

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH  
CHANDIGARH

AGENDA FOR THE 40<sup>th</sup> MEETING OF THE FINANCE COMMITTEE TO BE HELD ON 03.12.2018 AT SHASTRI BHAWAN, NEW DELHI.

F.40.0 Welcoming of the Chairman and Members

Previous Meetings.

ITEM NO. F.40.1 TO CONFIRM THE MINUTES OF THE 39<sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 24.09.2018 at SHASTRI BHAWAN, NEW DELHI.

The minutes of the 39<sup>th</sup> meeting of the Finance committee of the Institute held on 24.09.2018 at Shastri Bhawan New Delhi were circulated amongst all the members vide Institute letter No. NITTTTR/Board/42<sup>nd</sup> – Minutes/ 6874 -6888 dated 16.10.2018 (Copy of the minutes of above said meetings is enclosed -as **Annexure-I (Page Nos. 1 to 5)** No comments have been received from any members. However, observation of MHRD sent vide its letter No. F.No.7-17/2018-TS.IV, dated 30<sup>th</sup> October, 2018 with regard to item No. F.33.3.7 is placed for consideration. (Copy of enclosed as **Annexure - II (Page Nos. 6)**)

(For Consideration & Confirmation)

ITEM NO. F.40.2 TO NOTE THE ACTION TAKEN ON THE DECISION MADE IN THE 39<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 24.09.2018 AT SHASTRI BHAWAN, NEW DELHI.

Sr. No.	Item	Action Taken
ITEM NO. F.39.1	<p>TO CONFIRM THE MINUTES OF THE 38<sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 29.06.2018 AT NITTTTR, CHANDIGARH</p> <p>As no comment/suggestion was received, the minutes of the 38<sup>th</sup> meeting of the Finance Committee held on 29.06.2018 at NITTTTR, Chandigarh were recorded as confirmed for which the approval of the Ministry has already been received vide letter No. F.No. 7-9/2018.TS.IV dated 13 August 2018.</p>	Noted



<p>ITEM NO. F.39.2: F.33.3.5</p>	<p><b>TO CONSIDER REQUEST OF PhD SCHOLARS ADMITTED WITH VALID GATE SCORE OR PU-PHD-ENTRANCE TEST FOR GRANT OF FELLOWSHIP</b></p> <p>The esteemed Members noted the action taken by the institute. The proposal shall be put up as and when it is ready.</p>	<p>The proposal is under process, the same will be put up as an when it is ready.</p>
<p>ITEM NO. F.33.3.7</p>	<p><b>TO CONSIDER AND APPROVE RENOVATION AND NEW CONSTRUCTIONS FOR THE FINANCIAL YEAR 2016-17 AND 2017-18</b></p> <p>The esteemed Members noted the action taken by the institute and advised the institute to send a reminder for allotment of land in Sector 38, Chandigarh. The institute was also allowed to carry out the renovation and new construction in the year 2018-19 and 2019-20.</p>	<p>A letter dated 15.11.2018 has been received from Department of Urban Planning Chandigarh Administration regarding allotment of additional land in sector 38-D, Chandigarh. The case is under process. A copy of the same is enclosed as <b>Annexure - III (Page Nos. 7-9 )</b></p>
<p>ITEM NO. F.36.2.7</p>	<p><b>TO CONSIDER AND APPROVE THE WRITE OFF LOST OF ELECTRONICS ITEM i.e. TRANSDUCER TRAINER COSTING OF Rs. 2,27,100.70</b></p> <p>The information has been reported to the Audit in the propriety audit which was informed to the Finance Committee. The same was noted.</p>	<p>Noted</p>
<p>ITEM NO. F.36.2.9</p>	<p><b>TO CONSIDER AND APPROVE THE DISTRIBUTION OF HONORARIUM AND COST ESTIMATION OF MOOCs</b></p> <p>The Hon'ble Members after deliberations accepted and recommended the proposal to the BOGs for approval.</p>	<p>Noted</p>
<p>ITEM NO. F.37.2.1</p>	<p><b>TO CONSIDER AND APPROVE THE INVESTMENT OF GPF IN GOVERNMENT SECURITIES.</b></p> <p>The Hon'ble Members advised the institute to constitute a Committee and evaluate the matter without waiting for the reply from the sister organizations.</p>	<p>A letter No. NITTTR/B&amp;ITA/8080-8082, dated 20.11.2018 has been written to the other organizations in respect of investment of funds under GPF. Reply is awaited.</p>



