

## फाइनेंस कमेटी की 49वीं बैठक

के लिए एजेंडा

23 मार्च 2021 समय 5:30 बजे

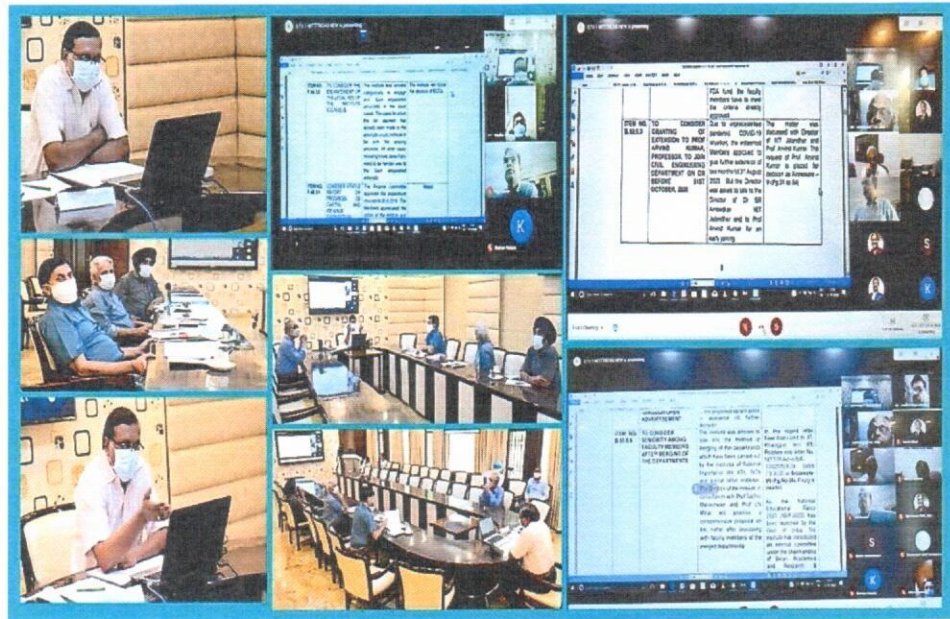
## Agenda for

49

## Meeting of Finance Committee

At

NITTR Chandigarh



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
सेक्टर 26, चंडीगढ़

National Institute of Technical Teachers Training and Research  
Sector 26, Chandigarh

**AGENDA ITEMS FOR THE 49<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE TO BE HELD ON 23.3.2021 THROUGH PHYSICAL MODE/VIDEO CONFERENCING**

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राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
सेक्टर 26, चंडीगढ़ 160 019

AGENDA FOR THE  
49<sup>th</sup> MEETING OF THE FINANCE COMMITTEE TO BE HELD ON 23.3.2021  
THROUGH PHYSICAL MODE/VIDEO CONFERENCING AT NITTTR, CHANDIGARH

49.0 Welcoming the Chairman and Members

PREVIOUS MEETINGS

ITEM NO. F.49.1 TO CONFIRM THE MINUTES OF THE 48<sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 23.12.2020 AT CHANDIGARH

The minutes of the 48th meeting of the Finance Committee of the Institute held on 23.12.2020 at NITTTR, Chandigarh were circulated amongst all the members vide Institute letter No. NITTTR/Board/ 1848-1860 dated 7.01.2021. Copy of the minutes of above said meeting is enclosed as **Annexure-I (Pg. No. 1 to 4)**. Since no comments were received from any member, hence, the same may be recorded as confirmed.

(For Consideration & Confirmation)

ITEM NO. F. 49.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS

ITEM NO.	AGENDA	DECISION	ACTION TAKEN
F.48.1	TO CONFIRM THE MINUTES OF THE 47 <sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 12.10.2020 THROUGH VIDEO CONFERENCING	As no comments were received from members, hence, the minutes of the 47 <sup>th</sup> meeting of the Finance Committee held on 12.10.2020 through video conferencing were recorded as confirmed.	Noted

F.48.3.1	CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE UPTO EXPENDITURE 1.12.2020	After going through the report on progress of expenditure presented by the institute, the esteemed members accepted the expenditure till 22.12.2020 and recommended the same to BOGs for approval.	Noted
F.48.3.2	TO CONSIDER AND APPROVE OF OPENING OF NEW HEAD "PREVENTION OF COVID-19" IN THE INSTITUTE BUDGET	The proposal of the institute was accepted and recommended to the BOGs for approval.	Noted
F.48.3.3	TO CONSIDER THE REQUEST OF MRS. APARNA SHARMA D/O LATE SHRI BB SHARMA FOR FAMILY PENSION	The matter was discussed and the institute was advised to send the detailed case with supporting documents to the Ministry for evaluation and advice	Letter has been sent to Ministry vide letter No. NITTTR/Admn/EA-1/Pension-BB/AS/2021/2287 dated 5.2.2021 as <b>Annexure - II (Pg. No.5)</b>

