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**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH
CHANDIGARH**

**MINUTES OF THE TWENTYFIRST MEETING OF THE BOARD OF GOVERNORS
HELD ON 21 OCTOBER, 2011 AT 2.30 P.M.**

The 21st meeting of the Board of Governors was held on 21 October, 2011 at 2.30 P.M. at the National Institute of Technical Teachers Training and Research, Sector 26, Chandigarh. The following were present:

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| 1. | Dr.K.K. Talwar
Chairman, Board of Governors
National Institute of Technical Teachers
Training and Research, Sector 26
Chandigarh | Chairman |
| 2. | Shri Sat Pal Sharma
Under Secretary (Finance)
Representing Shri A.N. Jha
Joint Secretary & Financial Adviser (IFD)
Department of Higher Education
Ministry of Human Resource Development
Government of India
NEW DELHI - 110 115 | Member |
| 3. | Shri Ravinder Singh
Deputy Director
Representing Mrs. Usha Sharma, IAS
Director,
Technical Education and Industrial Training,
Punjab, Takniki Shiksha Bhawan, Plot No.1,
Sector 36-A CHANDIGARH - 160 036 | Member |
| 4. | Dr. Bhagwan Singh,
Secretary,
State Board of Technical Education,
Department of Science & Technology,
Technology Bhawan, 4 th Floor, Baily Road,
PATNA - 800 015 | Member |
| 5. | Shri S.P. Oswal,
Chairman,
Vardhman Group of Companies,
LUDHIANA (PUNJAB) | Member |
| 6. | Shri Gaganjot Singh,
Assistant Registrar,
Representing Dr. Rajneesh Arora
Vice Chancellor,
Punjab Technical University,
Ladowali Road,
JALANDHAR - 144 001 (Punjab) | Member |

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| 7. | Dr. S. Chatterji
Prof. & Head,
Electrical Engineering Department
NITTTR, Sector 26,
CHANDIGARH – 160 019 | Member |
| 8. | Dr. K.M. Rastogi
Director Incharge,
National Institute of Technical Teachers'
Training & Research, Sector 26,
<u>CHANDIGARH</u> – 160 019 | Member-Secretary |

The following member could not attend the meeting

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| 1. | Shri N.K. Sinha
Additional Secretary (TEL),
Department of Higher Education,
Ministry of Human Resource Development,
Government of India,
Shastri Bhawan,
NEW DELHI – 110 115 | Member |
| 2. | Shri Madhukar
Director,
Technical Education Uttar Pradesh,
Govt. Polytechnic Campus,
Vikas Nagar,
KANPUR – 208 024 (UP) | Member |
| 3. | Shri I.B. Peerzada, IAS
Commissioner,
Technical Education, Gujarat State,
2 nd Floor, Block No. 2
Dr Jivraj Mehta Bhavan
GANDHINAGAR – 382 010 (Gujarat) | Member |
| 4. | Dr. N. Sathyamurthy
Director,
Indian Institute of Science Education and
Research, Sector 81,
Post Office Manauli, SAS Nagar,
MOHALI – 140 306 | Member |
| 5. | Shri Saurabh Bhagat, IAS
Director,
Technical Education J&K,
Boys Polytechnic Premises,
Bikram Chowk,
JAMMU – 180 001 | Member |
| 6. | Dr. M.K. Hada
Member Secretary
All India Council for Technical Education,
7 th Floor, Chander Lok Building, Janpath,
NEW DELHI – 110 001 | Member |

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ITEM No.B.21.1 TO CONFIRM THE MINUTES OF THE 20TH MEETING OF THE BOARD OF GOVERNORS HELD ON 25.06.2011 AND TO REPORT ACTION TAKEN THEREON

(a) The minutes were confirmed as recorded.

(b) **FOLLOW UP**
FOLLOW UP OR ACTION TAKEN REPORT ON MINUTES OF THE PREVIOUS MEETING OF BOARD OF GOVERNORS

Against
ITEM No.B.18.2.9 TO REPORT CONTINUATION OF SERVICE OF PROFESSOR (DR) SS BANWAIT ON ATTAINING THE AGE OF 50 YEARS

The item was noted.

Against
ITEM No.B.18.4.5 TO CONSIDER ISSUANCE OF CHARGE SHEET TO SHRI K.L.SINGLA, SENIOR ADMINISTRATIVE OFFICER

The item was noted.