<p><b>ITEM NO. F.37.2.3</b></p>	<p><b>TO CONSIDER AND APPROVE THE RELEASE OF CPF AMOUNT TO THE INSTITUTE EMPLOYEES AND RETIRED EMPLOYEES WHO OPTED FOR THE NEW PENSION SCHEME FROM 1.1.2004</b></p> <p>The esteemed Members noted the action taken by the institute and advised the institute to send reminder letter to the MHRD, GOI.</p>	<p>A letter No F.7-11/2018/TS-IV dated 13.08.2018 has been received from MHRD (copy enclosed as Annexure IV (Page Nos 10-11) to furnish the information on the subject as under:</p> <p>(i) whether NITTTR Chandigarh is covered under pension scheme with the approval of MHRD.</p> <p>(ii) If NITTTR Chandigarh staff is still governed by CPF or they have shifted to GPF. The information has been sent to MHRD on 29.8.18. Reply is still awaited.</p>
<p><b>ITEM NO. F.38.3.3</b></p>	<p><b>PAYMENT OF INTEREST TO SH. K.L.SINGLA EX-SR. ADO AS PER DIRECTIVE OF THE HON'BLE COURT.</b></p> <p>The Hon'ble Members accepted the action taken by the institute and recommended the same to the BOGs for approval.</p>	<p>Noted</p>
<p><b>ITEM NO. F.39.3.1:</b></p>	<p><b>TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 31.08.2018</b></p> <p>Status report on the progress of capital and revenue expenditure of the institute was discussed and accepted by the esteemed Members. The same was recommended to the BOGs for approval.</p>	<p>Noted</p>



<p><b>ITEM NO. F.39.3.2:</b></p>	<p><b>TO CONSIDER AND APPROVE THE ENHANCEMENT OF ROAD MILEAGE BY OWN CAR BETWEEN PLACES CONNECTED BY RAIL</b></p> <p>After deliberating on the item, the esteemed Members advised the institute to examine the TA rules as per the 7<sup>th</sup> Central Pay Commission or as declared by the local administration and accordingly, decide the rates to be paid against TA for travelling by own car for official purposes.</p>	<p>In compliance with item no F 39.3 of 39<sup>th</sup> meeting of Finance Committee held on 24/09/2018 duly approved by Board of Governors in its 42<sup>nd</sup> meeting vide item No 42.4.2, T.A rules as per 7<sup>th</sup> Pay Commission have been examined. Rules provide that in cases where the travel is by taxi /own car between places connected by train, claim is to be restricted to rail fare of entitled class by shortest route.</p> <p>T. A rules of U.G.C have been examined. On the analogy of T.A rules of U.G.C Finance Committee may consider to pay road mileage to experts when they travel by taxi/own car at the rate of Rs 14 per km for hilly areas and at the rate of Rs.12 per km for other places for the actual distance travelled. Such claims will be for maximum of 350 km each side. In case where the travel is more than 350 km each side, claim will be restricted for 350 km each side by taxi/own car or rail fare of entitled class at the option of expert. Claim for taxi/own car will be admissible on production of valid taxi and toll tax receipts. No Halting charges or driver allowance will be admissible. Local experts will be paid taxi/own car charges at the rate of Rs 12 per Km.</p>
<p><b>ITEM NO. F.39.3.3:</b></p>	<p><b>TO CONSIDER AND APPROVE THE TRAVEL BY AIR OTHER THAN AIR INDIA</b></p> <p>After deliberations, on the request of the institute, the esteemed Members advised the institute to send a proposal to Air India to get permission for travelling in private airlines in the sectors which has either no connectivity or thinly connected by Air India flights. Similar request should also be sent to MHRD, GOI for consideration on getting exemption on the condition of travelling by Air India.</p>	<p>Letters are being sent to Ministry and Air India as advised by the Hon'ble Members.</p>



