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राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़
National Institute of Technical Teachers Training and Research
Sector 26, Chandigarh



शासक मंडल की 41 वीं बैठक

के लिए एजेंडा

29 जून 2018

समय: फाइनेंस कमेटी की मीटिंग के तत्काल बाद
बोर्ड रूम, निटर, सेक्टर 26, चंडीगढ़

Agenda for

41st

Meeting of the Board of Governors

To be held on **29 June 2018**
Immediately after the meeting of Finance Committee
Board Room, NITTTR, Sector 26, Chandigarh

**AGENDA ITEMS FOR 41st MEETING OF THE BOARD OF GOVERNORS TO BE HELD
ON 29.06.2018 (IMMEDIATELY AFTER THE MEETING OF FINANCE COMMITTEE)**

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NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND
RESEARCH, CHANDIGARH

AGENDA FOR THE 41ST MEETING OF THE BOARD OF GOVERNORS TO
BE HELD ON 29.06.2018 AT NITTTR CHANDIGARH

41.0 Welcoming of the Chairman and Members

Previous Meeting.

ITEM NO. B.41.1 TO CONFIRM THE MINUTES OF THE 40TH MEETING OF THE BOARD OF GOVERNORS HELD ON 22.03.2018 AT SHASTRI BHAWAN, NEW DELHI.

The minutes of the 40th meeting of the Board of Governors of the Institute held on 22.03.2018 at Central Library MHRD, New Delhi were circulated amongst all the members vide Institute letter No. NITTTR/Board/40th – Minutes/ 1198 - 1203 dated 24.04.2018 (Copies of the minutes of above said meetings are enclosed as **Annexure-I (page Nos.1-13)**). No comments have been received from any members, hence, the same may be confirmed as recorded. As such approval of the Ministry has already been received vide letter F.No.7-5/2018.TS.IV dated 15 May, 2018.

(For Consideration & Confirmation)

ITEM NO. B.41.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 40TH MEETING OF THE BOARD OF GOVERNORS HELD ON 22.03.2018

S No.	Item	Action Taken
ITEM NO. B.40.1	TO CONFIRM THE MINUTES OF THE 39 TH MEETING OF THE BOARD OF GOVERNORS HELD ON 27.10.2017 As no comment/suggestion was received, the Hon'ble Members confirmed the minutes of the 39 th meeting of the Board of Governors held on 27.10.2017 at Chandigarh.	Noted.

<p>ITEM NO B.39.1</p>	<p>TO CONFIRM THE MINUTES OF THE 37TH AND 38TH MEETING OF THE BOARD OF GOVERNORS HELD ON 03.03.2017 AND 04.08.2017 RESPECTIVELY</p> <p>The action taken by the institute was noted and the institute was advised to wait for the specific reply from the MHRD, GOI.</p>	<p>Noted</p>
<p>ITEM NO. B.39.2/ B.35.4.5</p>	<p>APPROVAL OF SELECTIONS FOR THE POST OF ASSOCIATE PROFESSORS IN DIFFERENT DEPARTMENTS ADVERTISED AGAINST ADVERTISEMENT NO.97/2015</p> <p>The Hon'ble Members after going through the recommendations of the Committee advised the institute authorities to initiate the process afresh as per AICTE norms for filling up the vacant positions of the Associate Professors of the institute. The process initiated for the selection of Associate Professors for various departments of the institute advertised vide Advertisement No. 97/2015 now stands cancelled to comply with the ministry directive. Hence, fresh procedure as per AICTE norms was advised to fill up the vacant posts of Associate Professors.</p>	<p>As directed by the Board of Governors, the advertisement for the post of Associate Professor's as per AICTE norms will be advertised shortly after completion of scrutiny process of application received against post of Professors.</p>
<p>ITEM NO. B.39.2/ B.36.5.8</p>	<p>CASE AGAINST Ms KANIKA SHARMA, ASSISTANT PROFESSOR, NITTR, CHANDIGARH</p> <p>The Hon'ble Members noted the action taken by the institute and advised the institute to wait for the final decision of Govt of India in the said matter and place the same to the BOGs.</p>	<p>The reply form MHRD/CVC is still awaited.</p>