**ITEM NO. F.49.3. ITEMS FOR CONSIDERATION AND APPROVAL**

**ITEM NO. F.49.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 28.2.2021**

(Rs. in Lacs)

Scheme	Budget Estimates for 2020-21 approved by BOGs	Opening Balance as on 1-4-2020	Grant Received from GOI MOE as on 28.2.2021	Internal Income Generated	Total Fund Available as on 28.2.2021	Progressive Expenditure upto 28.2.2021	Balance as on 1.3.2021
Capital (OH-35)	1485.00	171.24	125.00	0.00	296.24	273.42	22.82
Training and Pension (OH-31)	1400.00	0.00	1327.00	19.58	1346.58	1007.67	338.91
Salary and Retirement Benefits (OH-36)	3787.86	763.62	2234.00	0.00	2997.62	2076.65	920.97
Non Salary out of IRG	506.00	1517.39	0.00	471.05	471.05	122.69	348.36

**FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL**



**ITEM NO. F.49.3.2 TO CONSIDER AND ACCEPT THE PROPOSAL TO PURCHASE OF AIR TICKET FROM M/S BALMIR LAWRIE & COMPANY LTD. - REGARDING**

Govt. of India, Ministry of Finance vide letter No. 19024/22/2017-E.IV dated 19.07. 2017 as **Annexure-III (Pg.No.6)** has issued the guidelines on Air Travel on official tours-purchase of air ticket from authorized agents viz. 1. M/s Balmer Lawrie & Company Ltd. 2. M/s Ashok Travels & Tours (ATT) 3. Indian Railways Catering and Tourism Corporation Ltd. (IRCTC)

M/s Balmer Lawrie & Company Ltd. Vide letter No.BL/LKO/TVL/1/2020/NITTTTR/Chandigarh dated 18.02.2020 as **Annexure-IV (Pg.No.7-12)** have submitted the comprehensive travel service such as:

1. International Booking and Ticketing/Domestic & LTC Booking and Ticketing
2. Visa Assistance
3. Overseas Insurance
4. Hostel reservation (Domestic & International)
5. Special Domestic & International Package
6. Outbound package for international destination
7. Conference & Event management
8. Corporate Deal

The company will charges the Service Fee for above services as under: -

Domestic Airlines	: Rs. 100.00 services charges + GST (All Airlines)
International Airlines	: Rs.300.00 services charges (All Airlines)
Visa	: INR 1000/- Per Person/Per Visa + Actual Embassy Fee+VFS Charges+DD Charges if any, at actual

**FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL**

**ITEM NO. F.49.3.3 TO FINALIZE HONORRIUM FOR EXPERTS FROM INDUSTRY AS ADJUNCT FACULTY TO TEACH SUBJECTS IN EMERGING AREAS**

A decision has been taken in its Academy Council 22<sup>nd</sup> meeting held on 14<sup>th</sup> March, 2019 on partial use of IRG for hiring experts from Industry as adjunct Faculty to teach subjects of Emerging Areas as under: -

“The Hon’ble members were informed that since the Institute is expected to launch four ME and one MBA programme in emerging areas, experts from the Industry will be hired as adjunct faculty to teach the latest technology and practices covering almost 40% of the total curriculum content. The expenditure on this account will be borne from the IRG generated by the Institute. The detailed modalities shall be prepared by a committee to be constituted by the Director”.

Committee comprising the Deans met on 25.02.2021 and finalized the honorarium for Industry Experts to teach common Industry core subjects in emerging areas of new ME Programmes as under: -

An honorarium @ Rs. 3000/- per session (session duration of 1½ hours) limited to a maximum of Rs. 1,00,000/- per semester per expert will be paid for both online/offline sessions. Further, the honorarium to be paid to industry expert will not exceed Rs.5000/- per day as defined/approved for IIT Professor.

**FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL**

**ITEM NO. F.49.3.4 TO CONSIDER PROVISION FOR STAGNATION INCREMENT TO FACULTY**

The benefits of 7<sup>th</sup> Pay Commission has been extended by Govt. of India, Ministry of Human Resource vide no. 15-4/2017-TC dated 27<sup>th</sup> October 2017 as **Annexure – VI (Pg. No. 13-28)** to (CET) institute w.e.f 1.1.2016. In compliance of above letter, pay of the faculty has been revised w.e.f 01.01.2016. Accordingly Pay of the Professors has been revised in pay matrix level 14 of pay matrix in Rs. 2,11,800/-

In compliance of the recommendations of Govt. of India, AICTE has published the Gazette Notification dated 1<sup>st</sup> March, 2019 and same has been approved by the Board of Governors in its 44<sup>th</sup> meeting vide item No. B.44.3.7.

As per above notification pay of the level 14 is Rs. 2,18,200/-

As AICTE has permitted a higher level therefore, Ministry may kindly permit the same as institute follows pay commission of the Ministry.

**FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL**

**ITEM NO. F.49.4 ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR**