

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ 160019

AGENDA FOR THE 56th MEETING OF THE FINANCE COMMITTEE TO BE HELD
ON 21.3.2023 THROUGH CONFERENCING MODE

VENUE: NITTTR, CHANDIGARH

56.0 Welcoming the Chairperson and Members

PREVIOUS MEETING

ITEM NO. F.56.1	TO CONFIRM THE MINUTES OF THE 55 th MEETING OF THE FINANCE COMMITTEE HELD ON 20.10.2022 THROUGH ONLINE MODE/VIDEO CONFERENCING
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The minutes of the 55th meeting of the Finance Committee of the Institute held on 20.10.2022 were circulated amongst all the members vide Institute letter No. NITTTR/Board/Min/3479-3483 dated 7.12.2022. Copy of the minutes of said meeting is enclosed **Annexure-I (Pg. No.1 to 5)**. Since no comments were received from any member, hence, the same may be recorded as confirmed.

(For Consideration & Confirmation)

ITEM NO. F. 56.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS

ITEM NO.	AGENDA	DECISION	ACTION TAKEN
F.55.1	TO CONFIRM THE MINUTES OF THE 54 th MEETING OF THE FINANCE COMMITTEE HELD ON 8.6.2022 THROUGH VIDEO CONFERENCING	As no comments were received from members, hence, the minutes of the 54th meeting of the Finance Committee held on 8.6.2022 were recorded as confirmed.	Noted

F. 53.3.3	RECOGNITION OF EMPANELMENT OF HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL, SECTOR-26, CHANDIGARH FOR THE TREATMENT OF INSTITUTE EMPLOYEES AND THEIR FAMILIES.	Once the MOU signed by the Institute with Homoeopathic Medical College & Hospital, Chandigarh, the same will be reported to the BOG.	MOU has been signed between the Institute and Homoeopathic Medical College & Hospital, Chandigarh. Office Order No. 26 dated 20.12.2022 has been issued Annexure – II (Pg. No.6)
F.53.3.5	APPROVAL OF THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2021-22 PREPARED BY CHARTERED ACCOUNTANTS	The Accounts Officer was advised to pursue the matter to obtain the certificate from C&AG.	The Audit certificate has been received from C&AG and same has been inserted in Annual Report for the year 2021-22.
F. 54.3.2	DATE OF NEXT INCREMENT (ANNUAL) UNDER RULE 10 OF CENTRAL CIVIL SERVICES (REVISED PAY) RULES, 2016.	The matter will be reported to the Board on Implementation.	On receipt of revised options, pay of the concerned employees have been revised accordingly.

ITEM NO. F.56.3. ITEMS FOR CONSIDERATION AND APPROVAL

ITEM NO. F.56.3.1	TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 15.03.2023
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(Rs. In Lacs)

Scheme	Budget Estimates for 2022-23 approved by BOG	Opening Balance as on 01.04.2022	Grant Received from GOI MOE	Internal Income Generated	Total Fund Available	Progressive Expenditure upto 15.03.2023	Balance as on 15.03.2023
Training and Pension (OH-31)	1199.00	741.24	1650.00	0.00	2391.24	1195.00	1196.24
Capital (OH-35)	2000.60	555.12	1300.00	0.00	1855.12	316.00	1539.12
Salary and Retirement Benefits (OH-36)	3351.00	873.54	2500.00	0.00	3373.54	2643.00	730.54
Non-Salary out of IRG	451.05	2223.93	0	668.32	2892.25	163.33	2728.92

FINANCE COMMITTEE MAY CONSIDER, APPROVE AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO. F.56.3.2	TO CONSIDER AND APPROVE TO WRITE OFF LOST LIBRARY BOOKS AMOUNTING TO RS.2,253/-
	<p>Physical verification of the Library Books was conducted for the years 2019-2021. During verification 142 Books (list of books enclosed as ANNEXURE - 3 (Pg. No. 7 to 13) worth Rs.2,253/- have been found missing in three years i.e. during 2019-2021. The rules regarding physical verification and writing off library books, which have already been approved by the Board of Governors in its 54th meeting vide items No.F.25.20 and F&PC held on 14.2.1990 are as under:</p> <p>“The loss of 3 books per thousand per year of the books issued and consulted is considered reasonable and hence such loss will be written off.”</p> <p>GFR 215:Physical verification of Library Books rules are:</p> <p>Loss of five volumes per one thousand volumes of books issued/consulted in a year may be taken as reasonable, provided such losses are not attributable to dishonest or negligence. However, loss of a book of a value exceeding Rs.1,000/- (Rupees one thousand only) and rare books irrespective of value shall invariably be investigated and appropriate action be taken.</p> <p>It is worthwhile to mention here that the average number of books issued/consulted in the Institute Library in a year is approximately 76800 volumes per year. The admissible number of books (5 books/volume per thousand issued/consulted) to be written off comes to about 384 books per year.</p> <p>Keeping in view of the above GFR 215 and Institute Library Rules approved by the Board of Governors, the case of writing off 142 books amounting Rs. 2253/-, is in order and may be written off.</p>
	THE FINANCE COMMITTEE MAY KINDLY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO. F. 55.4.	ANY OTHER ITEM(S) WITH PERMISSION OF THE CHAIR
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