<p>ITEM NO. B.39.2/ B36.5.10 B.34.3.5</p>	<p>TO CONSIDER APPEAL OF MR. KL SINGLA, SENIOR ADMINISTRATIVE OFFICER (RETIRED) NITTR CHANDIGARH</p> <p>The Members after deliberations advised the institute to send all relevant papers to Ministry for further directive</p>	<p>Before sending the matter to MHRD, Director has constituted a committee to re-examine the case. The case, is being sent to MHRD for further direction.</p>
<p>ITEM NO. B.39.2/ B.37.4.1</p>	<p>STOPPAGE OF INCREMENTS OF FACULTY MEMBERS WHO HAVE NOT COMPLETED THEIR Ph.D WITHIN A PERIOD OF SEVEN YEARS</p> <p>The Hon'ble Members noted the action taken by the institute and advised the institute to submit the relevant documents pertaining to the matter in the next BOGs meeting for consideration.</p>	<p>As directed by the Board of Governors, a fresh item No.B.41.3.1 with relevant documents is being placed for consideration.</p>
<p>ITEM NO. B.39.2/ B.39.4.1</p>	<p>TO CONSIDER AND APPROVE THE MINUTES OF THE 36TH MEETING OF FINANCE COMMITTEE HELD ON 27.10.2017</p> <p>The Hon'ble Members approved the minutes of 36th meeting of the Finance Committee held on 27.10.2017 at Chandigarh which was placed as Annexure-IV in the agenda.</p>	<p>Noted</p>
<p>ITEM NO. F.36.2/ F.33.3.4</p>	<p>TO CONSIDER AND APPROVE THE ENHANCEMENT OF HONORARIUM PAID TO EXPERTS INVITED FOR SHORT TERM COURSES AND ENGAGING ME/M.TECH CLASSES</p> <p>The Hon'ble Members approved the enhancement of ceiling of honorarium from Rs. 10,000/- to Rs.15,000/- to accommodate the revised rates of honorarium. This ceiling is for STCs conducted as per O.Plan having duration of one week [5 days]. For two weeks, the ceiling shall be of Rs. 30,000/-. However, for STCs to be conducted at</p>	<p>Noted. A circular No 20 dated 08.05.2018 has been issued.</p>

	Hub(s), the ceiling is approved as Rs. 20,000/- per week	
ITEM NO. F.36.2/ F.33.3.7	<p>TO CONSIDER AND APPROVE RENOVATION AND NEW CONSTRUCTIONS FOR THE FINANCIAL YEAR 2016-17 AND 2017-18</p> <p>The Hon'ble Members noted the action taken by the institute. The Board also approved the renovation work of Type-IV quarters of Sector 42, Chandigarh.</p>	Noted
ITEM NO. B.39.4.5	<p>PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE</p> <p>(3) Comments in respect of outstanding Audit Paras</p> <p>The Hon'ble Members advised the institute to visit the website of Comptroller and Auditor General [CAG] of India and initiate action immediately against the audit para pertaining to the institute, if any, listed on the CAG website.</p> <p>(10 a) The Board noted the action taken report of the institute and allowed the institute to fill up the non-teaching vacant positions on regular basis for which the ministry has already accorded permission. For rest of the vacant non-teaching positions, the Board allowed the institute to fill up the non-teaching posts on contract basis by hiring manpower through the service provider till the common Recruitment Rules are approved by the Ministry. It is also decided that there should not be any rigidity on age limit for the vacant non-teaching posts to be filled up on contract basis through the service provider as they are not paid full salary but are paid on approved DC or Labour Commissioner rates.</p>	<p>No paras in respect of NITTTR Chandigarh is shown as outstanding on the website of CAG.</p> <p>Apropos of direction given by the Board of Governors, the recruitment process of non-teaching posts for which ministry has already accorded permission is under process. Rest of non-teaching posts are filled-up on contract basis through the service provider on DC or Labour Commissioner rates.</p>

<p>ITEM NO. B.40.3.2</p>	<p>TO REPORT REGARDING COMPLETION OF PROBATION PERIOD OF INSTITUTE EMPLOYEES</p> <p>Noted. However, the Board after going through the agenda item advised the institute not to bring any item(s) to the BOGs that pertains to the non-teaching staff of the institute for which the Director is the appointing Authority.</p>	<p>Noted</p>
<p>ITEM NO. B.40.4.1</p>	<p>TO CONSIDER PROMOTION UNDER CAREER ADVANCEMENT SCHEME WITHOUT IMPOSING THREE YEARS CONDITION FROM THE DATE OF COMPLETION OF Ph.D.</p> <p>The Hon'ble Members after going through the agenda item advised the institute to put up the case in the next meeting of BOGs with relevant papers which led to the previous decision of the BOGs to impose a three years condition after PhD degree for Mrs Lini Mathew and Mrs Poonam Syal to become eligible to apply for the post of Professor under CAS.</p>	<p>As directed by the Board of Governors, a fresh item No.B.41.3.2 is being placed for the consideration and approval of BOGs.</p>
<p>ITEM NO. B.40.4.2</p>	<p>TO ADOPT GOVT.OF INDIA, MINISTRY OF HEALTH & FAMILY WELFARE, DEPARTMENT OF HEALTH & FAMILY WELFARE LETTER NO.Z 15025/105/2017/DIR/CGHS/EHS DATED 9TH NOVEMBER, 2017 FOR INSTITUTE EMPLOYEES</p> <p>The matter was discussed. The employees of the institute are not CGHS beneficiaries. Hence, the existing practice to continue. However, the institute is advised to get a clarification from the Ministry whether the same Order is applicable to the institute or not?</p>	<p>A letter No NITTTTR/Admn/ (Hindi) 64/dated01.06.2018 has been sent to MHRD for clarification. The reply is awaited.</p>

<p>ITEM No B 40.4.3</p>	<p>REVIEW OF THE CRITERIA FOR PROMOTION UNDER CAS/DIRECT AS PER AICTE GUIDELINES</p> <p>The Board approved the criteria placed under the item with the following modifications:</p> <ul style="list-style-type: none"> ❖ Faculty members engaging one lecture/session for one full subject in a regular semester/modular spell shall be awarded 10 marks for 100% completion of the course and no marks for less than 80% completion. If shared, then the marks need to be divided accordingly. ❖ Referred journals approved by the Board are the journals approved by UGC/AICTE/Scopus/SCI/Thomson Reuters ❖ For augmented score, only SCI/Thomson Reuters journals shall be considered. ❖ Only SCI/Thomson Reuters shall be considered as quality publications 	<p>As per the advice the criteria for promotion under CAS/ Direct is modified to comply with AICTE guidelines based on which the applications are being scrutinized. The same is enclosed as Annexure-II page No (14-16) for approval.</p>
<p>ITEM NO. B.40.4.4</p>	<p>TO CONSIDER PROMOTION OF MR JASBIR SINGH, MSA FOR THE POST OF LOWER DIVISION CLERK</p> <p>Noted. However, the Board after going through the agenda item advised the institute not to bring any item to the BOGs that pertains to the non-teaching staff of the institute where the Director is the appointing Authority. Since, the Director is the appointing authority in this case, the Board advised the Director to take appropriate decision at his level till the common Recruitment Rules are approved by the Ministry.</p>	<p>Noted.</p>

<p>ITEM NO. B.40.4.5</p>	<p>TO CONSIDER AND APPROVE THE MINUTES OF THE 37TH MEETING OF FINANCE COMMITTEE HELD ON 22.03.2018</p> <p>The Hon'ble Members advised the institute to circulate the minutes of the Finance Committee for consideration and approval. It was decided that henceforth, the minutes of the Finance Committee shall be submitted to the Hon'ble Members for approval through circulation.</p>	<p>Noted.</p>
<p>ITEM NO. B.40.4.6</p>	<p>TO RATIFY THE ACTION TAKEN BY THE CHAIRMAN, BOARD OF GOVERNOR REGARDING THE EXTENSION OF REVISION OF 7TH PAY SCALES FOR FACULTY AND SCIENTIFIC /DESIGN STAFF IN CENTRALLY FUNDED TECHNICAL INSTITUTE (CFTI)</p> <p>The Hon'ble Members ratified the decision of Hon'ble Chairman, BOGs on implementation of the 7th Central Pay Commission [CPC] for the faculty members of the institute as per Ministry of Finance (Department of Expenditure) OM No. 1-5/2016-IC dated 29 July 2016. The arrear is to be paid only on receipt of the grant for the same from the ministry. On receipt of the grant, the Director of the institute was allowed to release the arrear and report the same to the next meetings of Finance Committee and Board of Governors</p>	<p>Ratified. The payment of arrear of Dr MP Poonia, former Director has also been made.</p>
<p>ITEM NO. B.40.4.7</p>	<p>TO RATIFY THE ACTION TAKEN BY THE CHAIRMAN, BOARD OF GOVERNOR REGARDING THE REVISION OF PAY OF NON-TEACHING STAFF IN CENTRALLY FUNDED TECHNICAL INSTITUTIONS ON THE RECOMMENDATION OF 7TH CENTRAL PAY COMMISSION (7TH CPC)-REGARDING</p> <p>The Hon'ble Members ratified the decision of Hon'ble Chairman, BOGs on implementation of the 7th Central Pay Commission [CPC] for</p>	<p>Ratified . The payment of arrears has been made to all the non-teaching staff.</p>

	<p>the non-teaching staff of the institute as per Ministry of Finance (Department of Expenditure) OM No. 1-5/2016-IC dated 29 July 2016. The arrear is to be paid only on receipt of the grant for the same from the ministry. On receipt of the grant, the Director of the institute was allowed to release the arrear and report the same to the next meetings of Finance Committee and Board of Governors.</p>	
<p>ITEM NO. B.40.4.8</p>	<p>TO CONSIDER AND APPROVE THE MINUTES OF THE 21st MEETING OF ACADEMIC COUNCIL HELD ON 15.03.2018</p> <p>The Hon'ble Members approved the minutes of 21st Meeting of Academic Council held on 15.3.2018 at Chandigarh. The institute was advised to assign the activities to each faculty member on the five areas [Education/Training, Research, Instructional Material Development, Extension Services & Consultancy and Curriculum Revision & Development]. Each faculty member needs to justify the AICTE assigned load/work. However, for proposed CNAM, the Hon'ble members advised the institute to have the following modifications on the proposal:</p> <ul style="list-style-type: none"> ❖ Director of the institute shall be the final authority and his decision shall be binding. • No financial assistance can be extended from the institute except allowing the use of infrastructure as decided by the Director of the Institute. 	<p>Noted.</p>

<p>ITEM NO. B.40.4.9</p>	<p>PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE</p> <p>(3) Comments in respect of outstanding Audit Paras</p> <p>The Hon'ble Members advised the institute to visit the website of Comptroller and Auditor General [CAG] of India and initiate immediate action against the audit para pertaining to the institute, if any, listed in the CAG website.</p> <p>(5) Pending vigilance matters and enquiry report thereto</p> <p>Noted. The report to be placed to BOGs as and when received</p>	<p>Audit paras relating to NITTTR Chandigarh are not available on the website of C&AG . Audit reports state wise and Ministry wise are available on the above said website Report will be placed on receipt.</p>												
<p>ITEM NO. B.40.4.10</p>	<p>TO CONSIDER AND APPROVE THE REVISION OF SEATING FEE FOR THE EXPERTS AND INVITED GUESTS COMING FOR INSTITUTIONAL ACTIVITIES</p> <p>The Hon'ble Members after deliberations considered and approved enhancement in the seating fee of the experts, invited guests, members of BOGs/Finance Committee/ Society as recommended by the Finance Committee. As mentioned below:</p> <table border="1" data-bbox="357 1281 966 1837"> <thead> <tr> <th>S. No</th> <th>Seating Fee</th> <th>Proposed Rs.</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Members of Board of Governors, Finance Committee and Society</td> <td>4,000/- per seating</td> </tr> <tr> <td>2.</td> <td>Outside Members of Academic Council</td> <td>4,000/- per Seating</td> </tr> <tr> <td>3.</td> <td>Chief Guest and Guest of Honour for National and International Functions conducted by the institute</td> <td>4,000/-</td> </tr> </tbody> </table>	S. No	Seating Fee	Proposed Rs.	1.	Members of Board of Governors, Finance Committee and Society	4,000/- per seating	2.	Outside Members of Academic Council	4,000/- per Seating	3.	Chief Guest and Guest of Honour for National and International Functions conducted by the institute	4,000/-	<p>Noted. A circular No 19 dated 08.05.2018 has been issued.</p>
S. No	Seating Fee	Proposed Rs.												
1.	Members of Board of Governors, Finance Committee and Society	4,000/- per seating												
2.	Outside Members of Academic Council	4,000/- per Seating												
3.	Chief Guest and Guest of Honour for National and International Functions conducted by the institute	4,000/-												

	4.	Members of Selection Committee	4,000/-per day	
	5.	Session Chair/Expert for invited talks [Except for ME/PhD/STC]	3,000/-	
	6.	Outside Expert Members of the Committee constituted to look into various matters pertaining to academic, financial, purchase, legal, conduct matters etc.	2500 per meeting limited to 4000 for two different meetings in a day	
ITEM NO. B.40.4.11	TO CONSIDER AND APPROVE THE REVISION OF TARIFF/ RENTAL CHARGE OF GUEST HOUSE			Noted. (The revised rates/tariff of Guest House are implemented to make it self-sufficient).
	<p>The Hon'ble Members after deliberations considered and approved enhancement in the tariff/rental charges of Guest House as per the recommendation of the Finance Committee. The manpower such as Sweepers, Mali, Security Guards, Caretakers, Attendants etc to be hired for Guest House shall be met from the IRG earned from the Guest House.</p>			
ITEM NO. B.40.4.12	TO CONSIDER AND APPROVE THE REVISION OF RENTAL CHARGE OF HOSTEL			Noted. (The revised rates/tariff for M.Tech/Ph.D Hostels are implemented to make it self-sufficient) and to meet the expenses against manpower. However, for STC hostel, the manpower to be met from the sanctioned strength as no fee is going to be charged for STC participants availing hostel facility for attending the STC.
	<p>The Hon'ble Members after deliberations considered and approved enhancement in the tariff/rental charges of Hostel as per the recommendation of the Finance Committee. The manpower such as Sweepers, Mali, Security Guards, Caretakers, Attendants etc to be hired for Hostel shall be met from the IRG from the Hostel.</p>			

