



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान

सेक्टर 26, चंडीगढ़

National Institute of Technical Teachers Training and Research

Sector 26, Chandigarh

शासक मंडल की 48 वीं बैठक  
के लिए एजेंडा

11 नवंबर 2019 समय 2:30 बजे

स्थान: चंडीगढ़

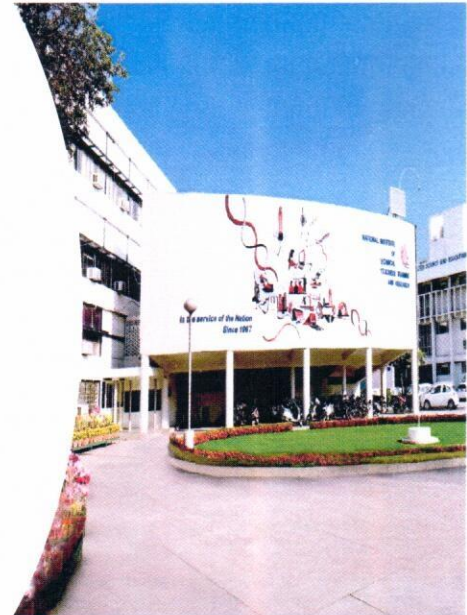
Agenda for

48<sup>th</sup>

Meeting of Board of Governors

at

NITTTR, Chandigarh



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
 सेक्टर 26, चंडीगढ़ 160 019

AGENDA FOR THE  
 48<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS TO BE HELD ON  
 11.11.2019 AT NITTTR, CHANDIGARH

48.0 Welcoming the Chairman and Members

**PREVIOUS MEETINGS**

**ITEM NO. F.48.1 TO CONFIRM THE MINUTES OF THE 47<sup>TH</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON 23.9.2019 AT CHANDIGARH**

The minutes of the 47<sup>th</sup> meeting of the Board of Governors of the Institute held on 23.9.2019 at NITTTR, Chandigarh were circulated amongst all the members vide Institute letter No NITTTR/BOGs/47<sup>th</sup>/Board/5900-5913 dated 01.10.2019. (Copy of the minutes of above said meeting is enclosed as **Annexure – I (page Nos. 1 to 10)**. Since no comments were received from any member, hence, the same may be recorded as confirmed.

**(For Consideration & Confirmation)**

**ITEM NO. F.48.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS**

ITEM NO.	AGENDA	DECISION	ACTION TAKEN
B.43.3.1/ B.42.2/ B.39.2/ B.36.5.8	CASE AGAINST Mrs KANIKA SHARMA, ASSISTANT PROFESSOR, NITTTR, CHANDIGARH	The esteemed members took note of the CVC letter dated 16.9.2019 and went through the communication which was communication to the CVC through CVO of the institute based on the decisions of the BOGs and subsequent suggestions from the MHRD, GOI. The reply of the CVO to the recent letter of CVC was placed on the table of the esteemed members. The warning letter issued to Mrs Kanika Sharma in the year 2014 vide No. NITTTR/Admn/	The institute communicated with the CVC regarding the decision of the BOGs enclosing the copy the warning letter issued to Mrs. Kanika Sharma in 2014 along with copy of the Service Book and ACR Dossier as per the decision to consider the warning letter as the censure. In response to the action of the institute, the CVC has communicated its observation <b>Annexure – II (page No. 11)</b> . The same is placed for the decision for

ITEM NO.	AGENDA	DECISION	ACTION TAKEN
		<p>RS/756 dated 29.12.2014 was also discussed by the Board. The Board advised the institute to put the same in the personal file of Mrs Kanika Sharma as minor penalty. As majority of the employees involved in the recruitment process have already retired, the Board took a lenient view and decided that with this minor penalty, the CVC may be requested to close the case.</p>	<p>the Hon'ble Members.</p>
B.41.3.2	<p>TO CONSIDER PROMOTION UNDER CAREER ADVANCEMENT SCHEME WITHOUT IMPOSING THREE YEARS CONDITION FROM THE DATE OF COMPLETION OF PhD</p>	<p>The esteemed members were of the view that the guidelines of the AICTE is a mere minimum requirement. As such, the AICTE guidelines for university colleges and the institute offering PG programmes requires PhD as qualification for the post of Associate Professor and Professor. The Board advised the institute to prepare a brief note for concerned candidate(s) for a discussion in the next meeting of BOGs.</p>	<p>A brief note will be placed at the time of meeting.</p>
B.43.2/ B.41.3.3	<p>CRITERIA TO BE CONSIDERED FOR CAS FOR THOSE FACULTY MEMBERS ELIGIBLE FOR PROMOTION PRIOR TO THE APPROVAL OF PRESENT CRITERIA AS PER AGENDA ITEM NO. B.41.3.2</p>	<p>The Board decided that the criteria as was prevailing during the period of eligibility will be applicable.</p>	<p>Decision implemented.</p>

B.44.4.8	GRIEVANCE OF DR. JS SAINI FORMER PROFESSOR & HEAD, EDIC DEPT. FOR RELEASE OF RETIREMENT GRATUITY	The esteemed members requested to the nominee of JSFA to update the status on the matter. He clarified that no decision has been taken so far on the said issue. However, the matter is under consideration.	The letter received from the Ministry is placed for advice as <b>Annexure – III (page No. 12)</b> .
B.44.4.9	CONSTRUCTION WORK IN SECTOR 42 CAMPUS	Noted and update to be placed	The Chief Architect of U.T. Chandigarh has prepared preliminary drawings for construction of Type IV, V & VI Houses in Sector 42, Chandigarh, vide letter Memo No. Arch-2019/8198, dated 11-10-2019 as <b>Annexure – IV (page No. 13)</b> . The Building Work Committee has gone through the drawings and sent to Chief Architect with some modifications. The correspondence with Chief Architect regarding finalization of construction drawings is in process.

## ITEM NO. B.48.3 ITEMS FOR REPORTING

### ITEM NO. B.48.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV (Part) dated December 6, 2006 and letter No. 23-4/2-014-TS-IV dated 11 September 2014, the status report on the following issues is required to be reported to the Board of Governors in its every meeting.

**1. Filling up of backlog vacancies of SC/STs and OBCs**

There is no backlog vacancy of SC/ST and OBCs at this institute at the present moment.

**2. Annual Report and Audited Accounts**

Annual Accounts of the institute for the financial year 2018-19 have been prepared and audited by the audit party in the month of July, 2019. Audit Certificate is yet to be received.

**3. Comments in respect of outstanding Audit Paras**

There are 17 outstanding audit paras which are being pursued with the Audit office for settlement. The details of the outstanding paras are as under:

Year	No. of Outstanding Para
2002-2003	1
2013-2014	1
2015-2016	1
2016-2017	4
2017-2018	2
2018-2019	8
<b>Grand Total</b>	<b>17</b>

**4. Progress of Revenue and Capital Expenditure**

The status of progress of Capital and Revenue Expenditure upto 31.10.2019 is shown at Sr. No. 8

5. **Pending vigilance matters and enquiry report thereto**  
 Action is being taken as per the instruction of CVC and as per the advice of BOG (Case of Dr. Kanika Sharma).
6. **Redressal of public grievances**  
 There is no pending matter of public grievances in the institute.
7. **Status of achievement of different targets provided in Result Framework Document**  
 The targets achieved shall be placed on the Table for the consideration of Hon'ble Members.
8. **Expenditure made in both Capital and Revenue Heads**

(₹ in lakhs)

Particulars	Expenditure from 01.04.2019 to 31.10.2019
<b>Capital: Non Recurring (OH-35)</b>	84.68
<b>Revenue: Training- Recurring, &amp; Pension etc (OH-31)</b>	758.61
<b>Revenue: Salary &amp; Retirement Benefits (OH-36)</b>	1285.33
<b>Non-Salary (out of IRG)</b>	91.95

9. **Release of Capital and Revenue fund from the Ministry against the allocation**

(₹ in lakhs)

Particulars	Budget Allocation	Grant-in-aid Received upto 31.10.2019
<b>Capital: Non Recurring (OH-35)</b>	300.00	130.00
<b>Revenue: Training-Recurring, Pension etc (OH-31)</b>	900.00	528.33
<b>Revenue :Salary &amp; Retirement Benefits (OH-36)</b>	1800.00	1236.33

10. **Status of filling up of vacant posts since last Board meeting**  
 The same is placed as agenda item No. 48.5.3

ITEM NO.	AGENDA	DECISION	ACTION TAKEN
ITEM NO. B. 47.4.1	TO GRANT INCENTIVE TO FACULTY MEMBER WHO ACQUIRED Ph.D.	After detailed deliberations, the Board approved grant of increment to Dr SK Gupta, Associate Professor from the date of his acquiring the Ph.D degree. His request to restore the increment retrospectively was not accepted by the Board. Since, the matter is sub-judice, the institute was advised to wait for the decision of Hon'ble High Court on the matter. However, the increment was allowed from the date of acquiring PhD degree by Dr SK Gupta.	The institute implemented the decision of BOGs.
ITEM NO. B. 47.4.2	TO APPROVE THE MINUTES/RECOMMENDATIONS OF THE SELECTION COMMITTEE FOR THE POST OF PROFESSOR AND ASSOCIATE PROFESSORS	The Board went through the recommendations of the Selection Committee and took note of the fact that out of the 13 posts for which the interviews were held between 9-17 September 2019, only eight posts have been recommended to be filled up. The esteemed members of BOGs approved the minutes and recommendations of the Selection Committees and the selection process. The institute was advised to release the offer of appointment as per the recommendations of the Selection Committees immediately. The institute was further advised to fill up those positions which remained vacant due to 'NFS' [None Found Suitable].	Appointment letters were issued as per the decision of BOGs. The following three Associate Professors have already joined the institute: <ol style="list-style-type: none"> <li>1. Dr Ritula Thakur</li> <li>2. Dr Balwinder Singh</li> <li>3. Dr Meenakashi Sood</li> </ol> <p>3 of the selected faculty members have taken extension till 31.12.2019 and 1 has taken upto 30.11.2019.</p>

ITEM NO.	AGENDA	DECISION	ACTION TAKEN
ITEM NO. B. 47.4.3	TO RELEASE THE PAYMENT FOR THE RENOVATION WORKS DIRECTLY TO THE EXECUTING AGENCY (CONTRACTOR) THROUGH BSNL (CIVIL)	The Board, after deliberations, accepted the proposal and approved the release of payment to Executing Agency [Contractor] as per the recommendations of the BSNL for those works assigned to the BSNL.	Decision implemented.
ITEM NO. B. 47.4.4	SUPERANNUATION AGE OF SENIOR LIBRARIAN	<p>The item was deliberated upon and the relevant documents were discussed in detail. The esteemed members were of the opinion that the institute is governed by the norms of the MHRD, GOI. The recommendations of the Central Pay Commissions are made applicable to NITTTR Chandigarh on the directive of the MHRD, GOI from time to time. As per the recommendations of the Central Pay Commission, the age of superannuation of the Senior Librarian is 62 [sixty-two] years. It is clear from the various communication of UGC and AICTE. The Ministry of Human Resource Development, GOI letter No. No.1-32/2006-U.II/U.I(i) dated 31st December, 2008 vide clause 8(f)(ii), read as under:</p> <p>"Whereas the enhancement of the age of superannuation of teachers engaged in class room teaching is intended to attract eligible persons to a career in</p>	The Senior Librarian was relieved on 30.9.2019 as per the norms. However, his case is pending in the Hon'ble High Court of Punjab and Haryana for decision.



ITEM NO.	AGENDA	DECISION	ACTION TAKEN
		<p>teaching and to meet the shortage of teachers by retaining teachers in service for a longer period, and whereas there is no shortage in the categories of Librarian and Directors of Physical Education, the increase in the age of superannuation from the present sixty two years shall not be available to the categories of Librarian and Directors of Physical Education".</p> <p>As Shri Manmohan Singh has accepted the recommendation of CPCs and had drawn and drawing the revised pay as per the recommendations of the Central Pay Commission, hence, his age of superannuation, as on today, as per the letter of MHRD, GOI, is 62 [sixty two] years. Hence, the Board directed the institute to follow the age of superannuation of sixty-two years for the post of Senior Librarian which is applicable in the case of Shri Manmohan Singh whose date of superannuation is 30.09.2019 as per the available records.</p>	
ITEM NO. B. 47.4.5	APPROVAL OF THE MINUTES 43 <sup>rd</sup> FINANCE COMMITTEE MEETING HELD ON	The minutes of the 43 <sup>rd</sup> Meeting of Finance Committee held on 23.9.2019 at Chandigarh will be circulated to all Members for approval	As no comments have been received from any member, the minutes of 43 <sup>rd</sup> Meeting of Finance Committee held on 23.9.2019 stands

ITEM NO.	AGENDA	DECISION	ACTION TAKEN
	23.09.2019	through circulation. However, the Board ratified the Item No. F.43.3.1.	approved.
ITEM NO. B. 47.4.6	FUNDS THROUGH HEFA	The esteemed members informed that for various infrastructural activities, NITTR Chandigarh may explore the option of getting grant through Higher Education Financing Agency [HEFA]. In principle, Govt. agrees to support such types of institutes like NITTRs through HEFA. The institute was asked to review its infrastructural development plan and try to seek funds through HEFA for such developmental activities.	A committee has been constituted to go through the requirements of the institute and the possibility of getting funds through HEFA for infrastructure development
ITEM NO. B. 47.4.7	NOMINATION OF DR KK KATARIA, DIRECTOR, TECHNICAL EDUCATION, HARYANA AS MEMBER OF FINANCE COMMITTEE	The Board ratified the decision of Hon'ble Chairman, Board of Governors to nominate Dr KK Kataria, Director, Technical Education, Haryana, Panchkula as the nominated Member of Finance Committee.	Decision implemented.

**ITEM NO. B.48.4      ITEMS FOR RATIFICATION**

<b>ITEM NO. B. 48.4.1</b>	<b>TO RATIFY THE ACTION TAKEN BY THE HON'BLE CHAIRMAN BOARD OF GOVERNORS FOR GRANTING EXTENSION TO THE SELECTED FACULTY MEMBERS TO JOIN THE POSTS</b>			
	Hon'ble Chairman Board of Governors has approved the extension of the following faculty members to join the institute:			
	<b>Sl. No</b>	<b>Name &amp; Designation of the faculty member</b>	<b>UO No. &amp; Date</b>	<b>Date of Extension</b>
	1.	Dr. Ashok Kumar, Associate Professor, Applied Science Department	30 dated 16.10.2019	30.11.2019
	2	Dr. Balwinder Raj , Associate Professor, Electronics & Communication Engg Department	31 dated 16.10.2019	31.12.2019
	3	Rupinder Singh, Professor, Mechanical Engg. Department	32 dated 16.10.2019	31.12.2019
4	Ujjawal Kumar Kalla, Associate Professor Electrical Engg. Department	33 dated 23.10.2019	31.12.2019	
<b>BOARD OF GOVERNORS MAY KINDLY RATIFY THE DECISION TAKEN BY THE HON'BLE CHAIRMAN, BOARD OF GOVERNORS</b>				

## ITEM NO. B.48.5 ITEMS FOR CONSIDERATION

<p><b>ITEM NO. B. 48.5.1</b></p>	<p><b>APPROVAL OF THE MINUTES 44<sup>th</sup> FINANCE COMMITTEE MEETING HELD ON 11.11.2019</b></p> <p>The minutes of the 44<sup>th</sup> meeting of Finance Committee will be held on 11.11.2019 at Chandigarh will be circulated to all Members for approval through circulation. However, the Board may kindly approve Item No. F.44.3.2.</p>
<p><b>ITEM NO. B. 48.5.2</b></p>	<p><b>APPROVE THE ANNUAL REPORT AND AUDITED ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2018-19</b></p> <p>The Annual Report of the institute indicating various projects, programmes and initiatives undertaken by the Institute during the year 2018-19 has been finalised. A draft copy of the Annual Report is attached as a Separate Booklet. The audit of the institute accounts has been conducted by the Principal Director of Audit (Central), Chandigarh from 2.7.2019 to 2.8.2019.</p> <p style="text-align: center;"><b>HON'BLE MEMBERS OF THE BOGs MAY KINDLY ACCEPT AND RECOMMEND THE SAME TO THE NITTR CHANDIGARH SOCIETY FOR APPROVAL.</b></p>
<p><b>ITEM NO. B. 48.5.3</b></p>	<p><b>APPROVE THE MINUTES/RECOMMENDATIONS OF THE SELECTION COMMITTEES FOR THE POST OF PROFESSORS AND ASSOCIATE PROFESSORS</b></p> <p>The institute conducted interviews</p> <ul style="list-style-type: none"> <li>➤ for <b>2</b> vacant posts of <b>Associate Professors</b> and <b>3 Professor</b> from 14-17 October 2019 and</li> <li>➤ for <b>4</b> vacant posts of <b>Professors</b> from 22-25 October 2019.</li> </ul>

	<p>Application were scrutinized at three levels</p> <ul style="list-style-type: none"> <li>❖ First level Committee: Three internal Professors were engaged</li> <li>❖ Second level Committee: Two senior Professors and one external Professor were involved.</li> <li>❖ Third level Committee: HOD of concerned department</li> </ul>
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Call letters were issued to the eligible candidates based on the recommendations of the three-level Committee as stated above. Details of the applications received and candidates called for interviews are given as below:

**ADVERTISEMENT NO.169/2019**

Department	Name of the Post	No. of Posts	No. of Applications received	No. of applications received after due date	No. of candidates called for interview
Computer Science & Engg	Professor	01	10	--	08
Entrepreneurship Development & Industrial Coordination	Professor	01	25	02	17
Entrepreneurship Development & Industrial Coordination	Associate Professor	02	48	03	38
Civil Engineering	Professor	01	09	--	03

**ADVERTISEMENT NO.169/2019 & ADVERTISEMENT NO.170/2019**

Department	Name of the Post	No. of Posts	No. of Applications received	No. of applications received after due date	No. of candidates called for interview
Media Centre	Professor	01	09	--	05
Educational Television Centre [on lien vacancy]	Professor	01	03	--	02
Applied Science	Professor	01	12	02	10
Rural Development	Professor	01	22	--	10

Interviews were held as per the notified schedule which was notified on the institute website much before the commencement of the interviews. The minutes of these selection Committees are in sealed envelopes. The same will be placed before the Hon'ble Members on 11.11.2019 for consideration and approval.

**BOARD OF GOVERNORS IS REQUESTED  
TO APPROVE THE SAME**

ITEM NO. B. 48.5.4

**APPROVE THE MINUTES/RECOMMENDATIONS OF THE SCREENING COMMITTEE FOR GRANTING OF GRADE PAY OF Rs. 7,000/- [LEVEL-11] FROM Rs. 6,000/- [LEVEL-10] UNDER CAREER ADVANCEMENT SCHEME [CAS]**

The following faculty members joined the institute as given below:

Sl. No.	Name of the Faculty Members	Date of Joining the Institute in the present GP
1.	Mrs. Himmi Gupta	26.8.2011
2.	Mrs Mala Kalra	9.8.2011
3.	Dr Rakesh Kumar	5.1.2015

The above faculty members are eligible for next grade pay i.e. Rs.7,000/- [level-11] from the present grade pay i.e. Rs.6,000/- [level-10]. Their cases were placed before the same Selection Committee which conducted the interview for the selection of candidates for direct Associate Professor and Professor during 14-17 October 2019 and 22-25 October 2019.