Against
ITEM No.B.19.3.4 TO CONSIDER DELEGATION OF POWERS REGARDING DISCIPLINARY / PUNITIVE ACTION TO THE DIRECTOR OF THE INSTITUTE

The item was noted.

Against
ITEM No.B.20.2.2 TO REPORT REGARDING RELIEVING OF DR.PARIJAT DE FROM THE POST OF DIRECTOR, NITTR, CHANDIGARH

The action taken by the institute was noted by the Board of Governors.

Against
ITEM No.B.20.3.2 TO CONSIDER THE CASE OF FACULTY MEMBERS WHO HAD NOT OBTAINED PH.D WITHIN 7 YEARS AS PRESCRIBED IN THE TERMS & CONDITIONS OF THEIR SELECTION TO THE POST OF ASSISTANT PROFESSOR

This item has been discussed under Item No. 21.3.4.

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Against
ITEM No.B.20.3.4 TO APPROVE APPOINTMENTS OF ASSISTANT PROFESSORS ADVERTISED BY THIS INSTITUTE AGAINST ADVERTISEMENT NO. 124-9/2010 REGARDING

The action taken by the institute was noted by the Board of Governors but members further suggested that institute may follow up with the UGC regarding the case of Assistant Professor Applied Sciences(Applied Mathematics).

Against
ITEM No.B.20.3.5 TO CONSIDER RE-EMPLOYMENT OF FACULTY BEYOND THE AGE OF SUPERANNUATION

The Board of Governors approved to follow the instructions issued by MHRD vide its letter No.6-11/2011.TS.IV dated 12th October, 2011. *& to implement the decision of the previous BOG meeting.*

ITEM No.B.21.2 ITEM FOR REPORTING

ITEM No.B.21.2.1 TO REPORT REGARDING COMPLETION OF PROBATION PERIOD OF INSTITUTE EMPLOYEES

The item was noted.

ITEM No.B.21.2.2 TO REPORT REGARDING EMPANELMENT OF DR. ASHISH GUPTA, RES. CUM CLINIC # 817, SECTOR 8, PANCHKULA AS AN AUTHORISED MEDICAL ATTENDANT FOR THE DENTAL TREATMENT OF THE INSTITUTE EMPLOYEES AND THEIR FAMILIES

The item was noted.

ITEM No.B.21.2.3 TO REPORT RETIREMENT OF STAFF ON THEIR SUPERANNUATION DURING THE PERIOD FROM 01.01.2011 TO 30.06.2011

The item was noted.

ITEM No.B.21.2.4 TO REPORT APPOINTMENTS MADE DURING THE PERIOD FROM 01.08.2011 TO 30.09.2011

The item was noted.

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ITEM No.B.21.3 ITEMS FOR CONSIDERATION

ITEM No.B.21.3.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 21ST MEETING OF FINANCE COMMITTEE TO BE HELD ON 21.10.2011

The Board of Governors approved the minutes of the 21st meeting of Finance Committee held on 21 October, 2011.

ITEM No.B.21.3.2 TO CONSIDER AND APPROVE THE MINUTES OF THE 12TH MEETING OF ACADEMIC COUNCIL HELD ON 18.10.2011.

The Board of Governors approved the minutes of the 12th meeting of Academic Council held on 18 October, 2011.

ITEM No.B.21.3.3 TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2010-2011

The Board of Governors approved the Annual Report of the Institute for the year 2010-2011. The Board of Governors further advised the institute to follow up with the Office of Principal Accountant General (Audit) Punjab & UT Chandigarh for Audit and Utilisation Certificates. However, the Board suggested that the Annual Report of the Institute for the year 2010-2011 including Audit and Utilisation Certificates (after getting it approved from the Chairman, Board of Governors, NITTTR Chandigarh) be sent to MHRD by 31st December, 2011 after incorporating the same in the Annual Report.

ITEM No.B.21.3.4 TO CONSIDER THE REQUEST OF Mrs. POONAM SYAL AND Mrs. LINI MATHEW, ASSOCIATE PROFESSORS FOR GRANT OF EXTENSION FOR COMPLETING Ph.D.

The action taken by the institute was noted by the Board of Governors but the Board of Governors was of the opinion that before giving any extension, factual reasons for not completing Ph.D within the stipulated time of seven years may be ascertained. In addition, opinion of the guide regarding the status of their Ph.D and the expected date of completion may be sought. In addition, case may be pursued with AICTE regarding clarification on the issue.

