18	459.80
<b>Total</b>	<b>2820.69</b>	<b>705.18</b>

10. **Status of filling up of vacant post since last Board meeting.**

The recruitment process for filling up the post is in progress.

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