However, prior to placing before the Screening Committee, their cases were scrutinized at three levels by the Screening Committee consisting of the following:

**Internal Committee for category I and II**

- (i) Prof Maitreyee Dutta, Professor and Head
- (ii) Prof Lini Mathew, Professor and Head
- (iii) Prof Amod Kumar, Professor
- (iv) Prof PK Singla, Faculty Incharge-Administration

**2nd Level Committee (10/09/2019)**

- (i) Prof Zaheeruddin, Professor, Jamia Millia Islamia, New Delhi
- (ii) Prof Brahmjit Singh, Professor, NIT Kurukshetra

**3rd level on 13/09/2019**

- (i) Prof Upender Pandel, Professor, MNIT Jaipur
- (ii) Prof Bibhuti Bhushan Biswal, Director, NIT Meghalaya

	<p><b>Internal Committee for category III</b></p> <ul style="list-style-type: none"> <li>(i) Prof C Ramakrishna, Professor and Head</li> <li>(ii) Dr SS Banwait, Professor</li> <li>(iii) Dr Hemant Sood, Professor,</li> <li>(iv) Prof P K Singla, Faculty Incharge-Administration</li> </ul> <hr/> <p>The minutes of the Screening Committee are in sealed envelopes. The same will be placed before the Hon'ble Members on 11.11.2019 for approval.</p> <p style="text-align: center;"><b>BOARD OF GOVERNORS IS REQUESTED TO APPROVE THE SAME</b></p>
<p><b>ITEM NO. B. 48.5.5</b></p>	<p><b>TO APPROVE THE MINUTES/RECOMMENDATIONS OF THE SELECTION COMMITTEE FOR PROMOTION FROM ASSOCIATE PROFESSOR TO PROFESSOR UNDER CAREER ADVANCEMENT SCHEME [CAS]</b></p> <p>Dr Poonam Syal who joined the institute as Associate Professor on 24.2.2004 fulfils the approved criteria for promotion from Associate Professor to Professor. Her case was placed before the same Selection Committee which conducted the interview for the selection of candidates for direct Professor. Dr Poonam Syal appeared for the interview for the post of direct Professor in Rural Development Department on 25 October 2019. She also appeared for CAS interview on the same date.</p> <p>Prior to placing before the Selection Committee, her CAS case was scrutinized at three levels by the Scrutiny Committee consisting of the following:</p> <p><b>Internal Committee</b></p> <ul style="list-style-type: none"> <li>(i) Prof Maitreyee Dutta, Professor and Head</li> <li>(ii) Prof Lini Mathew, Professor and Head</li> <li>(iii) Prof Amod Kumar, Professor</li> <li>(iv) Prof PK Singla, Faculty Incharge-Administration</li> </ul> <p><b>2nd Level Committee (15/09/2019)</b></p> <ul style="list-style-type: none"> <li>(i) Prof Upender Pandel, Professor, MNIT Jaipur</li> </ul> <p><b>3rd level Committee (17/10/2019)</b></p> <ul style="list-style-type: none"> <li>(i) Prof RP Dahiya, Ex-VC, DBCRUST-Murthal</li> </ul>

The recommendation of the Selection Committee of the CAS interview is in sealed envelopes. The same will be placed before the Hon'ble Members on 11.11.2019 for approval.

**BOARD OF GOVERNORS IS REQUESTED  
TO APPROVE THE SAME**



## TABLE AGENDA

### ITEM NO. B.48.5.6 MERGING/RENAMING OF SOME DEPARTMENT FOR CONSOLIDATION OF MANPOWER AND ACTIVITIES

The institute has 14 departments/centres. Centre like ETV and Media are having only one faculty member each. Due to administrative requirement, we have separate HODs offices for which manpowers are engaged. The Government in the recent time is very rigid on the implementation of 1:1.1 ratio. The institute is kept on hold with a directive to not to fill up any non-teaching posts to maintain the Government requirement of 1:1.1 ratio.

The institute came into existence in 1967 and by the year 2000, majority of posts were sanctioned. The institute has 65 teaching posts (64 faculty + Director) and 183 non-teaching staff. As per the decision of 1:1.1 ratio, the institute is supposed have 72 non-teaching staff. Later decision of the Ministry to impose 1:1.1 ratio is now a big bottleneck to fill up many crucial sanctioned positions like Accounts Officer, Accountant, Senior Administrative Officer, Technicians for Laboratories etc. Therefore, it is required to consolidate the manpower by merging more departments/Centres where the faculty strength is one to five. Now, it is not viable to provide secretarial support to such departments. Therefore, looking into futuristic requirements of the institute and for re-adjusting the manpower in the priority areas, it is proposed to merge 4 departments in the first phase to create only two departments as stated below:-

1. Computer Science and Engineering Department and Information Management & Coordination shall be merged to be renamed as **Department of Informatics and Computer Science and Engineering.**
2. Media Centre and ETV Centre shall be merged to be renamed as **Department of Multimedia & Virtual Reality Engineering.**

With this consolidation, these renamed departments shall be in a position to offer various training programmes in emerging areas and start Master Degree Programmes in the upcoming areas. Secretarial manpower withdrawn from these departments shall be placed in the Library or in the priority sections to take the load that requires presence of regular manpower.

HON'BLE MEMBERS MAY KINDLY ACCEPT THE PROPOSAL OF THE INSTITUTE AND APPROVE.

## TABLE AGENDA

### ITEM NO. B.48.5.7 REDUCING THE POST DEAN FROM THREE TO TWO AND MAKING IT NON-HONORARIUM BASED POST.

The institute created the Dean positions on the decisions of 27<sup>th</sup> and 36<sup>th</sup> Board of Governors meeting held on 24.4.2013(Two Deans :Research & Development and Extension Services) and 09.08.2016(One Dean Academics & International Affairs) . Now there are three Dean positions:-

1. Dean, Academic & International Affairs
2. Dean, Research & Development
3. Dean, Extension & Consultancy Services

These are not sanctioned posts but are to facilitate the administration. But while reviewing the outcome of the various past Dean's activities, it is observed that the institute has not been benefited much. Deans are paid honorarium of Rs. 3000/- per month. Hence, it is proposed that in future the honorarium will be stopped and only telephone bill shall be reimbursed limiting to maximum Rs. 1000/- per month. It is also further proposed to have only two Dean positions i.e.(i) Dean Consultancy and Extension Services (ii) Dean Academic and Research. Till the seniority amongst direct and CAS professor are settled based on the decision of Hon'ble Court, the institute is following two separate seniority list one for direct professors and another for CAS professors.

Hence, it is proposed to appoint Dean Academic and Research from the list of direct Professors and Dean Consultancy and Extension Service from the list of CAS professors in future. The positioning of Dean is a facilitation to the institute administration. Hence, Director based on seniority and performance will nominate the Dean who will have tenure of two years only. This will be effective once the Dean (R&D) completes his present tenure. The Dean (Academics & International Affairs) and Dean (Research & Development) shall be clubbed as Dean (Academics & Research & Development).

HON'BLE MEMBERS MAY KINDLY CONSIDER AND APPROVE THE SAME.

BRIEF REPORT OF ITEM NO. B. 48.2  
AGAINST ITEM B.41.3.2.

1. Mrs Poonam Syal was promoted to the post of Assistant Professor (now Associate Professor) vide letter dated 24.02.2004 and she joined for the same on 24.02.2004.

Institute vide letter dated 27.02.2004 informed to Mrs Poonam Syal to obtain Ph.D. Degree, within a period of seven years from the date of Appointment as Assistant Professor.