ITEM NO.B.41.3

ITEMS FOR CONSIDERATION

ADMINISTRATIVE MATTER

ITEM NO. B 41.3.1 STOPPAGE OF INCREMENTS OF FACULTY MEMBERS WHO HAVE NOT COMPLETED THEIR Ph.D WITHIN A PERIOD OF SEVEN YEARS

In pursuance of the notification issued by the All India Council for Technical Education vide No.F.1-65/NEC/98-99 dated 31.7.2001 and further clarifications issued by AICTE /FD/PSSC/Clarif./2003/1/ dated 17.12.2003 Copies enclosed as **(Annexure-III)** and on the recommendations of selection committees these faculty members were granted in situ promotion as Assistant Professor in the pre revised pay scale of Rs.12000-420-18300 Promotion orders are enclosed as **(Annexure-IV)** from the date mentioned against each subject to the condition that they will complete their PhD within a period of seven years :

Sr. No.	Name of faculty member	Date of grant of promotion	Due Date for completion of 7 years period
1.	Suresh Kumar Gupta	02.12.2006	01.12.2013
2.	Mrs Rama Chhabra	02.12.2006	01.12.2013
3.	Mr. Vinod Kumar	16.07.2008	15.07.2015
4.	Mr. Sunil D Jassal	21.08.2009	20.08.2016

As per GOVT. OF India letter No.1-32/2006-U-IIO/U.1(i) dated 31.12.2008 and AICTE guidelines dated 5.3.2010 Copies enclosed as **(Annexure-V)** Incumbent Assistant Professor and Incumbent Lecturers(**Selection Grade**) who have completed 3 years in the pre-revised pay scale of Rs.12000-18300 on 1.1.2006 shall be placed in Pay band of Rs.37400-67000 with AGP of Rs.9000 and shall be re-designated as Associate Professor and Incumbent

Assistant Professor and Incumbent Lecturers(Selection Grade) who had not completed three years in the pay scale of Rs.12000-18300 on 1.1.2006 shall be placed at the appropriate stage in the pay band of Rs.15600-39100 with AGP of Rs.8000 till they complete 3 years of service in the grade of Lecturer(Selection Grade) and thereafter shall be placed in the higher pay band of Rs.37400-67000 and accordingly re-designated as Associate Professor. As per the above, these faculty members were placed as under:

(a) Mrs Rama Chhabra

Mrs Rama Chhabra was promoted from Lecturer (**Selection Grade**) to Assistant Professor in the same pay scale of Rs.12000-18300 wef 22.3.2004 and accordingly she was placed in the pay band of Rs.15600-39100 with AGP of Rs. 8000 from 1.1.2006 to 21.3.2007. She was placed in the pay band of Rs.37400-67000 with AGP of Rs. 9000 wef 22.3.2007 on completion of 3 years service in the pre-revised pay scale of Rs.12000-18300 and re-designated as Associate Professor wef 22.03.2007.

(b) Mr. Suresh Gupta

Similarly, Mr. Suresh Gupta was also promoted from Lecturer (**Selection Grade**) to Assistant Professor in the same pay scale of Rs.12000-18300 wef 28.04.2003 and accordingly he was placed in the pay band of Rs.15600-39100 with AGP of Rs. 8000 from 1.1.2006 to 27.04.06. He was placed in the pay band of Rs.37400-67000 with AGP of Rs. 9000 wef 28.04.2006 on completion of 3 years service in the pre-revised pay scale of Rs.12000-18300 and re-designated as Associate Professor wef 28.04.2006

(c) Mr. Vinod Kumar

Shri Vinod Kumar Sonthwal was promoted from Lecturer(Sr. Scale) to Assistant Professor wef 16.7.2008 in the pay scale of Rs.12000-420-18300

and accordingly he was placed in the pay band of Rs. 15600-39100 GP 8000 from 16.7.2008 to 14.07.2011. He was placed in the pay band of Rs.37400-67000 with AGP of Rs.9000 wef 15.7.2011 on completion of 3 years service in the pre-revised scale of Rs.12000-18300 and re-designated as Associate Professor wef 15.7.2011.