<p><b>ITEM NO.</b> <b>F.39.3.4:</b></p>	<p><b>TO CONSIDER AND APPROVE THE REVISED ESTIMATE OF THE INSTITUTE FOR THE YEAR 2018-19 AND BUDGET ESTIMATES FOR THE YEAR 2019-20</b></p> <p>The Revised Budget Estimates for the year 2018-19 and the Budget Estimates for the year 2019-20 was deliberated. The Finance Committee accepted the proposal with enhancement of budget under Head OH-35. The same was recommended to the BOGs for approval.</p>	<p>Noted</p>
<p><b>ITEM NO.</b> <b>F.39.3.5:</b></p>	<p><b>ENHANCEMENT OF APPLICATION FEE FOR TEACHING AND NON-TEACHING POSTS</b></p> <p>After deliberations, the esteemed Members accepted the proposal submitted by the institute for enhancement of application fee for teaching and non-teaching posts. The same was recommended to the BOGs for approval.</p>	<p>Noted</p>

ITEMS F.40.3 ITEMS FOR CONSIDERATION

ITEM NO.F.40.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 20.11.2018

(₹ in lakhs)

Scheme	Budget Estimates For 2017-18 approved by BOG	Opening Balance as on 1.4.2018	Grant Received from GOI, MHRD	Internal income generated (IRG)	Total fund available as on 20.11.2018	Progressive Expenditure upto 20.11.2018	Balance as on 21.11.2018
1	2	3	4	5	6	7	8
Capital (OH-35)	2140.95	351.95	187.15	--	539.10	280.89	258.21
Training & Pension (OH-31)	1651.67	190.32	637.18	2.62	830.12	552.36	277.76
Salary, Salary Part-B & Retirement benefits (OH-36)	2284.52	185.73	1246.25	--	1431.98	1320.66	111.92
Non Salary (out of IRG)	964.28	1434.03	--	366.33	1800.36	136.02	1664.34

The updated expenditure will be put up on the table during the meeting

**FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL**



**ITEM NO.F.40.3.2 TO CONSIDER AND APPROVE TRANSFER OF EXPENDITURE FROM GRANT-IN-AID HEADS TO IRG OF THE INSTITUTION.**

Audit in its report for the year 2016-2017 had observed that in the instances where the expenditure has been incurred in excess of funds released by the MHRD leading to minus closing balance, such minus balances are not to be carried over to the next financial year, rather the excess expenditure met from IRG is not to be recouped to the IRG in the next financial year. A copy of the same is enclosed as **Annexure – V (Page Nos. 12 to 19 )**. Detail of excess expenditure from 2014-15 to 2016-17 is as under :-

Object Head	Year	Opening Balance	Closing Balance	Excess expenditure
OH-31 General	2014-15	16.93	-73.52	73.52
	2016-17	-72.66	-90.53	17.87
<b>Total</b>				<b>91.39</b>
OH-35 Capital	2014-15	0.15	-48.88	48.88
<b>Total</b>				<b>48.88</b>
OH-36 Salary	2014-15	9.57	-139.23	139.23
	2015-16	108.08	-136.23	136.23
	2016-17	-136.23	-314.98	178.75
<b>Total</b>				<b>454.21</b>
<b>Grand Total</b>				<b>594.48</b>

Out of the total excess expenditure of Rs. 594.48, Audit had issued reduced utilization certificate by Rs. 188.97 lakh during 2016-17 which was adjusted in accounts by reducing IRG and increasing grant amount. Now 594.48-188.97=405.51 remain to be adjusted. The expenditure in excess of funds released was legitimate and envitable expenditure.

MHRD vide letter No. F. No.23011/02/2018-19-IFI dated 25th October,2018 copy enclosed as **Annexure VI (Page Nos. 20-21)** advised not to show negative balances corresponding to the funds spent from IRG in the books of accounts, instead IRG/ corpus fund should be debited corresponding to expenditure incurred out of it. MHRD has further stated that no additional requirement should be projected to MHRD as it is not possible to release grants-in-aid for recouping the IRG/Corpus of the institution as per provisions of GFR 2017.

**FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS TO APPROVE CORRECTION IN ACCOUNTS BY DECREASING IRG BY RS. 405.51 AND INCREASING THE OPENING BALANCE OF GRANT-IN –AID BY AN EQUAL AMOUNT DURING 2018-19.**