2. Mrs Lini Mathew was also promoted for the post of Assistant Professor (now Associate Professor) vide letter dated 24.02.2004 and she joined for the same on 24.02.2004.

Institute vide letter dated 27.02.2004 was informed to Mrs Mrs Lini Mathew to obtain Ph.D. Degree, within a period of seven years from the date of Appointment as Assistant Professor (now Associate Professor).

Institute vide letters dated 15.02.2011 asked for the status of Ph.D from Mrs Poonam Syal Mrs Lini Mathew.

Mrs Lini Mathew vide letter dated 23.02.2011 submitted her Ph.D Status and requested to for one year extension to complete her Ph.D. and Mrs Poonam Syal vide her request dated 24.02.2011 submitted her Ph.D status.

Both the above faculty members vide their individual letter dated 01.07.2011 requested the authority to grant extension for 2 years to complete their Ph.D.

Their requests for extension were placed before the Board of Governors in its 20<sup>th</sup> meeting held on 25.06.2011.

Hon'ble Board of Governors granted an extension of one year and further directed that as the faculty members have not fulfilled the prescribed condition, their next increment may be stopped.

Decision of the Board of Governors were transmitted to the concerned faculty members vide letters dated 23.08.2011.

Non completion of Ph.D case of the above faculties were again placed before the Board of Governors in its 21<sup>st</sup> meeting held on 21.10.2011.

Decision of the Board of Governors vide letters dated 23.08.2011 was transmitted to the concerned faculty members.

Above faculty members vide their letters dated 14.12.2011 and 16.12.2011 submitted the reasons for non-completing their Ph.D.

Status of Ph.D of the above faculties were again placed before the Board of Governors in its 23<sup>rd</sup> meeting held on 13.03.2012.

Hon'ble Board granted the extension for one year more to Mrs Poonam Syal and same was communicated to Mrs Poonam Syal.

Mrs Poonam Syal vide her letter dated 11.03.2013 again requested to grant extension for more 6 months to complete her Ph.D.

Dr. Lini Mathew vide her request dated 02.04.2013 after obtaining her Ph.D degree requested to restore her stopped increment from July to December, 2012.. Her increment restoration case was placed in 28<sup>th</sup> Board of Governors meeting but Hon'ble Board of Governors not acceded to her request and same was communicated to the applicant.

Dr.Poonam Syal vide her letter dated 06.03.2014 submitted her Ph.D degree notification.

Dr. (Mrs) Lini Mathew vide her letter dated 08.05.2014 requested to grant Promotion under CAS as Professor under CAS.

The case of promotion for the post of Professor was placed before the Board of Governors in its 30<sup>th</sup> meeting held on 02.06.2014.

The Board resolved as under:-

"The Board of Governors after noting the status of Ph.D in respect of Mrs Poonam Syal and Lini Mathew directed the Institute that that their cases for promotion as professor under Career Advancement Scheme be considered after three years from the date of completion of Ph.D of the individual faculty. Board of Governors also directed the Institute to get information from other NITTTRs, how similar cases are being dealt with before implementing the decision of Board of Governors".

In compliance the decision of the Board of Governors, the Institute wrote various letters on the issue to other NITTTRs.

There was no prescribe guidelines and no reply in this regard was received from other NITTTRs. Item for the same was placed before the Board of Governors in its 33<sup>rd</sup> meeting.

Board resolved as under:-

"After detailed deliberations on the issue the Board did not acceded to the request of the Institute to consider the promotion under the Career Advancement Scheme without imposing three

years condition from the date of completion of Ph.D in the case of Dr. Lini Mathew and Dr. Poonam Syal”.

Their case of promotion for the post of Professor under Career Advancement Scheme was placed before the Board of Governors in its 41<sup>st</sup> meeting held on 29.06.2018. Hon'ble Board resolved as under:-

“After deliberating on the agenda item, the Institute was advised to communicate with the AICTE and seek a clarification in the matter at the earliest”.

The institute did not receive any clarification from AICTE despite repeated reminders and personal attempts.