(d) Mr. Sunil Jassal

Similarly Shri Sunil D Jassal also was promoted from Lecturer(Sr. Scale) to Assistant Professor wef 16.7.2008 in the pay scale of Rs.12000-420-18300 and accordingly he was placed in the pay band of Rs. 15600-39100 GP 8000 from 21.08.2009 to 20.8.2012. He was placed in the pay band of Rs.37400-67000 with AGP of Rs.9000 wef 21.08.2012 on completion of 3 years service in the pre-revised scale of Rs.12000-18300 and re-designated as Associate Professor wef 21.8.2012.

All these (a),(b),(c) and (d) faculty members did not complete their Ph.D. Since the period of seven years from the date of promotion in respect of above faculty members had elapsed and no guidelines were earlier provided by AICTE for such cases also nowhere it was mentioned in the AICTE guidelines as to what action has to be initiated in case an individual does not obtain PhD degree within the prescribed limit of 7 years.

AICTE Notification dated 8th November, 2012 para 3.89 copy enclosed as **Annexure -VI**) where it is mentioned that 'Assistant Professor completing three years of teaching in the grade pay of Rs.8000(stage 3) shall be eligible, subject to the qualifying conditions and the API based PBAS requirements prescribed by these Regulations, to move to the Pay band of Rs.37400-67000 with next higher grade of Rs.9000 and to be designated as Associate Professor. However those joining the service after 5 March 2010 shall have also earned PhD in addition to above mentioned requirements to move to the stage 4'.

On 4/6, January, 2016 the AICTE issued clarification Copy enclosed as **(Annexure- VII)** under sr. No.53. These clarifications were placed before the Board of Governors for implementation in its 36th meeting. These clarifications were approved by the Board of Governors in its 36th meeting.

Sr.No.	Issue	Clarification
53	Whether, Asstt. Professor (Re-designated as Associate Professor w.e.f.1.1.2006), who are not able to complete the Ph.D in seven years from the date of Joining (Direct/CAS) will be reverted back.	Such candidates will be required to complete Ph.D within 7 years from the date of joining, failing which increments shall be stopped until Ph.D is earned.

After approval of above clarification, an item was placed before the Board of Governors in its 37th meeting held on 3.3.2017 stating that the period of seven years from the date of promotion in respect of above faculty members had since elapsed but these faculty members did not obtain their Ph.D degree. It was also informed to the Board of Governors that no guidelines were earlier provided by AICTE for such cases and the Board of Governors permitted the institute to stop the increments of the above four faculty members who did not complete the PhD within seven years from the date of their promotion under CAS as per AICTE clarification under Sr. No.53. Copy of item and decision of the Board of Governors is enclosed as **(Annexure-VIII)**

In compliance of above decision of the Board of Governors, the increments of the above four faculty members were stopped from the due date for completion of 7 years period. Vide office order No.13 dated 17.4.2017. A copy of office order is enclosed as **(Annexure-IX)**.

The above faculty members filed a Civil Writ petition in the Panjab & Haryana High Court at Chandigarh .The Hon'ble High Court of Panjab &

Haryana, Chandigarh in its judgement is enclosed as **(Annexure-X)** had given stay and passed an order that there shall be neither any reduction in the pay of the petitioners and nor any recovery shall be effected.

As per the directions of the Hon'ble High Court of Punjab & Haryana, Chandigarh, the increments of the above faculty members were restored till further orders. The Hon'ble High Court of Panjab & Haryana, Chandigarh has directed the institute to file reply by 02.08.2018. The Institute will prepare the reply and file in Court before the said date. However, a committee was constituted at the institute level for taking the expert advice on the above issue. The 1st meeting of the committee was held on 20.02.2018 at MHRD New Delhi to examine the case. During the meeting it was decided that before 2nd meeting is convened, an expert advice on the issued may be taken. Accordingly, the institute has taken expert advice of Shri G. R Samantarary, Deputy Registrar (Genl. Admn. & Legal) NIT, Kurukshetra on 19.03.2018. A copy of the advice of Shri GR Samantary is enclosed as **(Annexure-XI)**. The institute has sent a letter to AICTE seeking clarification on the matter.

(FOR INFORMATION AND ADVICE FROM HON'BLE MEMBERS)

ITEM NO.B.41.3.2 TO CONSIDER PROMOTION UNDER CAREER ADVANCEMENT SCHEME WITHOUT IMPOSING THREE YEARS CONDITION FROM THE DATE OF COMPLETION OF Ph.D.