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ITEM No.B.21.3.5 TO APPROVE THE QUALIFICATION AND AGE FOR THE POST OF DIRECTOR, NITTTR, CHANDIGARH

The Board desired that the qualification and age of Director, NITTTR Chandigarh as mentioned in the MoA may not be changed frequently and further advised that institute may consult other NITTTRs and form a committee in this regard. The Committee should look into the existing necessary qualifications under AICTE and decide upon the suitable qualifications and age for the Directors of all the NITTTRs by giving full justification for proposed changes.

ITEM No.B.21.3.6 TO APPROVE REVISION OF RATES OF LICENCE FEE FOR INSTITUTE QUARTERS WITH EFFECT FROM 01.07.2010

Action taken by the institute was noted by the Board of Governors.

ITEM No.B.21.3.7 ROTATIONAL HEADSHIP

The Board suggested that the institute to watch the outcome of case pending with Hon'ble Punjab & Haryana High Court in this regard.

ITEM No.B.21.3.8 TO APPROVE THE QUALIFICATION AND EXPERIENCE FOR FACULTY POSTS

The Board of Governors was of the opinion that the document containing qualifications and experience for faculty posts may be sent to individual Board Members for their consideration and comments before sending the same to the Ministry for approval.

ITEM No.B.21.3.9 TO CONSIDER PROTECTION OF PAY OF Mrs. KANIKA SHARMA AND CLAIM OF SENIORITY W.E.F. 17.09.2004

The Board of Governors advised that a legal opinion in writing may be sought at the earliest and if need be the matter may be placed in a special Board of Governors meeting for further action.

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ITEM No.B.21.3.10 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

The Board of Governors noted the action taken by the Institute:

1. Filling up of backlog vacancies of SC/STs and OBCs

The Board of Governors noted the action taken by the Institute.

2. Annual report and audited accounts

The Board of Governors noted the action taken by the Institute.

3. Comments in respect of outstanding audit paras

The Board of Governors noted the action taken by the Institute.

4. Progress of plan and non plan expenditure

The Board of Governors noted the action taken by the Institute.

5. Pending vigilance matters and enquiry report thereto

The Board of Governors noted the action taken by the Institute.

6. Redressal of public grievances

The Board of Governors noted the action taken by the Institute.

SUPPLEMENTARY AGENDA

ITEM No.B.21.3.11 TO CONSIDER NOMINATION OF ONE BOARD MEMBER FOR MEMBERSHIP OF THE FINANCE COMMITTEE OF THE INSTITUTE.

The Board of Governors appreciated the services rendered by Shri PD Mongia, Member of Board of Governors & Finance Committee. The Board of Governors further desired to convey him the appreciation of the services rendered by him. The Board further nominated Dr N Sathyamurthy, Director, Indian Institute of Science Education & Research, Sector 81, PO Manauli, SAS Nagar, Mohali as Board member on Finance Committee in place of Shri PD Mongia for a period of three years from the date of nomination or until further orders.

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ITEM No. B. 21.3.12 TO REPORT ABOUT THE NOMINATION OF THREE NEW MEMBERS ON THE BOARD OF GOVERNORS OF THE INSTITUTE.

The Board of Governors noted the nomination of following three members on the Board of Governors of the institute by the Ministry for a period of three years from the date of their nomination i.e. upto 4th October, 2014. :

1. The Director of Technical Education and Industrial Training, Govt. of Punjab, Plot No.1, Chandigarh 160 036. - Rules 2 (c) & 4(c)
2. Dr. N. Sathyamurthy, Director, Indian Institute of Science Education and Research, Sector 81, P.O. Manuali, SAS Nagar, Mohali - 140 306. - Rule 4(d)
3. Shri S.P. Oswal, Chairman, Vardhman Group of Companies, Ludhiana, Punjab. - Rule 4(d)

The Board of Governors also noted the nomination of one member of Institute faculty Dr. S. Chatterji, Prof. & Head Electrical Engg. Department, Chandigarh on the Board of Governors of the Institute for a term of one year from 01.07.2011 to 30.06.2012 by the Director.

ITEM No.B.21.3.13 TO CONSIDER THE INTER-SE SENIORITY OF CAS PROMOTED FACULTY AND OPENLY SELECTED FACULTY

The Board desired that the matter be taken up in the next meeting of the Board of Governors.

The meeting ended with a vote of thanks to the Chair.



Dr KM Rastogi
Member Secretary
NITTTR Chandigarh



Dr KK Talwar 57/10/14
Chairman, Board of Governor
NITTTR, Chandigarh