As per the directive of the Board of Governors, the details are presented as follows. The following two faculty members were appointed as Assistant Professor (Now Associate Professor) on 24th February, 2004 with the condition that they have to obtain PhD Degree within a period of seven years from the date of appointment as Assistant Professor (now Associate Professor) as per the condition laid down in AICTE guidelines dated 19.02.2003 for the appointment to the post of Assistant Professor:

- (1) Mrs .Lini Mathew
- (2) Mrs Poonam Syal

It was informed to the Board of Governors in 20th meeting (vide item No. B 20.3.2) held on 25.6.2011 that Mrs Poonam Syal and Mrs Lini Mathew did not complete their Ph.D within the prescribed limit of 7 years from the date of their appointments as Assistant Professor i.e. 23.02.2011 and they have asked for extension beyond the prescribed period of seven years to complete their PhDs. As there were no prescribed guidelines from AICTE/MHRD regarding action to be taken by the institute if an individual does not obtain PhD degree within the prescribed limit of 7 years, the Board of Governors advised that separate cases for the extension may be placed before the Board. It was also decided that as the faculty members have not fulfilled the prescribed condition, their next increment be stopped.

In compliance of the decision of the Board of Governors, the increments of both the faculty members were stopped. The separate cases for extension were put up before the Board of Governors in its 23rd meeting (item No .B 23.1(b) against item No. B 21.3.4) held on 13.3.2012. In her case, Mrs Lini Mathew had informed that she has submitted her thesis on 14.2.2012 and

after going through the request of Mrs Poonam Syal, the Board of Governors granted extension to Mrs Poonam Syal for one more year.

The status of PhD in respect of Mrs Poonam Syal and Mrs Lini Mathew was conveyed to the Board of Governors in different meetings and the actions were taken from time to time as per the directions of the Board of Governors.

Mrs Lini Mathew completed all formalities for the award of degree of Doctor of Philosophy(PhD) on 4.2.2013 where as Mrs. Poonam Syal on 5.3.2014. Accordingly, the increments of both faculty members were released from the date of completion of their Ph.D degrees.

Board of Governors in its 30th meeting (Item No.B 30.5.9) held on 2.6.2014 was informed regarding the completion of Ph.Ds of the above faculty members. The Board of Governors after noting the status of PhD in respect of Mrs Poonam Syal and Mrs Lini Mathew directed the Institute that their cases for promotion as Professor under Career Advancement Scheme be considered after three years from the date of completion of PhD of the individual faculty. The Board of Governors also directed the institute to get information from other NITTTRs, how similar cases are being dealt with before implementing the decision of Board of Governors.

In compliance of the decision of the Board of Governors, the institute wrote various letters on the issue to other NITTTRs, but till date no reply has been received from them. The case was also pursued with AICTE to intimate as to what action the institute has to initiate in case an individual does not obtain PhD degree within the prescribed limit of 7 years, but no reply has been received from AICTE on the issue.

An item was also placed in the 33rd meeting of the Board of Governors held 21.08.2015 to consider promotion of these faculty members for promotion, under Career advancement scheme without imposing three years condition. The Board of Governors after deliberations on the issue had not acceded to the request of the Institute .

AICTE vide its Gazette Notification dated 4.1.2016 has given the following clarifications on the above issue:

Sr.No.	Issue	Clarification
34	Effective date of implementation of Pay scale through CAS i.e. from the date of completion of PhD or else where such qualification is essential	The effective date of implementation of CAS is from the date of acquiring essential qualification for the post subject to fulfilment of other eligibility conditions as laid down in AICTE Regulations/Notifications issued from time to time.
53	Whether, Assistant Professor (Re-designated as Associate Professor wef 1.1.2006), who are not able to complete the Ph.D in seven years from the date of Joining (Direct/CAS) will be reverted back.	Such candidates will be required to complete Ph.D within 7 years from the date of joining, failing which increments shall be stopped until Ph.D is earned.

Dr. Lini Mathew and Dr.Poonam Syal vide their letters dated 08th December, 2017 requested to consider waiving of the condition of completion of three years after completion of Ph.D, under above mentioned clarification serial No.34 for promotion to Professor under CAS from the date of completion of their Ph.Ds i.e. from 27.01.2013 and 5.3.2014 respectively and an item was again placed in the last meeting of BOG, vide it was proposed that cases for promotion as Professor under Career Advancement Scheme of these faculty members may be re-considered without imposing the three years condition. Now the institute has sent a letter to AICTE seeking their clarification/view on the matter.

HON'BLE MEMBERS MAY ADVISE

ITEM NO. B 41.3.3 CRITERIA TO BE CONSIDERED FOR CAS FOR THOSE FACULTY MEMBERS ELIGIBLE FOR PROMOTION PRIOR TO THE APPROVAL OF PRESENT CRITERIA AS PER AGENDA ITEM NO B.41.3.2.

Some of the faculty members who were eligible to be considered for promotion under CAS were not considered by the institute during their eligible period because of which the concerned faculty members could not appear before the Selection Committee. Now the criteria for CAS/Direct have been revised to map perfectly with AICTE Guidelines and applications are getting scrutinized based on the later approved criteria. In mean time, the affected faculty members have made a request to scrutinize their applications based on the criteria which was in place during their eligibility year, as it is not their fault if the institute fails to conduct the selection process for all, but conducted for some selective faculty members. A letter in this respect has been communicated to AICTE for clarification.

HON'BLE MEMBERS MAY ADVISE

ITEM NO. B 41.3.4 TO APPROVE THE MOU FOR THE YEAR 2018-2019.

The Institute has signed an MOU with Ministry (MHRD) as per requirement. The Copy of the MOU along with the evaluation parameters and targets for the year 2018-2019 is enclosed as **Annexure-XII at(Page No17-29).**

HON'BLE MEMBERS MAY KINDLY APPROVE.

FINANCE MATTER

ITEM NO. B 41.3.5 TO CONSIDER AND APPROVE THE MINUTES OF THE 38TH MEETING OF FINANCE COMMITTEE HELD ON 29.06.2018

The 38th meeting of Finance Committee of the institute will be held on 29.06.2018 at 2.30 p.m. at NITTTR, Chandigarh. Agenda papers for this meeting are enclosed as **Annexure-XIII** as a separate booklet. As directed by the Board in its 40th meeting, the minutes of Finance Committee shall be submitted to the Hon'ble members for approval through circulation.

(For information)

ITEM NO. B 41.3.6 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006 and letter No.23-4/2-014-TS-IV dated 11th September, 2014, the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.
7. Status of achievement of different targets provided in Result Framework Document.

*Revenue
and
Capital*

8. Expenditure made in both Plan and Non-plan Heads, since last Board meeting.
9. The release of Plan and Non-Plan fund from the Ministry against the allocation.
10. Status of filling up of vacant post since last Board meeting.

Accordingly, the status report on the respective issue is placed as under:

1. Filling up of backlog vacancies of SC/STs and OBCs

There is no backlog vacancy of SC/STs and OBCs at this institute at the present moment .

2. Annual Report and Audited Accounts

Preparation of annual accounts of the institute for the year ended 31st march, 2018 is in progress internal Audit is completed. Audit certificate for the year 2016-17 received from office of the Director General of Audit (Central), Chandigarh vide letter No PDA(C)/K.Y/SAR/NITTTTR-2016-2017/2017-18 /4918 dated 12.01.2018 was incorporated in Annual Report. Request shall be made to AG Office before 30th June to complete the auditing on time.

3. Comments in respect of outstanding Audit Paras

There are 13 outstanding audit paras which are being pursued with the Audit office for settlement. The year-wise detail is as under.

Year	No. of outstanding Para
2002-2003	1
2005-2006	1
2013-2014	1
2015-2016	2
2016-2017	8
Grand Total	13

4. **Progress of Revenue and Capital expenditure**

The status of progress of capital and revenue expenditure upto 31.5.2018 of the financial year 2017-18 is placed in Finance Committee vide item No. F.38.3.1 of the 38th meeting of Finance Committee. However, the latest shall be placed on the table.

5. **Pending vigilance matters and enquiry report thereto**

There is only one pending case in the institute.

6. **Redressal of public grievances**

There is no pending matter of public grievances in the institute.

7. **Status of achievement of different targets provided in Result Framework Document.**

Expenditure made in both Capital and Revenue Heads.

(Rs in Lakhs)

Particulars	Expenditure from 1.4.2018 to 31.05.2018
Capital : Non Recurring (OH-35)	31.10
Revenue: Training- Recurring & Pension (OH-31)	127.84
Revenue : Salary, Salary B & Retirement Benefits (OH-36)	495.48
Non-Salary (out of IRG)	26.22

8. **Release of Capital and Revenue fund from the Ministry against the allocation.**

(Rs in Lakhs)

Particulars	Budget Allocation	Grant-in-aid Received upto
Capital : Non Recurring (OH-35)	-	-
Revenue : Training- Recurring, Salary B & Pension (OH-31)	-	-
Revenue : Salary & Retirement Benefits (OH-36)	-	-

9. Status of filling up of vacant posts since last Board meeting.

The screening process of the advertised posts for which Ministry's approval exists is under process. Interview date shall be fixed shortly for those positions for which screening is already over.

Any other item(s) with the permission of the Chair.